The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

1. Details of the Institution

1.1 Name of the Institution

> Shri Sanatan Dharam Girls' College

1.2 Address Line 1

> Amrik Singh Road

Address Line 2

> BATHINDA

City/Town

> BATHINDA

State

> PUNJAB

Pin Code

> 151001

Institution e-mail address

> ssdgirlcollege@gmail.com

Contact Nos.

> 0164-2255104, 0164-2236108

Name of the Head of the Institution:

> Dr. (Mrs.) Parminder Kaur Tanghi

Tel. No. with STD Code:

> 0164-2236108

Mobile:

> 81464-32222

Name of the IQAC Co-ordinator:

Mrs. Neelam Gupta

Mobile:

94643-54979

IQAC e-mail address:

ssdgciqac@gmail.com

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

PBCOGN24628

1.4 **NAAC Executive Committee No. & Date:**
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC(SC)/18/A&A/83.1   5TH Nov, 2016

1.5 Website address:

www.ssdgc.com

Web-link of the AQAR:

http://ssdgc.com/aqar-report.aspx

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	A	3.03	2016	5 Years
2	2nd Cycle				
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC :DD/MM/YYYY

18.11.2015

1.8 **AQAR for the year** *(for example 2010-11)*

2017-18

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011*)

    i.   AQAR   2016-17 submitted to NAAC on 20-10-2017   (DD/MM/YYYY)
    ii.   AQAR_____ _____ (DD/MM/YYYY)
   iii.   AQAR_____ _____ (DD/MM/YYYY)
   iv.   AQAR_____ _____ (DD/MM/YYYY)

1.10 Institutional Status

University   State **NA** Central **NA** Deemed **NA** Private **NA**

Affiliated College   Yes ✓ No ☐

Constituent College   Yes ☐ No ✓

Autonomous college of UGC   Yes ☐ No ✓

Regulatory Agency approved Institution   Yes ☐ No ✓

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education ☐ Men ☐ Women ✓

    Urban ✓ Rural ☐ Tribal ☐

Financial Status   Grant-in-aid ☐ UGC 2(f) ✓ UGC 12B ✓

    Grant-in-aid + Self Financing ✓ Totally Self-financing ☐

1.11 Type of Faculty/Programme

    Arts ✓ Science ✓ Commerce ✓ Law x PEI (Phys Edu) x

    TEI (Edu) x Engineering x Health Science x Management ✓

    Others (Specify)   IT & Library Science

See Annexure –i

1.12 Name of the Affiliating University *(for the Colleges)*   Punjabi University, Patiala

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University | NA |

University with Potential for Excellence | NA | UGC-CPE | NA |

DST Star Scheme | NA | UGC-CE | NA |

UGC-Special Assistance Programme | NA | DST-FIST | NA |

UGC-Innovative PG programmes | NA | Any other (*Specify*) | _____ |

UGC-COP Programmes | NA |

2. IQAC Composition and Activities

2.1 No. of Teachers | 9 |

2.2 No. of Administrative/Technical staff | 1 |

2.3 No. of students | 4 |

2.4 No. of Management representatives | 8 |

2.5 No. of Alumni | 1 |

2. 6 No. of any other stakeholder and

   community representatives | -- |

2.7 No. of Employers/ Industrialists | 2 |

2.8 No. of other External Experts | -- |

2.9 Total No. of members | 25 | *See Annexure- ii*

2.10 No. of IQAC meetings held   04

2.11 No. of meetings with various stakeholders: No.   Nil   Faculty   NA

Non-Teaching Staff Students   NA   Alumni   NA   Others   NA

2.12 Has IQAC received any funding from UGC during the year?   Yes   ☐   No   ✓

If yes, mention the amount   NA

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.   0   International   0   National   0   State   0   Institution Level   0

(ii) Themes   NA

2.14 Significant Activities and contributions made by IQAC

- The cell proposed awareness programmes for students to instil in them a sense of responsibility for the under privileged sections of the society.

- Through institutional programmes the cell proposed to generate work culture among the faculty, staff and the students.

- To sensitize the students to the needs of the community and to develop communication skills, writing skills, self employment and employability.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year

A) **Plan of Action for Students**

1. Improvement of Academic Excellence and facilitating improvement in results.

Achievements

- Remedial coaching is done in the PG Dept. of Commerce, Computer, English, and Maths and Dept. Of Economics, History and Political Science for slow learners for improvement in results.
- Extra coaching is done in almost all the Departments for advance learners for excellence in results.

2. **Preparing students for the job by imparting training like** : **Resume writing, Interview Skills, Personality Development and Personal Grooming**

   Achievements

   - A workshop on Resume writing was organised for final year student by our faculty members: Dr. Neeru Garg(Head PG Dept. Of Commerce), Ms. Isha Sareen (Head Dept. Of Computer Science) and Ms. Sukhwinder Kaur (Asst. Prof. PG Dept. of English) in their respective streams.

