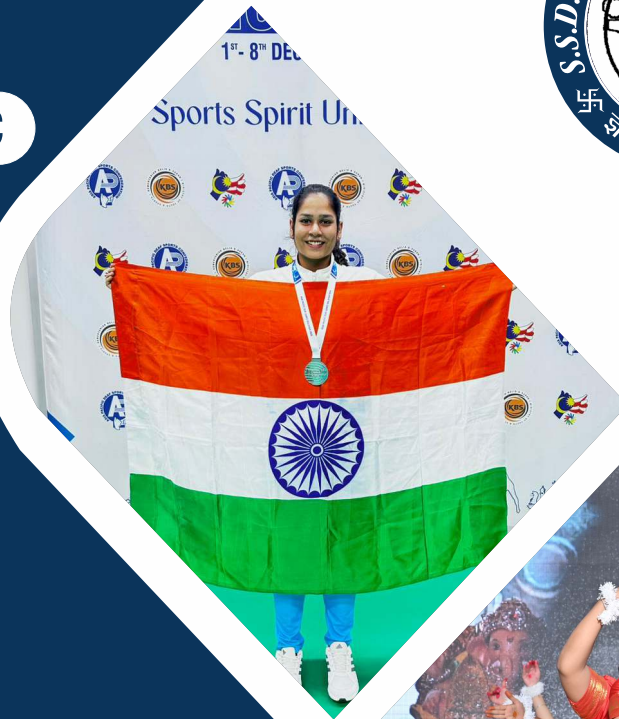


# PROSPECTUS 2025-26

Re-accredited 'A' GRADE BY NAAC



AN  
**AUTONOMOUS**  
COLLEGE

## S.S.D. GIRLS' COLLEGE BATHINDA

(Under the aegis of S.S.D. Sabha (Regd.) Bathinda)  
Maharaja Aggarsain Road, (Amrik Singh Road), Bathinda

# S.S.D. GIRLS' COLLEGE, BATHINDA

## Accreditations & Recognitions



**SSD GIRLS' COLLEGE CONFERRED WITH AN AUTONOMOUS STATUS BY UGC FOR A PERIOD OF 10 YEARS FROM 2024-25 TO 2034-35**



On May 5, 2022, National Assessment & Accreditation Council (NAAC) declared. {Re-accreditation of Sri Sanatan Dharam Girls' College, Bathinda with "A" Grade. (CGPA 3.22)}



In the year 2001-2002, Indira Gandhi National N.S.S. Award to S.S.D. Girls' College, Bathinda from Govt. of India Ministry of Youth Affairs & Sports



Recipient of Best College Award 4 times for NSS Units of SSD Girls' College Bathinda from Punjabi University Patiala



Recipient of State Award four times for Youth Red Cross Unit of SSD Girls' College, Bathinda from Indian Red Cross Society, Chandigarh.



Award of Honour as being Excellent Organisation of Red Ribbon Club workshops from Assistant Director, Youth Services, Bathinda



Our Organisation got twice commendable contribution Award under voluntary Blood Donation Programme from Blood Bank of Civil Hospital, Bathinda



Our organization got Award of Honour in PCPNDT Zonal Workshop from Health Department, Bathinda



Our organization got Special Honour in Naitik Sikhya Imtihan (College) From Guru Gobind Singh Study Circle, Faridkot - Sri Muktsar Sahib (Bathinda Zone)

### PROUD MOMENT



### PROUD MOMENT FOR S.S.D. GIRLS, COLLEGE BATHINDA

The Principal of S.S.D Girls' College Bathinda was felicitated by Education Minister of Punjab in the Academic Conference 'Changing Landscape of Higher Education in Punjab: Problems, Prospects & Challenges' held at Guru Nanak Dev University, Amritsar on 29th July, 2024. The college got this prestigious award for its remarkable accomplishment in earning NAAC 'A' rating. This outstanding achievement is a testament to institutions' unwavering dedication to academic excellence and institutional growth. 14 colleges from Punjab with best quality were awarded in the conference and SSD Girls' college was the only girls college from Malwa region and Punjabi university Patiala. Sh. Harjot Singh Bains (Higher Education Minister of Punjab) honoured Dr. Neeru Garg (Principal) with this distinguished award. On this occasion, Secretary Higher Education Mr. Kamal Kishore Yadav (IAS), Director Higher Education Smt. Amrit Singh (IAS), Deputy Director Higher Education Dr Ashwani Bhalla, Vice Chancellor of GNDU Dr. Jaspal Singh Sandhu, Director of IIM Amritsar Dr. Nagarjan Ramamurthy, 210 principals and 17 vice chancellors were present in the conference.



*President*

S.S.D. Girls College was established with the sole aim of imparting high quality, value embedded academic education to the students of all the streams. Understanding the need of the hour, SSDGC is conceptualized to focus on overall development of students through timely innovations in teaching learning methods. The college is determined to construct an excellent model of higher education, hence transforming our students to become native thinkers, analytical researches and responsible citizens.

We tend to transform our students to become accomplished learners. The college is providing an excellent infrastructure with spacious classrooms, well equipped laboratories, well stocked library and much more to cater the needs of present day learners. Furthermore, I feel privileged and proud to be a part of this institution.

We look forward for continuous and harmonious development through care, compassion and concern so that students may go out in the world to glitter and glow.

Wish you all Good Luck and bright future.

A handwritten signature in black ink, reading 'Abhey Singla'.

**Advocate Abhey Singla**  
President, SSD Sabha

*Chairman*

SSD Girls' College has been serving the society for more than five decades with an aim of providing quality education to girl students. In the last few years, we faced many challenges but our team has not only overcome everything with full enthusiasm but also polished itself to provide the best education to the girl students.

We are rising high with vibrant colors to touch the heights of success and to take our students to the pinnacle. I wish my staff and students all the best and I am confident enough that this academic year is going to be one of the most successful years on the basis of education and overall progress.

I wish you all a very good luck for the next academic year.

A handwritten signature in black ink, reading 'Rajiv Gupta'.

**Advocate Rajiv Gupta**  
Chairman, SSD Girls' College

*President*

It is a matter of pride to pen down the message for the college prospectus. We are proud to provide high-value education with co-curricular activities, sports and life skills. Our college regularly conducts national and International conferences, seminars and other scholarly events in different fields of professional education for the holistic development of the students. Through education, we are dedicated to imbibe a spirit of national character amongst the students.

The holistic development of the students always focuses on nurturing them well so that they can use their abilities and talents. Our educators are working hard enough to meet the goals of this institution. From now, our college has got an autonomous status. We make sure that we will provide you with the best education.

I wish SSD team to continue this journey on the road of excellence and perseverance.

**Advocate Sanjay Goyal**  
President, SSD Girls' College

*Gen. Secretary*

Students are the nation builders and have always been the agents for change. Investing in students pays off the nation in a fruitful manner. I sincerely hope and pray that the years you all spend in SSD Girls' College would enable and strengthen you to equip with leadership and life skills. These skills would help you to achieve the goals of your life.

The tireless efforts made by our perseverant educators have made the institution one of the best one in providing quality education and holistic development of the students. As per guidelines established by FSSAI, our college has been certified as "Eat Right Campus" assuring food safety to the members of SSD family.

Also, the utmost efforts by our torch bearers have proved our learners not only as job-seekers but job-creators. I have immense faith that the college will continue to achieve greater rewards in the future too. The efforts will help us to create a better world.

I wish all the very best to the entire SSD team.

**Vikas Garg**  
Gen. Secretary, SSD Girls' College



**YOU HAVE TO  
DREAM  
BEFORE YOUR  
DREAMS CAN  
COME TRUE**

**- A.P.J Abdul Kalam**



I am really honoured and feel very privileged to welcome you all to the dawn of a new academic session 2025-26! I thank you for your interest in this exceptional institution which was established in 1966 under the aegis of SSD Sabha (Regd.) Bathinda with the aim of providing education to girls and empowering them so that they can be financially independent, socially conscious, morally upright and emotionally balanced. The institute has recorded 58 years of constant development, in the course of which it has accomplished much, making it a first choice of fresh applicants.

The college continues to receive a number of blessings from God and has become the first autonomous girls' college in Malwa Region to achieve A Grade in the first and second Cycle of accreditation by NAAC. It is a rare achievement and recognition among the Higher Educational Institutions in this Region. All these honours and recognitions are the result of our systematic planning, commitment to the mission, hard work, team spirit and concerted efforts of all our stakeholders in providing quality education through progressive outlook.

SSD College not only focuses on the theoretical curriculum but also help in the development of a student personality, extra-curricular activities and over all perspective. The Responsiveness of our staff, the excellent infrastructural facilities and hands on practical training prepare our students to meet all kinds of challenges of today and tomorrow.

I firmly believe that our SSD College is more than just a place to learn. It gives you a chance to grow by equipping with everything you need to achieve excellence. We have started more skill courses and certificate courses from previous session. At SSD College we ensure students get the best start to their future career to become smart and careful citizen of our glorious country.

I am confident that we, with the support of the management, staff and students, will continue to grow, prosper and reach new heights. I assure you that no stone will be left unturned in helping you to realize your cherished goals.

I wish you the best in the process of seeking to become a part of our SSD family.

**Dr. Neeru Garg**  
Principal



# SSD FIESTA 2025





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## SKILL DEVELOPMENT SCHEME OF GOVT. OF INDIA PRADHAN MANTRI KAUSHAL VIKAS YOJANA 4.0



## NEP SAARTHI (NATIONAL EDUCATION POLICY)



Karmanpreet  
B.Sc (Non-Med.)-III



Khushmani Kaur  
B.Com (Hons)-III



Prabhjot Kaur  
B.A.-III

# ACADEMIC CALENDER

SESSION : 2025-26

## ODD SEMESTER

- |                        |                        |
|------------------------|------------------------|
| 1. MST (FIRST)         | FIRST WEEK OF OCTOBER  |
| 2. MST (SECOND)        | FIRST WEEK OF NOVEMBER |
| 3. SEMESTER FINAL EXAM | FIRST WEEK OF DECEMBER |

## EVEN SEMESER

- |                        |                     |
|------------------------|---------------------|
| 1. MST (FIRST)         | FIRST WEEK OF MARCH |
| 2. MST (SECOND)        | FIRST WEEK OF APRIL |
| 3. SEMESTER FINAL EXAM | FIRST WEEK OF MAY   |

**NOTE : MSTs ARE COMPULSORY FOR ALL STUDENTS. STUDENTS WHO HAVE NOT APPEARED IN TWO MSTs, CAN AVAIL SPECIAL CHANCE BY DEPOSITING 100 RS PER SUBJECT**

## Admission Schedule

Admission Schedule will be uploaded separately on the College Website

Website : [www.ssdgc.com](http://www.ssdgc.com)

## ADMISSION WILL BE MADE ON MERIT BASIS

The college is an Autonomous Institute, Affiliated to Punjabi University, Patiala. The Degrees & DMC's for various courses will be given by Punjabi University, Patiala

**Classes will commence as per Government/UGC/Punjabi University / College guidelines and the dates of start of different classes will be uploaded on the college website.**

## INSTITUTION INNOVATION COUNCIL (IIC)

### Convenor

Ms. Suman Garg (Mob. 73076-71292)

### Member

Ms. Madhu Bala (Mob. 90565-01247)

## STUDENTS GRIEVANCES REDRESSAL COMMITTEE (SGRC)

### Chairperson

Ms. Bhavna Garg  
M. 98552-19268

### Members

Ms. Monika Kapoor  
M. 92177-81865  
Ms. Bindu Garg  
M. 98147-70154

### Ms. Rekha Rani

M. 85579-01414  
Ms. Rashmi Tewari  
M. 94645-89463

### Students :

Khushi Sikka (BA-II)  
Archita (B.Sc. Med.-I)  
Khushi Bansal (B.Com-I)

## INTERNAL COMPLAINT COMMITTEE

### Chairperson

Dr. (Mrs.) Asha Singla  
M. 83604-87396

### Secretary

Dr. Simerjit Kaur  
M. 92166-00095

### Outside Member

Dr. Usha Sharma  
M. 81465-82780

### Students (PG)

Dilshan (MA-I)  
Harman (M.Com-I)

### Teachers

Mrs. Rashmi Tewari  
M. 79738-66636  
Ms. Amandeep Kaur  
M. 75894-51254

### Non - Teaching

Mrs. Seema Jain  
M. 89681-36786  
Mrs. Parveen Kaur  
M. 94635-51339

### Students (UG)

Tanveer (B.A.-I)  
Rupinder Soni (B.Com-I)



# IMPORTANT INSTRUCTIONS

1. Parents & candidates are advised to study the prospectus carefully before applying for the admission.
2. All admissions are provisional and is subject to approval of the university.
3. The students will not be allowed to opt for a subject if the number of students is less than ten.
4. **A student must clear Mid-Semester Tests to become eligible for university examinations.**
5. To qualify for admission in 2nd year of the course, the candidate must have passed 50% of total papers of the two semesters of the 1st year. Similarly, to qualify for admission in 3rd year of the course, the candidate must have passed 50% of total papers of four semesters of the earlier two years.
6. All the information regarding activities of the students will be displayed on the notice board in the form of notices and circulars. It is the duty of students to read the notice board daily. No excuse of not seeing the notice or absence will be entertained. No separate information will be sent to the parents (in case offline studies).
7. **Students are required to bring their I-card daily along with them.**
8.
  - i) Ragging is strictly prohibited as per orders of Hon'ble Supreme Court of India Ref. No. SLP No. 24295/2004. The students involved in ragging may be expelled from the institution.
  - ii) As per the directions of Ministry of Human Resource Development, Department of Higher Education-Govt. of India- Any student involved in ragging may be expelled from the institution and at the same time FIR with the local police may be lodged and criminal case may be registered against her.
  - iii) Anti-ragging undertaking must be filled online at: [www.antiragging.in](http://www.antiragging.in) and submit the undertaking of student & parents through email to their respective tutors before session begins.
  - iv) With ref. to D.O. No. F.I/15//2015(ARC) dated 18.3.2016, a nationwide toll free anti-ragging helpline 1800-180-5522 in twelve languages has been established.
9. **Our College provides fee concession to SINGLE GIRL CHILD Category. This is one of the best practices of our college.**
10. **As per the instructions of Deputy Commissioner, all the eligible students must have their voter cards.**
11. As per the directions of Hon'ble Punjab & Haryana High Court, the Asstt. Supdt. of Police, Bathinda has directed the heads of all educational institutions to make it mandatory for the students to wear helmet while driving two-wheelers. The students violating this traffic rule will be severely dealt with under Motor-Vehicle Act. 1989. Bathinda City Traffic department has issued instructions for two wheeler riders which are prohibition of underage driving, driving without helmet & speeding.
12. Any student facing any kind of harassment can write her complaint and drop it in to the complaint box which has been put up by Distt. Police authorities near the entrance of the college. In case of emergency, they can also call on the following helpline numbers for women. 0164-2240935, 98759-18028, 75080-18100.
13. In case the no. of students is less than ten from one particular route, they will not get any transportation facility from near by station.
14. According to the Govt. of India, the students should have to follow these instructions time to time.





## COLLEGE AT A GLANCE

Shri Sanatan Dharam Girls' College with an autonomous status is one of the premier institution of Malwa region affiliated to Punjabi University, Patiala offering Arts, Commerce, IT, Lib. Sc., Science streams through its various under- graduate, post-graduate and professional courses. The college was established in 1966 under the aegis of Shri Sanatan Dharam Sabha and now it has grown into one of the largest centres of higher education in the region exclusively for girls. It renders unique service to the society by providing knowledge, skills and abilities, attitudes and beliefs that are essential for productive and successful life. With the blessings of Almighty, our college has been Re-accredited with 'A' grade by NAAC. It is a matter of pleasure and pride that our college has also been adjudged as one of the best colleges of Punjab in the survey conducted by The Tribune in its issue dated 19 April, 2019.

With the help of highly qualified and dedicated staff, the college has set high standards of education and its scholars have been winning top positions in various examinations of the university year after year. The students are encouraged to inculcate the ethical values of life, patriotism and discipline. Every student receives individual attention. The complete record of her attendance, performance and other activities is kept and necessary information is given to her parents/guardians at regular intervals.

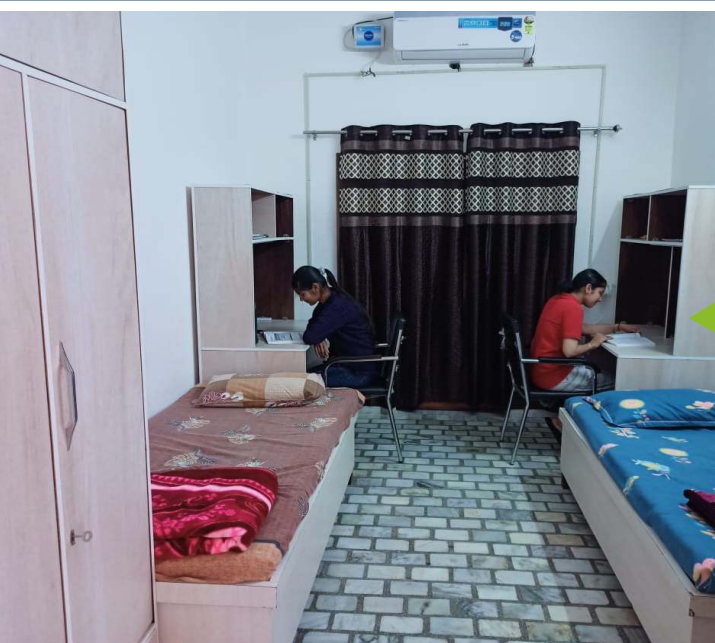
The infrastructure and student support facilities available in the college have enabled us to remain on the top in the region. We have buildings with:

- ❖ CLASSROOMS (45)
- ❖ CENTRALIZED AC AUDITORIUM
- ❖ AC LIBRARY
- ❖ SEMINAR HALL
- ❖ CONFERENCE ROOMS (3)
- ❖ DIGITAL GENERATORS (2)
- ❖ CCTV CAMERAS AT STRATEGIC POINTS
- ❖ MUSIC ROOM
- ❖ LABORATORIES
  - SCIENCE (4)
  - COMPUTER SCIENCE (3)
  - HOME SCIENCE (2)
  - HOME MGT (1)
  - OFFICE MGT (1)
  - LANGUAGE (1)
- ❖ FULLY AIR CONDITIONED HOSTELS
- ❖ RECREATION HALL
- ❖ GYMNASIUM (INDOOR & OUTDOOR)
- ❖ SOLAR PANEL
- ❖ MODERN AUDIO VISUAL AIDS
- ❖ TUCK-SHOP AND PHOTOCOPIER
- ❖ CANTEEN
- ❖ CAFETERIA
- ❖ PLAYGROUND
- ❖ TRANSPORT FACILITY
- ❖ COVERED PARKING FOR VEHICLES
- ❖ WASHING MACHINES IN HOSTEL
- ❖ SOLAR WATER HEATERS
- ❖ RAIN WATER HARVESTING SYSTEM
- ❖ HERBAL GARDEN
- ❖ VERMI COMPOST UNIT
- ❖ FIRST AID ROOM
- ❖ ONLINE EXAMINATION CENTRE



## LIBRARY

A well-equipped air-conditioned library is a valuable aid to young scholars. About 31046 books, 36 encyclopedias of different subjects, 20 magazines & Journals, 10 newspapers are at the disposal of the students. The general library with its open as well as closed stock system and spacious reading room, provides an atmosphere conducive to the excitement of mental discovery. Students are encouraged to become sagacious users of the library which is a temple of learning for them. The college library is computerised where the software *e-granthalaya* enables maintenance and access of stock, issuance and return of books. E-learning resources provided by our college i.e. INFLIBNET (Information and library Network) and DELNET (Developing Library Network) through college component of e-shodhsindhu consortium with access to 6000 + Journals 1,99,500+ e-books under N-List and 6,00,000 e-books through NDL. The college provides facility of book bank to the students. Books are issued to the students for a specific period of time.



## HOSTEL

A gracious well furnished fully air conditioned residence has capacity to accommodate about 300 students. With its spacious common room, visitors' lounge, facilities for recreation, laundry (washing machine), electric geyser and solar water heater (24-hour hot water supply), digital generators (24-hour electricity supply) comfortable and fully furnished living quarters, fine cuisine and safe drinking water, the hostel is nothing but "Home Away From Home". It is under the care of the warden and her staff who help the students to settle down quickly and to be a part of the lively hostel community. Complete safety and security inside the hostel and campus is ensured by the security staff on duty. Parents can meet their wards in the visitors' room with the permission of warden. Students seeking admission to the hostel must apply for it on a separate application form available with hostel prospectus from the office, after getting admission to the college. The completed form must be submitted to the office by the date specified on the college notice board. A copy of the latest mark sheet and a certificate of physical fitness should be attached with the application form. The students must be accompanied by their parents or a responsible guardian at the time of admission. Admission to the college hostel will be on first come first serve basis.



## CAFETERIA

New Cafeteria is in the college campus for the refreshment of students and teachers. Cafeteria has a very attractive and joyful atmosphere. Come and Enjoy !



## CONFERENCE HALLS

The college has 3 air-conditioned conference halls equipped with multi-media projector, Smart TV, cordless mike, Wi-fi facility and seating capacity of 60 students for organizing conferences, seminars and group discussions.



## CANTEEN

The college has a very spacious, hygienic and well designed canteen, where tasty and sumptuous refreshment as well as full meals are served.





## SCIENCE LABS

The college has four well maintained science labs with latest equipments.

**Biology Labs (Botany & Zoology):-** Specimen, permanent slides, microscopes

**Chemistry Lab:** Laboratory glassware, heating mantle, pH meter, digital balance.

**Physics Lab:** Spectrometer, p-n junction, transistors, photoelectric effect, oscillator, pendulum (Compound & Kater)



## LANGUAGE LAB

The college has a well-maintained language lab where students are instructed in communication skills through several tutorials based on speaking, listening and reading. Language lab equips the students with interesting ways of learning. Unlike traditional learning methods, students get audio-visual aids for grasping good communication skills in an efficient manner. Teachers assist the students with explanation of subject modules and the Students actively perform various lab activities under the supervision of Teachers. By accessing language lab, students learn on practical basis. With the help of various resources such as Computers, headphones, internet services, projector and speakers etc., students enhance their vocabulary, accent along with skills such as listening, reading and speaking.



## COMPUTER LABS

The college has four air-conditioned computer labs with 127 latest computers. Features:

- All labs are networked through structured cabling and dedicated IBM servers.
- Legal software through Microsoft Developer Academic Alliance (MSDN).
- Original software like Windows- 10, Oracle, MS Office, Professional Plus 2016, Visual Studio, C++, Windows Server 2000, Quick Heal total security, AVG Security etc.
- Laser printers for each lab.
- Latest equipments like multimedia projector and scanner, digital camera etc. are available for the students.

## GYMNASIUM (INDOOR & OUTDOOR)

Keeping in view the physical fitness of hostlers, a well equipped air conditioned gymnasium has been set up within the campus.



## HOME SCIENCE & HOME MANAGEMENT LABS

Home Management and Home Science is important for developing strong relationships between the individuals in a home and to know the techniques of an efficient home living.



## RECREATION HALL

Recreation hall provides facilities like LCD and Indoor games (table tennis, carom board etc.), where students can get rid off psychological and emotional stress and we also arrange religious functions at that place.



## TUCK SHOP

One tuck shop is available for the students within the campus. It has all the required material for the convenience of students. A colour printer has also been installed to facilitate students.







# STUDENT SUPPORT SYSTEM

Since holistic personality development is the hallmark of SSDGC, therefore, the college provides ample opportunities to the students to participate in various co-curricular activities to enable them to express their talents and develop in them the qualities of courage, discipline, leadership, sportsmanship and team spirit.