   - A lecture on interview skills for all final year students was organized on 13th March, 2018 by Mr. Samir Sardhana of 'iQue Foundation' Suptd. Central Board of GST and Customs.

   - A lecture on 'Personality Development' was organized for all final year student by Dr. Neeru Garg, Principal SSD Womens' Institute of Technology on 24th March, 2018.

   - A workshop on Personal Grooming was organized for all final year students by 'Orane Institute of Beauty and Wellness' under National Skill Development Campaign on 19th March 2018.

3. **Organizing field studies, excursions, educational trips etc.**

   Achievements

   - An educational trip to Dehradun (Forest Dept. Of Dehradun University) Rishikesh and Mussourie was organised by PG Dept. Of Mathematics from 1st - 4th Oct., 2017.

   - A visit to NFL (National Fertilizers Limited) for all the student of Medical and Non-Medical was organized by the department of Science on 18th Nov., 2017 where they gained knowledge of preparation of Neem Coated Urea. On the return journey from NFL to the college, student also had a view of lakes of Thermal Plant to see the flora there.

   - A visit to Central University of Punjab, Bathinda was organized by PG Department of Hindi to make the students participate in different competitions like speech and quiz contest etc. organized to mark Golden Jubilee Celebration of Sh. Harivansh Rai Bachan on 27th Nov, 2017.

   - A visit to Digital Library of Guru Kashi University, Talwandi Sabo was organized by the Department of Library Science on 21st Feb., 2018.

   - A visit to Central University of Punjab, Bathinda was organized by PG Department of Hindi to make the students participate in different competitions like Kavita Lekhan and Kavita Vachan organized to mark International Mother Tongue Day on 21st Feb., 2018.

   - A visit to Ambuja Cement Ltd. was organized by PG Department of Commerce for B.Com final year students on 3rd March, 2018 where the students gained knowledge about manufacturing process of cement alongwith its cost and safety measures required during working in the factory were demonstrated through PPT.

   - A one day trip to Amritsar was organised by PG Dept. Of Computer Science for all the students of BCA and MSc(IT) on 28th March, 2018.

   - A historical trip to Kurukshetra was organized by Department of History, Political Science and PG Department of Mathematics, on 29th March, 2018.

   - A trip to Mussourie and Rishikesh etc. was organized by PG Department of Commerce from 28th March 2018 to 1st April, 2018.

- An industrial tour to Verka Milk Plant, Bathinda was organised by the dept. Of Office Management on 20th April, 2018. Students also visited Takhat Sri Damdama Sahib Gurudwara on the same day.

4. **Providing access to e-resources available in the library (INFLIBNET and DELNET) to the PG students of different Departments.**

    Achievements

    - An access to e-resources available in the library 'INFLIBNET & DELNET' was made available to all PG students of different departments.
    - A workshop on the use of e-resources was organized for all PG students by Mrs. Parveen Kaur Asst. Librarian in collaboration with Mrs. Rekha Rani Assistant Prof. in Computer Science from 21st to 23rd Aug., 2017.
    - A workshop on the use of e-resources was organized for the faculty by Mrs. Parveen Kaur Asst. Librarian in collaboration with Mrs. Rekha Rani Assistant Prof. in Computer Science from 2nd and 3rd of Aug., 2017.

5. **To conduct Talent Search programmes within the college to discover new talent in music, dance, painting, rangoli and various folk arts.**
    Achievements
    - A talent search program was organized in the college on 11th Sept., 2017 to discover new talent in Singing, Dance, Painting, Rangoli, Folk Arts and literary items.
    - A talent search program was organised by the youth co-ordinator of the college in association with Awaj Channel on 26th March, 2018 in which students gave their auditions in anchoring, scripting, dancing and singing. Seven students got selected out of total participants.

6. **Arranging Exhibitions.**

    Achievements

    - An exhibition of the articles prepared by the student of Home science and Home Management in the workshops was organized on _____April, 2018.

7. **Arranging Debates, Quiz Contest, Writing Contest and Poetry Recitation.**

    Achievements

    - An essay writing competition was organized by PG Department of Hindi to promote the expression of the thoughts and experiences in Hindi language in a systematic way through ones logic and imagination on 12th Aug., 2017.
    - A group discussion on the topic GST, Demonetization, Hardware/Smart work & Digital India was organised by PG dept. Of Computer Science for BCA and MSc.(IT) students on 11th- 12th Sept., 2017.
    - A declamation contest on 'Role of Moral value in our life' was jointly organised by the department of History and Political Science on 14th Oct., 2017. Ten students participated in this contest and the winners were given the prizes.
    - PPT presentation competition was organized by PG Department of Commerce on 'GST and Niti Aayog' on 11th Nov., 2017.
    - A quiz contest was organized by the Science Dept. on 28th Feb, 2018 in observance of National Science Day. Poster Making competition was also organized on the same day.