## N.C.C.

The N.C.C. unit of SSDGC offers considerable scope for stimulating discipline and adventure. The N.C.C. unit comes under 4 Pb. Girls BN NCC Patiala. Enrollment in N.C.C. depends upon physical fitness of the cadet for military training. A student can be an N.C.C. cadet for three years. During this period, students get ample opportunities to attend training camps and specialized camps like Advanced Leadership, Mountaineering and other inter-state camps. N.C.C. cadets are trained to qualify B and C certificate exams. Students holding 'C' certificate are given priority in selection as an officer in Army, Air Force, Navy and Police. Students holding 'B' and 'C' certificate are given incentives and additional weightage in higher classes for admission. Cadets are suitably awarded College Colour (N.C.C.), Best Cadet, Best in services by the college for excelling in N.C.C. activities.

Certificate Category	Incentive / Bonus Marks
NCC 'C' Certificate	5% of the maximum marks of the examination
NCC 'B' Certificate	3% of the maximum marks of the examination
NCC 'A' Certificate	2% of the maximum marks of the examination

## N.S.S.

The N.S.S. units of SSDGC consists of 250 volunteers working under Punjabi University, Patiala. Outstanding students are awarded University Medal, University Colour, Roll of Honour, College Colour (NSS), Chief Minister's Award, Governor's Award, National Award and Shaheed Bhagat Singh Award etc. Red Ribbon Club and Youth Club are also being run under the same units.

The weightage of NSS certificate :

Weightage	NSS Certificate
1% marks	A
2% marks	B
3% marks	C

The volunteers are eligible to avail the weightage, provided they have:

1. Exhibited qualities of good NSS volunteers and have participated in Adult Education, Blood Donation, Tree plantation and other activities.
2. Obtained a certificate of good conduct from Programme Officer/Principal.







## YOUTH RED CROSS (Y.R.C.)

The Youth Red Cross unit is being run under the auspicious guidance of Punjab Red Cross society, Chandigarh in which 50 volunteers actively participate every year. The unit has received four times State award. The main motive of this unit is to create awareness amongst the volunteers about "selfless service" in society. It is a matter of pride for us as our principal has been nominated as a member of the managing body of State Branch of Indian Red Cross Society by His Excellency the Governor of Punjab and the President of Indian Red Cross Society.



## ELECTORAL LITERACY CLUB (E.L.C.)

As per the instructions issued by the Hon'ble Mr. Justice M. M. Kumar, Judge, Punjab and Haryana High Court and Executive Chairman, Punjab Legal Services Authority, Electoral Literacy Club was established in the college in the session 2011-12. The main objective of this club is to create legal awareness amongst the students regarding different spheres of life.

## CAREER GUIDANCE & PLACEMENT CELL

The Career Guidance and Placement Cell with the motto "Come to Learn, Go to Serve" is actively guiding our students to choose the right career and also to prepare a roadmap for pursuing the same. Interactive sessions and extension lectures are regularly organised to groom the students for the best opportunities.

This cell is constantly making efforts to organize interactions between students and companies with the view to get them placed. "We place where you should be". Our students have been getting placed in various companies like HDFC Bank, Corporate Sector, Schools and Colleges. Special mock Interviews are arranged regularly to boost the confidence of students.



## STUDENTS' COUNCIL

A council of students consisting of President, Vice-President, Secretary, Joint Secretary and Class Representatives are elected every year for better interaction between students and college authorities. The council ensures smooth functioning of college functions and to receive timely feedback from students. During NAAC inspection, a commendable job was performed by the student council.

## SPORTS

The Sports Department of SSDGC is exceptionally active. Games like Basketball, Table-tennis, Athletics, Throw-ball, Badminton, Kho-Kho, Volleyball and indoor games chess, Judo & Wrestling etc. are available. College teams participate in inter-college, university, inter-university, state level as well as national level competitions.





## ENTREPRENEURSHIP DEVELOPMENT CLUB

This club came into existence on 06th October 2018, Keeping in view fast growing demand of industries. The main objective behind this club is to bridge the gap between the academia and Industry, and to inculcate entrepreneurial skills among the students. Different activities are organised for the motivation of students under this club.

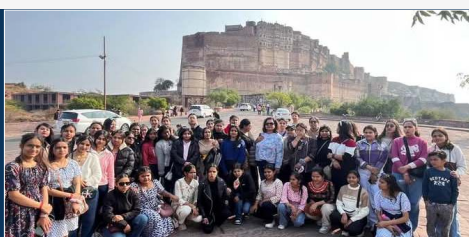


## YOUTH WELFARE CLUB

Talent Hunt is organised for the students comprising of activities like poster making, painting, dancing and singing, poem recitation, debate, declamation, paper reading & different folk arts to bring out the hidden talent of the students. Our students take part in youth festivals and other competitions organised by various colleges and by govt. and non-govt. agencies.

## TOURS & TRIPS

Education and recreational tours are arranged every year for the students in order to teach a sense of responsibility and to make optimum use of independence.



## ALUMNI ASSOCIATION

An association of around 300 old students who are working in diverse fields has been formed. It is a registered body known as Shri Sanatan Dharam Girls' College Alumni Association (SSDCAA) under the Societies Registration Act (XXI of 1860) with registration no. 234 of 2016-17.

## COLLEGE MAGAZINE (PRAJYACHAKSHU)

A project jointly engaged in by faculty and the students aims at reflecting the various events of life in SSDGC. It is both scholarly as well as entertaining and offers a medium for the expression of literary, editorial, artistic talent besides being a memento of the years spent here.



## PARENTS INTERACTION & MENTOR MENTEE SYSTEM

Parent-teacher meetings are periodically held to ensure regular interaction between parents & teachers.

Tutorial group meetings are also held for one to one interaction between tutors (mentors) and students (mentees).

## “हरिता – Eco Club”

Forming an Eco-club like हरिता in our college for girls serve multiple purposes :

- It creates environmental awareness amongst youth.
- It provides opportunities for learning about sustainability, conservation and eco-friendly practices.
- It provides a platform for students to network with like minded individuals etc.



## INDIAN KNOWLEDGE SYSTEM (IKS)

In order to facilitate a seamless integration of Indian traditional knowledge with modern subjects, UGC came up with the guidelines for training of faculty on Indian knowledge system. In this regard, the UGC in collaboration with the IKS Division of Ministry of Education planned to organize six-day short term face to face training programme for 1000 teachers at six HRDCs during July-October, 2023. Two faculty members from SSDGC attended six day training program on IKS conducted by UGC-HRDC at New Delhi. To promote Indian knowledge system among students and staff, the college decided to form an IKS club. College inaugurated IKS (Indian Knowledge System) Club on 9th November, 2023.

## BUDDY'S PROGRAM

Buddy's Programme- An initiative of State govt that aims to educate children about the ill-effects of drug abuse and generate positive peer influence.





# ANNUAL PRIZE DISTRIBUTION & ATHLETIC MEET





# REPUBLIC DAY CELEBRATION



## ਮੰਤਰ ਕਾਲਜ ਯੁਵਕ ਮੇਲਾ

## THE BOOK CLUB





## RECOGNITION AS BEST RED RIBBON CLUB



## MOU (IHM)



## DEEKSHARAMBH



## HAWAN



## STATE LEVEL WINNERS



## MANAGEMENT COMMITTEE



## TALENT HUNT



## FRESHER'S PARTY





# ADMISSION

SSDGC scrupulously observe rules and regulations of the college in all matters.

## ADMISSION RULES

1. Admission forms should be submitted in time.
2. No admission form will be entertained after the last date of admission prescribed by the college.
3. Parents must accompany their wards at the time of admission and interview.
4. A student whose result is declared late can seek admission within 20 working days after the declaration of result but in no case later than the last date announced by the college.
5. A candidate who has passed 10 + 2 examination or equivalent shall be eligible provided she has opted Punjabi as one of the subject of matriculation or any other equivalent examination. Those candidates who have not passed the subject of Punjabi up to matriculation level have to pass it, during the respective course, failing which their result will be withheld by the university. The college will not be held responsible for the non-declaration of the result by the college.
6. Candidate who has passed their matriculation examination from school/institutions situated outside the state of Punjab, may be allowed to take up the subject of Punjabi Compulsory (Mudhla Gyan) in lieu of Punjabi Compulsory.
7. Children of Defense/Paramilitary personnel (serving as well as retired) will be allowed to take up the subject of Punjabi Compulsory (Mudhla Gyan) provided that the father/ mother/guardian of the candidate gives an affidavit that the candidate has not studied Punjabi at school level.

## INSTRUCTIONS FOR FILLING ADMISSION FORMS

1. Each application must be made on prescribed form attached with the prospectus available in the college office.
2. The application form must be filled in by the candidate in a clear and legible manner. The application form must be complete in all respects.
3. If any information sought is not applicable to the candidate, the word NA should be entered against that column. If a candidate omits/conceals relevant information or gives false information, her admission is liable to be cancelled.
4. **Anti-ragging form must be filled at the time of admission.**
5. Undertaking for detention due to lack of 75% attendance must be filled by parents & students.

## CERTIFICATES AND DOCUMENTS REQUIRED ALONG WITH THE ADMISSION FORM

1. Four Recent passport size photographs.
2. Character certificate duly attested by the head of the institution last attended.
3. The original and attested photocopies of mark sheet of last Board/University examination passed.
4. Migration certificate by the students who have passed the lower examination from Board other than Punjab School Education Board/Punjabi University.
5. Eligibility Certificate, by the students who have passed the lower examination from Board/University other than Punjab School Education Board, state board of Haryana, Himachal Pradesh, C.B.S.E. and I.C.S.E. from Registration branch of Punjabi University, Patiala.

### NOTE:

**The candidates should understand that admission, if granted by the college, would be provisional and subject to confirmation by the college.**

## ਕਾਲਜ ਵੱਲੋਂ ਕੁਝ ਜਰੂਰੀ ਹਦਾਇਤਾਂ

1. ਵੱਖ-ਵੱਖ ਕੋਰਸਾਂ ਵਿਚ ਦਾਖਲੇ ਦੀਆਂ ਪਾਤਰਤਾਵਾਂ ਉਹੀ ਹਨ ਜੋ ਕਿ ਸਬੰਧਤ ਕੋਰਸ ਦੇ ਸਿਲੇਬਸ ਅਤੇ ਅਧਿਆਪਕਾਂ ਵਿੱਚ ਸ਼ਾਮਲ ਹਨ।
2. ਪੰਜਾਬੀ (ਲਾਜ਼ਮੀ) ਵਿਸ਼ੇ ਦੀ ਥਾਂ ਪੰਜਾਬ ਹਿਸਟਰੀ ਐਂਡ ਕਲਚਰ ਦਾ ਵਿਸ਼ਾ ਖਤਮ ਕਰ ਦਿੱਤਾ ਗਿਆ ਹੈ ਅਤੇ ਹੁਣ ਵਿਦਿਆਰਥੀ ਹੇਠ ਲਿਖੀਆਂ ਹਾਲਤਾਂ ਵਿੱਚ ਪੰਜਾਬੀ (ਲਾਜ਼ਮੀ) ਦੀ ਥਾਂ ਪੰਜਾਬੀ ਲਾਜ਼ਮੀ (ਮੁੱਢਲਾ ਗਿਆਨ) ਦਾ ਵਿਸ਼ਾ ਹੀ ਪੜ੍ਹ ਸਕਦੇ ਹਨ ਅਤੇ ਅਜਿਹੇ ਵਿਦਿਆਰਥੀਆਂ ਦੇ ਕੇਸ ਦਾਖਲੇ ਦੀ ਮਿਤੀ ਤੋਂ ਇੱਕ ਮਹੀਨੇ ਦੇ ਅੰਦਰ-ਅੰਦਰ ਮੁਕੰਮਲ ਦਸਤਾਵੇਜ਼ਾਂ ਸਾਹਿਤ ਯੂਨੀਵਰਸਿਟੀ ਨੂੰ ਪ੍ਰਵਾਨਗੀ ਹਿੱਤ ਭੇਜੇ ਜਾਣ :-
  - ੳ) ਜਿਨ੍ਹਾਂ ਵਿਦਿਆਰਥੀਆਂ ਨੇ ਦਸਵੀਂ ਦੀ ਪ੍ਰੀਖਿਆ ਪੰਜਾਬ ਰਾਜ ਤੋਂ ਬਾਹਰ ਦੂਜੀ ਸਟੇਟ ਤੋਂ ਕੀਤੀ ਹੋਵੇ ਅਤੇ ਪੰਜਾਬੀ ਦਾ ਵਿਸ਼ਾ ਨਾ ਪੜ੍ਹਿਆ ਹੋਵੇ।
  - ਅ) ਡਿਫੈਂਸ ਪਰਸੋਨਲ/ਪੈਰਾ ਮਿਲਟਰੀ ਪਰਸੋਨਲ (ਰਿਟਾਇਰਡ) ਜਾਂ ਨੌਕਰੀ ਵਿੱਚ ਹੋਵੇ ਦੇ ਬੱਚੇ ਵੀ ਪੰਜਾਬੀ ਲਾਜ਼ਮੀ (ਮੁੱਢਲਾ ਗਿਆਨ) ਦਾ ਵਿਸ਼ਾ ਪੜ੍ਹ ਸਕਦੇ ਹਨ। ਜੇਕਰ ਵਿਦਿਆਰਥੀ ਦੇ ਪਿਤਾ ਨਹੀਂ ਹਨ ਤਾਂ ਮਾਤਾ ਜਾਂ ਗਾਰਡੀਅਨ ਵੀ ਐਫੀਡੇਵਿਟ ਦੇ ਸਕਦੇ ਹਨ ਕਿ ਵਿਦਿਆਰਥੀ ਨੇ ਪੰਜਾਬੀ ਨਹੀਂ ਪੜ੍ਹੀ।
  - ੲ) ਪੰਜਾਬੀ ਲਾਜ਼ਮੀ ਦੀ ਥਾਂ ਤੇ ਪੰਜਾਬੀ ਲਾਜ਼ਮੀ (ਮੁੱਢਲਾ ਗਿਆਨ) ਪੜ੍ਹਨ ਵਾਲੇ ਵਿਦਿਆਰਥੀਆਂ ਸੰਬੰਧੀ ਸਪਸ਼ਟ ਕੀਤਾ ਜਾਂਦਾ ਹੈ ਕਿ ਉਹ ਵਿਦਿਆਰਥੀ ਜਿਨ੍ਹਾਂ ਨੇ ਦਸਵੀਂ ਪੱਧਰ ਦੀ ਪ੍ਰੀਖਿਆ ਪੰਜਾਬ ਰਾਜ ਵਿੱਚ ਸਥਿਤ ਕਿਸੇ ਵੀ ਸਕੂਲ ਤੋਂ ਪਾਸ ਕੀਤੀ ਹੈ, ਨੂੰ ਪੰਜਾਬੀ ਲਾਜ਼ਮੀ ਦੀ ਥਾਂ ਤੇ ਪੰਜਾਬੀ ਲਾਜ਼ਮੀ (ਮੁੱਢਲਾ ਗਿਆਨ) ਪੜ੍ਹਨ ਦੀ ਪਰਵਾਨਗੀ ਗ੍ਰੈਜੂਏਸ਼ਨ ਪੱਧਰ ਤੇ ਨਹੀਂ ਦਿੱਤੀ ਜਾਵੇਗੀ।
3. ਬੀ.ਏ. ਭਾਗ ਪਹਿਲਾ ਦੇ ਦਾਖਲੇ ਉਪਰੰਤ ਸਿਰਫ ਇੱਕ ਮਹੀਨੇ ਤੱਕ ਹੀ ਚੋਣਵਾਂ ਵਿਸ਼ਾ ਬਦਲਿਆ ਜਾਵੇਗਾ।
4. ਜਿਨ੍ਹਾਂ ਵਿਦਿਆਰਥੀਆਂ ਨੇ 10+2 ਦੀ ਪ੍ਰੀਖਿਆ ਪੰਜਾਬ ਸੂਕਲ ਸਿੱਖਿਆ ਬੋਰਡ, ਮੋਹਾਲੀ, ਬੋਰਡ ਆਫ਼ ਸਕੂਲ ਐਜੂਕੇਸ਼ਨ, ਹਰਿਆਣਾ, ਹਿਮਾਚਲ ਪ੍ਰਦੇਸ਼ ਬੋਰਡ ਆਫ਼ ਸਕੂਲ ਐਜੂਕੇਸ਼ਨ, ਸੀ.ਬੀ.ਐਸ.ਈ. ਬੋਰਡ ਅਤੇ ਆਈ.ਸੀ.ਐਸ.ਈ. ਬੋਰਡਾਂ ਤੋਂ ਪਾਸ ਕੀਤੀ ਹੈ, ਨੂੰ ਛੱਡ ਕੇ ਬਾਕੀ ਰਾਜਾਂ ਤੋਂ 10+2 ਅਤੇ ਗ੍ਰੈਜੂਏਸ਼ਨ ਦੀ ਪ੍ਰੀਖਿਆ ਪਾਸ ਕਰਨ ਉਪਰੰਤ ਕੀਤੇ ਜਾਣ ਵਾਲੇ ਦਾਖਲੇ ਕਰਨ ਤੋਂ ਪਹਿਲਾਂ ਪੰਜਾਬੀ ਯੂਨੀਵਰਸਿਟੀ ਦੀ ਰਜਿਸਟ੍ਰੇਸ਼ਨ ਬੁੱਚ ਤੋਂ ਪਾਤਰਤਾ/ਅਲਿਜੀਬਿਲਟੀ ਸਰਟੀਫਿਕੇਟ ਪ੍ਰਾਪਤ ਕਰਨਾ ਲਾਜ਼ਮੀ ਹੋਵੇਗਾ।
5. ਕਾਮਰਸ, ਬੀ.ਸੀ.ਏ. ਅਤੇ ਬੀ.ਐਸ.ਸੀ.(ਸੀ.ਐਸ.ਐਮ), ਮੈਡੀਕਲ ਅਤੇ ਨਾਨ ਮੈਡੀਕਲ ਵਿੱਚ ਦਾਖਲਾ ਲੈਣ ਵਾਲੇ ਵਿਦਿਆਰਥੀਆਂ ਜਿਨ੍ਹਾਂ ਨੇ ਪਹਿਲਾ ਮੈਟ੍ਰਿਕ ਪੱਧਰ ਤੱਕ ਪੰਜਾਬੀ ਦੀ ਪ੍ਰੀਖਿਆ ਪਾਸ ਨਹੀਂ ਕੀਤੀ ਉਨ੍ਹਾਂ ਲਈ ਕੋਰਸ ਦੌਰਾਨ ਮੈਟ੍ਰਿਕ ਪੱਧਰ ਤੱਕ ਪੰਜਾਬੀ ਜਾਂ ਪੰਜਾਬੀ ਪ੍ਰਵੇਸ਼ਕਾਂ ਦੀ ਪ੍ਰੀਖਿਆ ਪਾਸ ਕਰਨੀ ਲਾਜ਼ਮੀ ਹੋਵੇਗੀ।
6. ਬੀ.ਸੀ.ਏ./ਬੀ.ਬੀ.ਏ. ਕਿਸੇ ਇਕ ਭਾਗ ਨੂੰ ਇੱਕ ਸੰਸਥਾ ਤੋਂ ਪਾਸ ਕਰਨ ਉਪਰੰਤ ਦੂਜੀ ਸੰਸਥਾ ਵਿਚ ਅਗਲੇ ਭਾਗ ਵਿੱਚ ਦਾਖਲਾ ਲੈਣ ਵਿਚ ਕੋਈ ਰੋਕ ਨਹੀਂ ਹੋਵੇਗੀ। ਪਰੰਤੂ ਇਹ ਦਾਖਲੇ ਵਿਚ ਇਨ ਡੇਟਸ (within dates) ਹੋਣਗੇ ਅਤੇ ਸੰਬੰਧਤ ਕਾਲਜ ਵਿਚ ਉਸ ਲਈ ਸੀਟ ਉਪਲਬਧ ਹੋਵੇਗੀ। ਜੇਕਰ ਕੋਈ ਵਿਦਿਆਰਥੀ ਇਕ ਸੰਸਥਾ ਵਿਚ ਦਾਖਲਾ ਲੈਣ ਉਪਰੰਤ ਦਾਖਲਾ ਸਫ਼ਿਊਲ ਤੋਂ ਬਾਅਦ ਦੂਸਰੀ ਸੰਸਥਾ ਵਿਚ ਦਾਖਲਾ ਲੈਣਾ ਚਾਹੁੰਦਾ ਹੈ ਤਾਂ ਉਥੇ ਇੰਟਰ ਕਾਲਜ ਮਾਈਗਰੇਸ਼ਨ ਦੇ ਨਿਯਮ ਲਾਗੂ ਹੋਣਗੇ।
7. ਜਿਹੜੇ ਵਿਦਿਆਰਥੀ ਹੋਰਨਾਂ ਯੂਨੀਵਰਸਿਟੀਆਂ ਤੋਂ ਮਾਈਗ੍ਰੇਟ ਹੋ ਕੇ ਯੂਨੀਵਰਸਿਟੀ ਨਾਲ ਸੰਬੰਧਤ ਕਾਲਜਾਂ ਵਿਖੇ ਦਾਖਲ ਹੁੰਦੇ ਹਨ। ਅਜਿਹੇ ਕੇਸਾਂ ਵਿੱਚ ਵਿਦਿਆਰਥੀਆਂ ਨੂੰ ਡੈਫੀਸੈਟ ਪੇਪਰ (ਜੇਕਰ ਬਣਦੇ ਹੋਣ) ਪਾਸ ਕਰਨੇ ਹੁੰਦੇ ਹਨ।



# COLLEGE RULES

- College reserves the right to cancel admission of any student if conduct of the student is not satisfactory.
- It is mandatory for a student to attend at least 75% of lectures delivered in each subject in order to be eligible for final examinations.
- In case of serious illness of a candidate, relaxation in percentage shall be 6% i.e. 69% shall be compulsory.
- Medical leave should be supported with medical certificate (issued by Senior Medical Officer of govt. hospital/dispensary) and should be submitted in the college office on the 2nd day of illness.
- Student's leave application should be submitted in the college office well before availing the leave. It should be signed by the parents/guardian/hostel warden (in case of hostellers) and should be recommended by the concerned tutorial incharge.
- Disciplinary action will be taken against the students who skip classes.
- Students owning vehicles must wear helmets.
- Day scholars are not allowed to leave the college campus before 1:10 p.m. In case of emergency, permission is to be sought from the Principal based on written request from the parents.
- After the Mid Semester Test, a Parent-Teacher Meeting is held which is obligatory and mandatory for the parents to attend, otherwise a heavy fine will be imposed.
- Students should not damage any property of the college.
- Students should get their library cards issued from library at the beginning of session.
- Loss of library card should be immediately reported in writing to the librarian who may issue a duplicate card on payment of Rs. 50. No student can have two cards at a time. A new card can be issued from the library when the previous card is exhausted.

## EXAMINATION

- Only those students will be allowed to appear in final examination who have passed the MSTs.
- Students who fail to fulfil the above condition, will not be allowed appear in College exams.

## NOTICE FOR ABSENTEES

ਜਿਹੜਾ ਵਿਦਿਆਰਥੀ ਫੀਸ ਜਮਾਂ ਕਰਵਾ ਦਿੰਦਾ ਹੈ ਅਤੇ ਲਗਾਤਾਰ 15 ਦਿਨ ਕਾਲਜ ਨਹੀਂ ਲਗਾਉਂਦਾ ਤਾਂ ਉਸ ਦਾ ਨਾਂ ਕੱਟ ਦਿੱਤਾ ਜਾਵੇਗਾ, ਅਜਿਹਾ ਵਿਦਿਆਰਥੀ ਜੇਕਰ ਨਾਂ ਕੱਟਣ ਦੀ ਮਿਤੀ ਤੋਂ ਦੋ ਹਫ਼ਤੇ ਦੇ ਅੰਦਰ ਸਥਿਤੀ ਸਪਸ਼ਟ ਕਰਦਿਆਂ ਮੁੜ ਦਾਖਲੇ ਲਈ ਬੇਨਤੀ ਕਰਦਾ ਹੈ, ਤਾਂ ਪ੍ਰਿੰਸੀਪਲ ਸਥਿਤੀ ਨੂੰ ਵੇਖਦੇ ਹੋਏ ਮੈਰਿਟ ਦੇ ਅਧਾਰ ਤੇ ਫੈਸਲਾ ਲੈਣਗੇ। ਤਿੰਨ ਹਫ਼ਤੇ ਦੇ ਸਮੇਂ ਤੋਂ ਬਾਅਦ ਕਿਸੇ ਤਰ੍ਹਾਂ ਦੀ ਵੀ ਰੀ-ਐਡਮਿਸ਼ਨ ਦੀ ਬੇਨਤੀ ਨੂੰ ਪ੍ਰਵਾਨ ਨਹੀਂ ਕੀਤਾ ਜਾਵੇਗਾ।

ਇਹ ਵੀ ਫੈਸਲਾ ਕੀਤਾ ਗਿਆ ਸੀ ਕਿ ਜੇ ਵਿਦਿਆਰਥੀ ਅਕਾਦਮਿਕ ਸੈਸ਼ਨ ਦੇ ਦੌਰਾਨ ਲਗਾਤਾਰ ਦੱਸ ਦਿਨ ਗੈਰ ਹਾਜ਼ਰ ਰਹਿੰਦਾ ਹੈ ਉਸਦਾ ਨਾਮ ਕੱਟ ਦਿੱਤਾ ਜਾਵੇ ਅਤੇ ਨਾਮ ਕੱਟਣ ਦੀ ਮਿਤੀ ਤੋਂ ਹਫ਼ਤੇ ਦੇ ਵਿੱਚ ਜੇਕਰ ਉਹ ਪ੍ਰਿੰਸੀਪਲ ਨੂੰ ਪੁਨਰ ਦਾਖਲੇ ਲਈ ਬਿਨੈ ਪੱਤਰ ਦੇ ਕੇ ਦਾਖਲਾ ਨਾ ਲਵੇ ਤਾਂ ਉਸ ਨੂੰ ਦੁਬਾਰਾ ਦਾਖਲ ਨਾ ਕੀਤਾ ਜਾਵੇ।

# PRIZES & HONOURS

The students who get 1st, 2nd and 3rd positions in college examinations are awarded. Those who get the same positions in internal examinations are also awarded.

## COLLEGE COLOUR:

College colours are awarded in recognition of outstanding performance of the students in the respective sphere:

1. Academic
  - Who is placed in college merit list.
  - One who gets first position in final examinations at college level.
  - Who gets at least 60% marks in MSTs.
2. Sports
  - Is the Best Athlete of the college.
  - Has participated at university/inter-university/district /state /national level.
  - Has got some distinction at any of the above said levels.
3. N.S.S.
  - One who is declared as the Best Camper in camps arranged by the govt. or by the university.
  - Has participated actively in all the N.S.S. activities.
4. Y.R.C.
  - One who is declared as the Best Camper in camps arranged by the govt. or by the university.
  - Has participated actively in all the Y.R.C. activities.
5. N.C.C.
  - Has maximum participation in camps at State and National levels.
  - Has participation in college N.C.C. activities.
  - Has got 'A' grade in N.C.C. 'B' examination.
6. Co-curricular and extra-curricular activities:
  - Has participated in co-curricular and extra-curricular activities at college level/zonal youth festivals/university or arranged by any private or govt. institutions. & has got some distinction in any of these activities.
7. Youth Club
  - Has maximum participation in camps at State and National levels.
  - Has participation in college Youth Club activities.
8. Red Ribbon Club
  - Has maximum participation in camps at State and National levels.
  - Has participation in College Red Ribbon Club activities.

## ROLL OF HONOUR

Roll of Honour will be awarded to the one who is best in academic as well as in co-curricular and extra-curricular activities.

### NOTE:

- I) Prize will be awarded only if a student shows sufficiently high standard in her respective field and is considered and recommended by the concerned committee.
- II) Any student who has been punished for misconduct or found guilty of using unfair means in the MSTs will not be entitled to any prize.



# ACADEMIC PROGRAMMES

**ALL THE COURSES ARE 4 YEAR UG PROGRAMME  
UNDER CREDIT FRAMEWORK AND GRADING SYSTEM AS PER NEP 2020**

## UNDERGRADUATE PROGRAMMES

**NEP-TEMPLATE FOR ALL COURSES UNDER HUMANITIES AND SCIENCE STREAM**

**B.A./B.A.(HONOURS)**

**B.Sc./B.Sc.(HONOURS) (MEDICAL, NON-MEDICAL, CSM)**

**MULTIDISCIPLINARY UG PROGRAMME**

Semester	MAJ-A	MAJ-B	MAJ-C	MIN	IDC/MDC	AEC	SEC	VAC (Comm)	Pbi. Comp**	Total
Credits	4	4	4	4	3	2	3	2	4	
I	MAJ-A-1	MAJ-B-1	MAJ-C-1	Min-1	IDC/MDC-1	Eng-1	SEC-1	VAC-1	PBI-1	30
II	MAJ-A-2	MAJ-B-2	MAJ-C-2	Min-2	IDC/MDC-2	Eng-2	SEC-2	VAC-2	PBI-2	30

Students who wish to exit after First Year will have to complete their Vocational Course/Internship/Apprenticeship of 4 credits(30 hours per credit x 4credits = 120hours) before the exit in order to be eligible for award of UG CERTIFICATE COURSE

III	MAJ-A-3	MAJ-B-3	MAJ-C-3	Min-3		Eng-3	SEC-3	VAC-3	PBI-3	27
IV	MAJ-A-4	MAJ-B-4	MAJ-C-4	Min-4	IDC/MDC-3	Eng-4		VAC-4	PBI-4	27

Students who wish to exit after Second Year will have to complete their Vocational Course/Internship/Apprenticeship of 4 credits(30 hours per credits x 4 credits=120 hours) before the exit in order to be eligible for award of UG DIPLOMA COURSE

V	MAJ-A-5	MAJ-B-5	MAJ-C-5	Min-5			IT/CS*		PBI-5	20+4*
VI	MAJ-A-6	MAJ-B-6	MAJ-C-6	Min-6					PBI-6	24
	MAJ-A-7									

After successful completion of 3years of the Programme candidate will be awarded a degree of B.A./B.Sc .in Major and Minor as Applicable .The candidate will be awarded Minor only if she completes atleast 12credits from a specific Minor in the first three years.

VII	MAJ-A-8	MAJ-B-7	MAJ-C-7	Min-7					PBI-7	24
		MAJ-B-8								
VIII	MAJ-A-9	MAJ-B-9	MAJ-C-8	Min-8					PBI-8	24
			MAJ-C-9							

After successful completion of 4 years of the Programme candidate will be awarded a degree of B.A./B.Sc.(Honors) with Major and Minor as applicable. The candidate will be awarded Minor only if she completes atleast 16 credits from a specific minor in the First four years.

## B.A./B.A. Honours

### Eligibility

- i) Candidates who have passed plus two examination of Punjab School Education Board or equivalent thereof.

## B.Sc. (CSM) / B.Sc. (CSM) Honours

**Intake Strength** 30

### Eligibility

A Candidate who has passed 10+2 examination or equivalent shall be eligible provided she had opted Math with 50% marks aggregate.

## B.Sc. (Medical & Non-Medical) / B.Sc. (Medical & Non-Medical) Honours

### Eligibility:-

1. A candidate will be eligible to join 1st semester of B.Sc. course, only if she has passed +2 examination of Punjab School Education Board, or any other examination recognized as equivalent there.
2. To qualify for admission to 2nd year of the Course, the candidate must have passed 50% of total papers of the two semesters of the 1st year.

**Intake Strength : 40 (Medical) / 40 (Non-Medical)**

### For Multidisciplinary BA/BA (Honors)

A student is required to choose the combination of three subjects (as Major subjects) , opting one subject each from the following groups :

Group-A	:	Punjabi Literature/Hindi Literature/English Literature
Group-B	:	History/Mathematics/ Psychology
Group-C	:	Home Science/Physical Education/ Public Administration
Group-D	:	Economics/Office management/Home management /Sociology
Group-E	:	Political science/Computer Science/Music(Vocal)
Group-F	:	Fashion Designing

A student is also required to choose one subject (as Minor subject) from the following list:

- |                       |                          |
|-----------------------|--------------------------|
| 1. Sociology          | 2. Public Administration |
| 3. Fashion Designing  | 4. Home Management       |
| 5. Physical Education | 6. Music (V)             |

**Note: Minor Subject should be opted other than the opted major subjects.**

Practical Subjects Available : Physical Education, Home Science, Computer Science, Home Management, Office Management, Music (V), Psychology, Fashion Designing

### NOTE :

- i) A student can opt maximum two practical subjects.
- ii) Candidates who have studied Mathematics in class XII, will only be allowed to opt Mathematics in B.A.
- iii) Any subject with less than 10 students will not be allowed.

### CHANGE OF SUBJECT :

1. Application for change of subject should be made on the prescribed form available in the office. It should be signed by the student and their parents/ guardian.
2. A student joining B.A.-I will be allowed to change her subject(s) within a period of four weeks from the date of commencement of classes.



## For Multidisciplinary B.Sc/B.Sc (Honours)

### List of Major subjects is as under:

For B.Sc Medical: Botany, Zoology and Chemistry

For B.Sc Non Medical: Physics, Chemistry and Mathematics

For B. Sc (CSM): Mathematics, Statistics and Computer Science

A student is also required to choose one subject (as Minor subject) from the following list:

Fashion Designing, Home Science and Computer Science (Not for B.Sc CSM)

**All students of BA/B.Sc are also required to choose one subject as Inter disciplinary Course (IDC) from the following :**

For Semester-I : Communication Skills , ਪੰਜਾਬੀ ਵਿਰਸਾ

For Semester-II : Principles of IT, ਪੰਜਾਬੀ ਲੋਕ ਕਲਾਵਾਂ : ਮੁੱਢਲੀ ਜਾਣ ਪਛਾਣ

**All students of BA/B.Sc are also required to choose one subject as skill enhancement course (SEC) from the following:**

For Semester- I : Personality Development , Enhancing Life Skills

For Semester –II : Presentations using Power Point, Pot Painting

### Value Added Course (VAC)

For Semester –I : Environment and Road Safety

For Semester – II : Drug Abuse

## Bachelor of Commerce / Bachelor of Commerce Honours

B.Com. - I

Intake Strength : 180

### Eligibility

- i) 40% marks in the aggregate in case of students who have passed TEN PLUS TWO in commerce, **OR**
- iii) 50% marks in the aggregate in case of students who have passed TEN PLUS TWO in humanities with/without commerce as a subject. **OR**
- iii) 45% marks in aggregate in case of students who have passed TEN PLUS TWO in humanities group with atleast two out of Commerce/Account/Math/Economics/Management paper.

Note: (i) Relaxation of 5% marks shall be given to SC/ST candidates.  
(ii) The student from the State of Punjab who is seeking admission in B.Com-I will have to clear Punjabi upto Matric level during the course, if they had not offered Punjabi in Matric.

## B.B.A./B.B.A. Honours

Intake Strength (BBA) : 50

Additional Seats (BBA) : 4 Seats for students from rural area  
5 seats for sports-students who have played at least at District Level.

### ELIGIBILITY

A candidate who has passed 10+2 examination or equivalent with 50% marks in aggregate

## B.C.A./B.C.A. Honours

Intake Strength (BCA) : 100

Additional Seats (BCA): 4 Seats for students from rural area  
5 seats for sports-students who have played at least at District Level.

### ELIGIBILITY

A candidate who has passed 10+2 examination or equivalent with 50% marks in aggregate



**NEP-TEMPLATE FOR ALL COURSES UNDER COMMERCE STREAM**  
**B.Com./B.Com.(HONOURS)**  
**SINGLE MAJOR UG PROGRAMME**

Semester	MAJ	MIN	IDC/MDC	AEC	SEC	VAC	Pbi.Comp	Total
Credits	4	4	3	2	3	2	4	
I	Financial Accounting- I	Micro Economics	Business Organisation	Eng-1	Computer Applications in Business	Environment and Road Safety	PBI-1	26
	Business Laws –I							
II	Financial Accounting- II	Macro Economics	Principles and Practices of Management	Eng-2	E-Commerce	Drug Abuse	PBI-2	26
	Business Laws –II							

Students who wish to exit after First Year will have to complete their Vocational Course/Internship/Apprenticeship of 4 credits(30 hours per credit x 4credits = 120hours) before the exit in order to be eligible for award of UG CERTIFICATE COURSE

III	MAJ-5	MIN-3		Eng-3/MIL-1	SEC-3	VAC-3	PBI-3	23
	MAJ-6							
IV	MAJ-7	MIN-4	IDC/MDC-3	Eng-4/MIL-2		VAC-4	PBI-4	23
	MAJ-8							

Students who wish to exit after Second Year will have to complete their Vocational Course/Internship/Apprenticeship of 4credits(30 hours per credits x 4credits=120hours) before the exit in order to be eligible for award of UG DIPLOMA COURSE

V	MAJ-9	MIN-5			IT/CS*		PBI-5	24+4*
	MAJ-10							
	MAJ-11							
	MAJ-12							
VI	MAJ-13	MIN-6					PBI-6	24
	MAJ-14							
	MAJ-15							
	MAJ-16							

After successful completion of 3years of the Programme candidate will be awarded a degree of B.Com .in specific Major and Minor as applicable. The candidate will be awarded Minor only if she completes atleast 12credits from a specificMinor in the first three years.

VII	MAJ-17	MIN-7					PBI-7	24
	MAJ-18							
	MAJ-19							
	MAJ-20							
VIII	MAJ-21	MIN-8					PBI-8	24
	MAJ-22							
	MAJ-23							
	MAJ-24							

After successful completion of 4 years of the Programme candidate will be awarded a degree of B.Com (Honours) with Major and Minor as applicable .The candidate will be awarded Minor only if she completes atleast 16 credits from a specific minor in the First four years.

# NEP-TEMPLATE FOR B.B.A.

## B.B.A. / B.B.A. (HONOURS) SINGLE MAJOR UG PROGRAMME (AS PER AICTE MODEL CURRICULUM)

Semester	CORE	DSE	MDE	AEC	SEC	VAC	Pbi. Comp**	Total
<b>Credits</b>	<b>4</b>	<b>4</b>	<b>(2) or (4)</b>	<b>2</b>	<b>(2-6)</b>	<b>2</b>	<b>4</b>	
I	Principles and Practices of Management	-	Business Ethics and Values	Eng-1	-	Environment and Road Safety	PBI-1	24
	Financial Accounting			Workshop on Business communication-I				
	Business Statistics							
II	Organizational Behavior	-	Media Literacy	Workshop on Business communication-II	Computer Applications in Business	Drug Abuse	PBI-2	24
	Marketing Management							
	Business Economics							
The students shall have an option to exit after 1 <sup>st</sup> year of Business Administration Program and will be awarded with a <b>UG Certificate in Business Administration</b> . Students on exit have to compulsorily complete additional 04 Credits either in a Skill based subject or work based Vocational Course offered during summer term or Internship/Apprenticeship / Social Responsibility & Community Engagement – encompassing community engagement with an NGO after the second semester of Minimum 08 weeks of duration as decided by the college. The existing students will clear the subject / submit the Internship Report as per the college schedule.								
III	Core-7	-	MDE-3(2)		SEC-2(4)	VAC-3	PBI-3	24
	Core-8							
	Core-9							
IV	Core-10	-	-		SEC-3(2)	VAC-4	PBI-4	24
	Core-11							
	Core-12							
	Core-13							
The students shall have an option to exit after 2 <sup>nd</sup> year of Business Administration Program and will be awarded with a <b>UG Diploma in Business Administration</b> . Students on exit have to compulsorily complete additional 04 Credits either in a Skill based subject or work based Vocational Course offered during summer Internship/Apprenticeship/Social Responsibility & Community Engagement – encompassing community engagement with an NGO / Capstone Project after the fourth semester of minimum 8 weeks of duration as decided by the college. The existing students will clear the subject / submit the Internship Report as per the college schedule.								
V	Core-14	DSE-1			SEC-4(4)			20+4*
	Core-15	DSE-2						
VI	Core-16	DSE-3			SEC-5(6)			22
	Core-17	DSE-4						
After successful completion of 3 years of the Programme candidate will be awarded a degree of <b>Bachelor in Business Administration</b> .								
VII	Core-18	DSE-5	MDE-4(4)		SEC-6(4)			20
		DSE-6						
VIII		DSE-7			SEC-7(8)			20
		DSE-8						
		DSE-9						
After successful completion of 4 years of the Programme candidate will be awarded a degree of <b>Bachelor in Business Administration (Honours)</b> .								



**NEP-TEMPLATE FOR B.C.A.**  
**B.C.A. / B.C.A. (HONOURS) SINGLE MAJOR UGPROGRAMME**  
**(AS PER AICTE MODEL CURRICULUM)**

Semester	CORE	DSE	MDE	AEC	SEC	VAC	Pbi. Comp**	Total
Credits	4	4	3	2	(4),(5)or(8)	2	4	
I	Core-1	-	MDE-1	Eng-1	SEC-1(5)	VAC-1	PBI-1	24
	Core-2							
II	Core-3	-	-	Eng-2	SEC-2(5)	VAC-2	PBI-2	25
	Core-4							
	Core-5							

The students shall have an option to exit after 1<sup>st</sup> year of Computer Applications and will be awarded with a **UG Certificate in Computer Applications**. Students on exit have to compulsorily complete additional 04 Credits either in a Skill-based Subject/Work-based Vocational Course/Internship/Apprenticeship/Social Responsibility & Community Engagement of Minimum 08 weeks duration after the second semester of minimum 08 weeks of duration as decided by the college. The exiting students will clear the subject / submit the Internship Report as per the schedule.

III	Core-6	DSE-1			SEC-3(5)	VAC-3	PBI-3	27
	Core-7							
	Core-8							
IV	Core-9	DSE-2			SEC-4(5)	VAC-4	PBI-4	27
	Core-10							
	Core-11							

The students shall have an option to exit after 2<sup>nd</sup> year of Computer Applications Program and will be awarded with a **UG Diploma in Computer Applications**. Students on exit have to compulsorily complete additional 04 Credits either in a Skill- based Subject/Work-based Vocational Course/Internship /Apprenticeship /Social Responsibility & Community Engagement/ Capstone Project after the fourth semester of minimum 08 weeks of duration as decided by the University. The exiting students will clear the subject/submit the Internship Report as per the schedule

V	Core-12	DSE-3			SEC-5(5)			21+4*
		DSE-4						
		DSE-5			Intrn/CP*			
VI	Core-13	DSE-6			SEC-6(4)			20
		DSE-7						
		DSE-8						

After successful completion of 3 years of the Programme candidate will be awarded a degree of **Bachelor in Computer Applications**.

VII	Core-14	DSE-9	MDE-2		SEC-7(5)			21
		DSE-10						
VIII		DSE-11			SEC-8(8)			20
		DSE-12						
		DSE-13						

After successful completion of 4 years of the Programme candidate will be awarded a degree of **Bachelor in Computer Applications (Honours)**.

## CERTIFICATE COURSES

Duration	:	3 Months
Intake Strength	:	20
Eligibility	:	+2 (in any stream)

### CERTIFICATE COURSES

- Certificate Course in GST and Return Filing
- Certificate Course in Food Nutrition and Child Care
- Certificate Course in Food Production and Beverage
- Certificate Course in 'Sur Ki Samajh'
- Certificate Course in Basic Science
- Certificate Course in Vedic Mathematics
- Certificate Course in Office Administration
- Certificate Course in Functional English and Soft Skills
- Certificate Course in Basic Computers with Punjabi Typing.
- Certificate Course in Graphics Designing with Corel Draw
- Certificate Course in Computer Application
- Certificate Course in Indian Knowledge System
- Certificate Course in Securities Market

## Diploma (After 10+2 & Graduation)

*For further Details Visit on Website*

Duration	:	1 Year
Intake Strength	:	20
Eligibility	:	Graduation (in any stream)

- PG Diploma in Banking and Insurance
- PG Diploma in Advanced Web Designing

Duration	:	1 Year
Intake Strength	:	20
Eligibility	:	+2 (in any stream)

- Diploma in Computer Applications

## Bachelor in Library Science

Duration  
1 Year

Duration	:	1 year (Semester System)
Intake Strength	:	20
Eligibility	:	Graduation from any stream with at least 50% marks in aggregate.



## POST GRADUATE PROGRAMMES

### P.G.D.C.A.

Duration  
1 Year

Intake Strength : 40

Eligibility : Graduation (any stream)

Candidate must have passed the subject of Punjabi upto Matriculation level or any other equivalent examination before admission.

**Note: Students appearing in the final year of qualifying examination may also apply.**

### M.Sc. (INFORMATION TECHNOLOGY)

Duration  
2 Years

Intake Strength 30

Eligibility Graduation (any stream) with minimum 50% marks.

### M.SC. (INFORMATION TECHNOLOGY) (LATERAL ENTRY)

Duration  
1 Year

Duration 1 Year (Semester System)

Intake Strength 30

Eligibility PGDCA

### M.COM.

Duration  
2 Years

Intake Strength 40

Eligibility B.Com with at least 50% marks

### MASTER OF ARTS (ENGLISH)

Duration  
2 Years

Intake Strength 30

Eligibility Graduation in any stream with at least 50% marks

### MASTER OF SCIENCE (MATHS)

Duration  
2 Years

Intake Strength 30

Eligibility B.A./B.Sc. (with Maths)

## मास्टर ऑफ आर्टस (हिन्दी)

Duration  
2 Years

भाग-पहला

कुल सीटें : 30

योग्यता : कुल में न्यूनतम 50 प्रतीशत अंको के साथ किसी भी स्ट्रीम में स्नातक स्तर की पढ़ाई

## मास्टर ऑफ आर्टस (पंजाबी)

Duration  
2 Years

कुल सीटें : 30

योग्यता : षट्ठे षट्ठ 50 ਪ੍ਰਤੀਸ਼ਤ ਅੰਕਾਂ ਨਾਲ ਕਿਸੇ ਵੀ ਸਟ੍ਰੀਮ ਵਿੱਚ ਗਰੈਜੂਏਸ਼ਨ

## M.Sc. (Fashion Design & Technology)

Duration  
2 Years

Intake Strength 30

Eligibility Graduation in any Stream with atleast 50% marks

**Note :** The college may from time to time revise, amend and change the regulations or the curriculum, if found necessary.

## 17TH NATIONAL YOUTH PARLIAMENT COMPETITION





## FEE STRUCTURE : 2025-26

### (FOR VARIOUS COURSES)

(OTHER CHARGES ARE INCLUDING IN COURSE FEE)

COURSE	SEMESTER (I,,III,V,VII)	SEMESTER (II,IV,VI,VIII)	TOTAL
M.Sc. Maths - I	17000	12700	29700
M.Sc. Maths-II	17000	15700	32700
M.Com-I	17000	12700	29700
M.Com-II	17000	15700	32700
MA English - I	15000	7700	22700
MA English - II	15000	10700	25700
MA Hindi - I	15000	7700	22700
MA Hindi - II	15000	10700	25700
MA Punjabi - I	15000	7700	22700
MA Punjabi -II	15000	10700	25700
M.Sc. IT - I	15000	9000	24000
M.Sc. IT-II	15000	14000	29000
B.Sc. Medical - I	16000	10700	26700
B.Sc. Medical - II, III & IV	16000	17000	33000
B.Sc. Non Medical - I	16000	9700	25700
B.Sc. Non Medical-II, III & IV	16000	16000	32000
B.Sc. CSM - I	15000	6500	21500
B.Sc. CSM -II, III & IV	12000	14000	26000
BCA - I	15000	10000	25000
BCA - II, III & IV	15000	16000	31000
BBA - I	15000	10000	25000
BBA - II, III & IV	15000	16000	31000
B.Com - I	15000	11000	26000
B.Com - II,III & IV	15000	17000	32000
B.A. - I	15000	6500	21500
B.A. - II, III & IV	12000	13000	25000
B. Lib.	13000	13000	26000
M.Sc. Fashion Design & Technology-I	17000	12700	29700
M.Sc. Fashion Design & Technology-II	17000	15700	32700

**NOTE :** Fee Structure is subject to revision at any time as per Punjab Govt./Pbi. University/College Management Instructions.

**In all Courses Practical Fee (Major & Minor Subjects) Rs. 2000/- will be charged extra.**

## OTHER CHARGES

1. Registration, Verification for 1st Year	880/-	6.- DPI Fund	5/-
2. Migration Fee	170/-	7. DPI Sports	75/-
3. Continuation Fee for Old Students	330/-	8. Pb. State Higher Educ. Dev. Fund	20/-
4. DMC Charges	1600/-	9. Tution Fee (For B.A. Classes)	456/-
5. Degree Charges	330/-	10. Admission Fee	50/-



# Teaching Staff



# Non-Teaching Staff



## **RULES FOR PAYMENT OF FEES:**

1. Fee is charged at the beginning of each semester.
2. Funds and other charges are collected half yearly in advance on the dates notified by the Principal.
3. If the payment is overdue defaulter will be charged a fine of Re. 1/- per day. But if an application expressing inability to pay the fees is submitted before the due date, no fine will be charged.
4. Students whose names are struck off the college rolls due to non-payment of their dues can be readmitted on payment of their arrears along with Re-admission Fee of Rs. 50/-
5. A student absent or on leave from the college must arrange to pay her fee on the due date.



## SCHOLARSHIPS AND STIPENDS

1. Dr. Ambedkar Scholarship Portal Post Matric for SC and OBC/BC : Family Income not exceeding Rs.250000/-
2. Post Graduate Indira Gandhi Scholarship For Single Girl Child: PG Course and admission should be regular or full time.
3. National Scholarship Portal post Matric Scholarship for the students belonging to Minority Community: Family Income not exceeding Rs.200000/-
4. Central Sector Scheme: a) Students who are above 80th percentile of successful candidates in the relevant stream from the respective Board of Examination in Class XII of 10+2 pattern or equivalent. b) Family Income not exceeding 4.5 lakhs.
5. Directorate of welfare of Schedule Caste & Backward Classes (Haryana)- Post Matric Scholarship Scheme for SC: Family Income not exceeding Rs.250000/- .
6. AICTE-Swanath Scholarship Scheme for Students: Family income from all sources should not be more than Rs. 8 lakh per annum during the financial year of the application.
7. AICTE – PRAGATI SCHOLARSHIPSCHEME FOR GIRLSTUDENTS - (DEGREE): Family income from all sources should not be more than Rs. 8 lakh per annum during the financial year of the application.
8. Haryana State Merit Scholarship Scheme: Family Income not exceeding Rs.250000/-

### Private

9. HDFC BANK PARIVARTAN'S ECSS PROGRAMME FOR UNDERGRADUATE COURSE (MERIT-CUM-NEED BASED): Annual family income must be less than or equal to 2.5 Lakh 9.
10. HDFC BANK PARIVARTAN'S ECSS PROGRAMME FOR POSTGRADUATE COURSE (MERIT-CUM-NEED BASED): Annual family income must be less than or equal to 2.5 Lakh.
11. SR JINDAL SCHOLARSHIPSCHEME: Family Income Limits: i. For those in employment - Rs.4.00 lakh per year – Salary Certificate issued by the Employer is acceptable. ii. For all others - Rs.2.50 lakhs per year - Income Certificates issued by the competent authorities as designated by the respective State Govts. like Tehsildar, Revenue Officer, BDO, Gram Pradhan, President of Village Panchayat etc. are acceptable

### University Grants Commission, New Delhi

12. POSTGRADUATE SCHOLARSHIP FOR PROFESSIONAL COURSES FOR SC/ST: Student must belong to SC/ST Category.

## ਅਨੁਸੂਚਿਤ ਜਾਤੀਆਂ / ਅਨੁਸੂਚਿਤ ਕਬੀਲਿਆਂ ਦੇ ਸਰਟੀਫਿਕੇਟ ਜਾਰੀ ਕਰਨ ਬਾਰੇ ਅਧਿਕਾਰੀਆਂ ਦੀ ਸੂਚੀ

- 1 ਜ਼ਿਲ੍ਹਾ ਮੈਜਿਸਟਰੇਟ / ਐਡੀਸ਼ਨਲ ਜ਼ਿਲ੍ਹਾ ਮੈਜਿਸਟਰੇਟ / ਕੁਲੈਕਟਰ / ਡਿਪਟੀ ਕਮਿਸ਼ਨਰ / ਐਡੀਸ਼ਨਲ ਡਿਪਟੀ ਕਮਿਸ਼ਨਰ / ਡਿਪਟੀ ਕੁਲੈਕਟਰ, ਤਨਖਾਹ ਪ੍ਰਾਪਤ ਮੈਜਿਸਟਰੇਟ ਦਰਜਾ-1 / ਸਿਟੀ ਮੈਜਿਸਟਰੇਟ, ਉਪ ਮੰਡਲ ਮੈਜਿਸਟਰੇਟ, ਪਾਲਿਕਾ ਮੈਜਿਸਟਰੇਟ / ਕਾਰਜਕਾਰੀ ਮੈਜਿਸਟਰੇਟ / ਅਧਿਕ ਸਹਾਇਕ ਕਮਿਸ਼ਨਰ। (ਜੋ ਤਨਖਾਹ ਪ੍ਰਾਪਤ ਮੈਜਿਸਟਰੇਟ ਪਹਿਲਾ ਦਰਜਾ ਦੇ ਅਹੁਦੇ ਤੋਂ ਘੱਟ ਨਾ ਹੋਣ)
- 2 ਮੁੱਖ ਪ੍ਰੋਜੈਕਟ ਮੈਜਿਸਟਰੇਟ / ਐਡੀਸ਼ਨਲ ਮੁੱਖ ਪ੍ਰੋਜੈਕਟ ਮੈਜਿਸਟਰੇਟ / ਪ੍ਰੋਜੈਕਟ ਮੈਜਿਸਟਰੇਟ।
- 3 ਮਾਲ ਅਫਸਰ ਜੋ ਕਿ ਤਹਿਸੀਲਦਾਰ ਤੋਂ ਹੇਠਾਂ ਦੇ ਦਰਜੇ ਦਾ ਨਾ ਹੋਵੇ।
- 4 ਜਿਸ ਇਲਾਕੇ ਵਿੱਚ ਉਮੀਦਵਾਰ ਜਾਂ ਉਸਦਾ ਪਰਿਵਾਰ ਪੱਕੇ ਤੌਰ ਤੇ ਰਹਿੰਦਾ ਹੈ, ਉਸ ਇਲਾਕੇ ਦਾ ਮੁੱਖ ਮੰਡਲ ਅਫਸਰ।
- 5 ਐਡਮਿਨਿਸਟਰੇਟਰ / ਐਡਮਿਨਿਸਟਰੇਟਰ ਦਾ ਸਕੱਤਰ / ਵਿਕਾਸ ਅਫਸਰ (ਲਕਸ਼ਦੀਪ ਟਾਪੂ)

## COLLEGE FACULTY

### PRINCIPAL

**Dr. (Mrs.) NEERU GARG,**

Ph.D., M.Com, MBA (HR), M.A. Eco. (Gold Medalist), MA Education, B.Ed., PGDCA, SLET (JPT), UGC-NET

### TEACHING STAFF

1. P.G. Department of Commerce
  - Dr. Pomy Bansal, M.Com (Gold Medalist), M.A. (Eco.), Ph.D., JRF
  - Dr. Asha Singla, DCA, M.Com, M.A. (Eco.), M.Phil, UGC-NET (Eco. & Commerce), Ph.D
  - Dr. Pooja Manchanda, M.Com, M.A. (Eco.), M.Phil, UGC-NET, Ph.D
  - Mrs. Suman Garg, M.Com, MBA (Finance), UGC-NET
  - Mrs. Rashmi Tewari, Diploma in Computer Applications, Diploma in Music (vocal), M.com, B.Ed.
  - Ms. Shiza Bajaj, MBA (Finance), B.Ed
  - Mrs. Madhu, M.Com. UGC-NET, M.Ed
2. P.G. Department of Punjabi
  - Dr. (Mrs.) Simarjeet Kaur, M.A., B.Ed., M.Phil, Ph.D
  - Mrs. Amandeep Kaur, M.A. (Phi. & Hist.) B.Ed., CTET, PSTET, UGC-NET
  - Ms. Ratinder Kaur, 3 yrs. Diploma in Tele. Comm., M.A., B.Ed., M.Phil, UGC-NET
  - Ms. Gurminder Jeet Kaur, M.A., B.Ed, M.Phil, UGC NET
3. P.G. Department of Hindi
  - Vacant
4. P.G. Department of English
  - Ms. Romy Tuli, M.A., UGC-NET, Pursuing Ph.D
  - Mrs. Rupinder Kaur, M.A., B.Ed. (on Leave)
5. P.G. Department of Maths
  - Dr. Taru Mittal, PGDCA, M.Sc. (Maths & Stat.), MBA, MA (Education), B.Ed., M.Phil, Ph.D.
  - Ms. Bhavna Garg, M.Sc., (HS) Mathematics UGC-NET (AIR 32) GATE
  - Ms. Vandana Sharma, M.Sc., M.Phil, B.Ed.
  - Ms. Shikha Arora, M.Sc., (Maths), B.Ed., PTET
6. P.G. Department of Comp. Sci.
  - Ms. Isha Sareen, MCA, M.Phil, Pursuing Ph.D
  - Ms. Mannu Kartiki, MCA, M.Phil
  - Ms. Navjot Kaur, MCA
  - Ms. Preetima Nagpal, MCA
  - Ms. Anjali Garg, MCA, M.Phil (CS), Pursuing Ph.D
  - Ms. Rinku, MCA, M.Tech, PTET (on leave)
  - Ms. Rekha, MCA
  - Ms. Anupriya, MCA
7. P.G. Department of History
  - Dr. (Mrs.) Savita Gupta Bhatia, M.A., B.Ed, M.Phil, Ph.D
8. Department of Home Management & Home Science
  - Mrs. Neha Bhandari, M.Sc., (Food & Nutrition), B.Ed., UGC-NET, PGDCA, PSETET
9. Department of Office Mgt. & Secretarial Practice
  - Mrs. Monika Kapoor
  - MBA (HR), M.Com., M.A. (Eco. & Edu.), B.Ed., Dip. in Office Mgt.



10. Department of Economics	Dr. (Mrs.) Anju Garg, M.A., M.Sc.-IT, MCA, B.Ed., M.Phil, UGC-NET, Ph.D
11. Department of Political Science	Mrs. Tripta Gupta, M.A. (Pol. Sci. & Eng.), B.Ed., M.Phil, UGC NET
12. Department of Physical Education	Vacant
13. Department of Library Science	Vacant
14. Department of Music (Vocal)	Dr. Pooja Goswami, M.A., M.Phil, Ph.D Sh. Sukhwinder Singh, Tabla Master(Gold Medalist), M.A. Music(Instrumental), Sangeet Bhasker(Tabla)
15. Department of Science	Mrs. Bindu Garg, M.Sc. (Botany) M.Phil, B.Ed. Ms. Kamalpreet Kaur, M.Sc. (Zoology) UGC-NET Dr. Divya Jindal, M.Sc. Physics, M.Phil, Ph.D (on leave)

## NON-TEACHING STAFF

1. Library	: Ms. Parveen Kaur (Asst. Librarian), M.Lib Sc.
2. Office Staff	: Mr. Umaid Kumar Jain, B.Com. Supdt. Ms. Seema Jain, M.Com Mr. Ramesh Arora, B.A. Mr. Lukesh Rai, B.Tech.

Mr. Virinder Sharma, B.A., P.G. Diploma in Mgt.
Mr. Karmvir Singh, Diploma in Computer
Ms. Surinder Kaur, B.A., B.Ed, PGDCA, M.Sc. IT, NTT
Mr. Gagandeep Singh, B.A., Diploma in Computer
Ms. Sonia Rani (Hostel Warden), B.A., PGDCA, NTT
Ms. Neha, B.Com., B.Ed., Computer Course
3. Medical Officer : Dr. Bhupinder Kumar Bansal (Honorary Service)

## ACTIVITIES



## GOVERNING BODY

Number	Category	Members
5 Members One of them to be President	<b>Management Chairperson</b> President :- Adv. Sanjay Goyal	Sh. Ashutosh Chander, Sh. Vikas Garg, Dr. Sanjeev Sharma, Sh. Vivek Mittal Adv. Rajiv Gupta
2 Members	Teachers of the College	Dr. Savita Bhatia, Dr. Pomy Bansal
1 Member	Educationist or Industrialist	Sh. Rajinder Mittal (Industrialist)
1 Member	State Govt. Nominee	To be nominated by DPI
1 Member	University Nominee	Dr. Ajita, Director Sports, Punjabi University, Patiala
1 Member	Member Secretary	Principal of College, Dr. Neeru Garg

## ACADEMIC COUNCIL

Number	Category	Members
1 Member	<b>Chairman</b>	Principal of College Dr. Neeru Garg
3 Members	University Nominees	Prof. (Dr.) Sanjeev Puri (Deptt. of Physics) Punjabi University, Patiala Prof. (Dr.) Rajinder Kaur (Deptt. of Commerce) Punjabi University Patiala) Prof. (Dr.) D.P. Singh (Deptt. of Social Work Punjabi University, Patiala)
15 Members	Heads of Departments	Respected Heads of All Departments
5 Members	Teachers of the College	Ms. Preetima, Ms. Bhawna Garg, Ms. Kamalpreet Kaur Ms. Gurmindejeet Kaur, Dr. Shweta
1 Member	Dean Academic Affairs	Dr. Savita Bhatia
2 Members	Controller of Examination	Dr. Pomy Bansal (Controller) Dr. Asha Singla (Deputy Controller)
1 Member	Member Secretary	Dr. Anju Garg

## FINANCE COMMITTEE

Number	Category	Members
1 Member	<b>Chairman</b>	Principal of College Dr. Neeru Garg
1 Member	Management Nominee	Sh. Sandeep Kumar(CA)
1 Member	Senior Teacher of the College	Dr. Anju Garg
2 Members	Finance Officer	Dr. Asha Singla, (Bursar) Ms. Seema Jain



**WE LEARN**

**WE EXPLORE**

**WE CREATE**

## **DEPARTMENTAL ACTIVITIES**



**PG Departments of Commerce**



**PG Departments of Computer Science**



**Economics Department**



**PG Department of English**



**PG Department of Hindi**



**History & Political Science Departments**



**Department of Library Science**



**Home Science & Home Mgt.  
Departments**



**Pie Club of Mathematics**



**Music Department**



**Office Management Department**



**Physical Education  
Department**



**Punjabi Sahitya Sabha**



**Science Department**



# EXCELLENT SERVICE OF 25 YEARS



Dr. Neeru Garg (Principal) was Felicited by Dr. Poonam Singh (ADC, Bathinda) in Annual Prize Distribution Function



Dr. Pomy Bansal (Head PG Deptt. of Comm.) was Felicited by Dr. Poonam Singh (ADC, Bathinda) in Annual Prize Distribution Function



Dr. Taru Mittal (Head Deptt. of Maths) was Felicited by Dr. Poonam Singh (ADC, Bathinda) in Annual Prize Distribution Function



Ms. Monika Kapoor (Head Deptt. of Office Mgt. & SP) was Felicited by Dr. Poonam Singh (ADC, Bathinda) in Annual Prize Distribution Function







# PLACEMENTS



**Ms. CHESTA**  
FOR SELECTION AS  
PROBATIONARY OFFICER  
IN PUNJAB GRAMIN BANK



**Ms. PURVSHI**  
FOR SELECTION AS  
APPRENTICE  
DEVELOPMENT OFFICER, LIC



**Ms. MANPREET KAUR**  
FOR SELECTION AS  
DIVISIONAL ACCOUNTS,  
PSPCL, PATIALA



**Ms. ANJALI RANI**  
FOR SELECTION AS  
OFFICE SECRETARIAL (ASST.)  
MILITARY HOSPITAL BATHINDA CANTT.

**Ms. ESHIKA JINDAL**  
FOR SELECTION AS  
APPRENTICE  
DEVELOPMENT OFFICER, LIC



**Ms. RITIKA JAIN**  
FOR SELECTION AS  
ASSISTANT MANAGER,  
UNION BANK OF INDIA,  
BATHINDA

## UGC-NET QUALIFIED STARS OF COLLEGE



**BHAVYA ATAL**  
(ENG.)



**MANGLA**  
(COMM.)



**YADWINDER KAUR**  
(COMM.)



**GURNEET**  
(ENGLISH)



**NAVRIT**  
(COMM.)



**NIDHI BANSAL JRF**  
(COMM.)



**SAPNA GOYAL**  
(COMM.)



**SHAINA**  
(COMM.)



**SHENAAZ**  
(English)



**SUMAN JRF**  
(COMM.)



**SUREKHA CHAHAL**  
(COMM.)



**AMARJEET KAUR**  
(COMM.)



**DEEPIKA**  
(COMM.)



**DRISHTI**  
(COMM.)



**GAZAL MITTAL JRF**  
(COMM.)



**NEETU JINDAL**  
(COMM.)



**POOJA PANDEY**  
(COMM.)



**RAVNEET KAUR**  
(COMM.)



**SHAILZA**  
(COMM.)



**VIPNEET KAUR**  
(COMM.)



**MANPREET KAUR JRF**  
(COMM.)



**POOJA RANI**  
(HINDI)



## LIST OF HOLIDAYS-2025

Sr. No.	HOLIDAY	DATE	DATE OF THE WEEK
1	Birthday of Sri Guru Gobind Singh ji	6 January	Monday
2	Republic Day	26 January	Sunday
3	Birthday Sri Guru Ravidas Ji	12 February	Wednesday
4	Maha Shivratri	26 February	Wednesday
5	Holi	14 March	Friday
6	Shaheedi Diwas of Bhagat Singh, Sukhdev & Rajguru Ji	23 March	Sunday
7	Idul Fitr	31 March	Monday
8	Ram Navami	06 April	Sunday
9	Birthday of Sri Guru Nabha Dass Ji	8 April	Tuesday
10	Mahavir Jayanti	10 April	Thursday
11	Vaisakhi	13 April	Sunday
12	Birthday of Dr. B.R. Ambedkar	14 April	Monday
13	Good Friday	18 April	Friday
14	Bhagwan Parshuram Jayanti	29 April	Tuesday
15	May Diwas	1 May	Thursday
16	Shahidi Diwas Sri Guru Arjun Dev Ji	30 May	Friday
17	Id-ul-Zuha (Bakrid)	7 June	Saturday
18	Kabir Jayanti	11 June	Wednesday
19	Independence Day	15 August	Friday
20	Janam Ashtami	16 August	Saturday
21	Agarsain Jayanti	22 September	Monday
22	Birthday of Mahatma Gandhi Ji	2 October	Thursday
23	Dussehra	2 October	Thursday
24	Birthday of Maharishi Valmiki Ji	7 October	Tuesday
25	Diwali	20 October	Monday
26	Vishwakarma Day	22 October	Wednesday
27	Birthday of Sri Guru Nanak Dev Ji	5 November	Wednesday
28	Martyrdom Day of S. Kartar Singh Sarabha Ji	16 November	Sunday
29	Martyrdom Day of Sri Guru Teg Bahadur Ji	25 November	Tuesday
30	Christmas Day	25 December	Thursday
31	Shahidi Sabha Sri Fatehgarh Sahib	27 December	Saturday

## DISCLAIMER

The statements made in the prospectus and all other information contained here in are believed to be correct at the time of publication. However, the college reserves the right to make changes and additions to the regulations, conditions which govern the conduct of students, requirement for degree, fee and any other information in statement contained in this prospectus at any time without notice.

This prospectus is for information only and does not constitute a legal document.

## MEMBERS OF MANAGING COMMITTEE

S.No.	Name of Members	Designation	S.No.	Name of Members	Designation
1	Er. Tarsem Chand Goyal	Patron	22	Sh. Arish Katia	Member
2	Sh. Rajiv Gupta, Advocate	Chairman	23	Sh. Arvind Lal Sharma	Member
3	Sh. Sanjay Goyal Advocate	President S.S.D. Group of Girls Colleges	24	Sh. Kaplash Garg	Member
4	Sh. Abhey Singla	President SSD Sabha	25	Sh. Rajinder Kumar (Bittu)	Member
5	Sh. Anil Gupta	Sec. SSD Sabha	26	Sh. Ashok Goyal	Member
6	Sh. K.K. Aggarwal	Vice President SSD Sabha	27	Sh. Bhushan Jindal	Member
7	Sh. Satish Arora	Sr. Vice President SSD Girls' College	28	Dr. Sanjay Kumar Garg	Member
8	Sh. Narinder Bansal	Vice President SSD Girls' College	29	Dr. J.K. Gupta	Member
9	Sh. Vikas Garg	Gen. Sec. SSD Girls' College	30	Sh. Sanjay Garg	Member
10	Sh. Sandeep Kumar (CA)	Addl. Secretary Finance	31	Sh. Jai Kumar Goyal	Member
11	Sh. Sudhir Bansal	Addl. Secretary	32	Sh. Sanjay Kumar Gupta	Member
12	Sh. Dinesh Pal Garg	Addl. Secretary	33	Sh. Shashi Goyal	Member
13	Sh. Anil Singla	Administrator, S.S.D. Girls College	34	Sh. Madan Gopal Jindal	Member
14	Dr. Neeru Garg	Principal	35	Sh. Manohar Lal	Member
15	Dr. (Mrs.) Savita Gupta	Staff Representative	36	Sh. Yogesh Gupta S/o Sh. Nohar Chand	Member
16	Ms. Monika Kapoor	Staff Representative	37	Sh. Ish Kumar Garg	Member
17	Dr. Komal Saini (Prof. Forensic science department)	University Representative	38	Sh. Tarsem Kumar S/o Sh. Satpal	Member
18	Dr. Ajita (Associate Proff.) Sport science department	University Representative	39	Sh. Vinod Kumar Garg S/o Sh. Hans Raj	Member
19	Prof. Manjit Singh, Govt. Rajindra College, Bti.	DPI Representative	40	Dr. Sanjeev Sharma	Member
20	Sh. Ashok Singhal	Member	41	Sh. Sanjeev Kumar Goel	Member
21	Er. A.C. Goyal	Member	42	Sh. Vijay Kumar Jindal	Member



*"Confidence and Hard-work is the Best Medicine to  
kill the disease called failure. It will make you a  
Successful Person"*

~ APJ ABDUL KALAM



## Under Graduate Courses

**B.A.** (With 17 Elective Subjects)

**B.Com.**

**D.C.A.**

**B.Com. (Hons)**

**B.C.A.** (APPROVED BY AICTE)

**B.B.A.** (APPROVED BY AICTE)

**B.Sc.**

**(C.S.M.)**

**B.Sc.**  
(Med. &  
Non Med.)

## Post Graduate Courses

**M.A. (ENGLISH, HINDI, PUNJABI)**

**P.G.D.B.M.**

**M. Sc. (Maths)**

**M.Com.**

**P.G.D. IN WEB  
DESIGNING**

**M. Sc. (IT)**

**B. Lib.**

**M. Sc. (IT) (L.E.)**

**P.G.D.C.A.**

**M.Sc. (Fashion Design & Technology)**

MAHARAJA AGGARSAIN ROAD, (AMRIK SINGH ROAD), BATHINDA

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