- A written quiz based on topics from Social Science and G.K. was jointly organised by the department of History and Political Science on 20th March 2018 in which 25 teams having 2 students in each team participated. The winners were given prizes.
- PPT presentation competition was also organised jointly by the department of History and Political Science on the topics 'Establishment of Khalsa Panth, Maharaja Ranjit Singh and National Political Parties & voting behaviour of people' on 22nd March 2018. Seven (each constituted of 3 students) team participated in this competition and one team was declared the best.
- A quiz contest was organized by PG Dept. of Commerce on 28th March 2018. The participants were selected on the basis of written test and were divided into three teams.
- A quiz content accompanied by the slides of the questions on Punjabi Culture was organized by Punjabi Sahit Sabha of PG Department of Punjabi on 18th April, 2018. A calligraphy contest was also organized on the same day.

8. Arranging special Lectures/Workshops for UG and PG students.
Achievements

Extension lecture

- A guest lecture by Er. Pankaj Jindal (Skycon Tecnologies, Bathinda) on 'CPU Architecture' was organised by PG dept. Of Computer Science for M.Sc(IT) and BCA-I students on 17th Oct., 2017.
- A guest lecture by Dr. Simple Jindal (Assist. Prof. Yadwindra College, Talwandi Sabo) on 'Software Testing' was organised by PG dept. Of Computer Science for M.Sc(IT) students on 2nd Nov., 2017.
- An extension lecture by Sh. Vipin Gupta(Regional Head Sales, ICICI Bank, Bathinda Region) on 'Banking Systems, Digital Banking and Mobile Wallet etc.' and a lecture by Mr. Satnam Singh(Sr. Branch Manager, ICICI Bank, Bathinda) and Mr. Raj Kumar(Assist. Manager, ICICI Bank, Bathinda) on 'RTGS and NEFT' was organized by PG Dept. of Commerce on 8th Nov., 2017.
- An extension lecture was organized by PG Department of Punjabi on 28th Feb, 2018 in which Sardar Charan Singh from Canada a poet (has 50 books to his credit in the field of poetry and has entered in the field of drama also) who shared his views on how the human existence and human values are being destroyed because of solidarity, mechanization and globalization. He also shared his views on the theme of his play 'Kiv Sachiara Hoea'.
- An extension lecture by Prof. Parmjit Singh Romana on 'Functions of Literary Criticism was organized by PG Dept. of English on 9th March 2018.
- An extension lecture by Mr. Ashu Garg(B.Tech, CCNA) on 'Website Development' was organized by department of Computer Science (for BA, B.Sc.(CSM) and students of B.Lib) on 16th March 2018.
- A lecture on 'Comparative Study' on 'Vikrami Samvat and Isvi Calander' by Sh. Mukesh Kumar Aggarwal(Principal Govt. Rajindra College Bathinda was organised on 16th March, 2018.
- An extension lecture by Dr. Bhavdeep Singh Tanghi(   ) on 'Importance of Economics' was organized by Department of Economics on 19th March, 2018.
- A motivational lecture by the Alumni Ms Tavleen Kaur (Assist. Libraian RBDAV Sen. Sec. School Bathinda), Ms. Preeti Saini (Assist. Librarian Lord Rama Sen. Sec. School, Bathinda) and Ms. Harpeet Kaur (Assist. Librarian in Doon Public School, Karar Wala) of the department was organized by the department of Library Science on 26th March, 2018.
- An extension lecture by Dr. Bhavdeep Singh Tanghi(   ) on 'Orientation of Teacher' was organized by Department of Economics on 16th April, 2018.

Workshops

- Art and craft workshop was jointly organized by the department of Home Science and Home Management in collaboration with Fevicryl Company from 19th - 22nd Sept., 2017.
- A workshop on 'How to prepare PPT' by Mrs. Shifali Assistant Prof. in Computer Science was organized for PG students from 8th to 10th Nov., 2017.
- A seven days workshop on 'Scientific Methods of Learning and Mathematics' was organised by the principal in association with Mr. Suraj Mehta from Memoir Institute of Memory Enhancement and Vedic Maths from 6th -15th March, 2018 which is very useful for students who are to appear in different competitive exams.
- A workshop on 'Communication skills' was organized by PG Department of English on _____.
- A workshop on the use of equipment in the Language Lab was organized by PG Department of English with the help of department of Computer Science on _____.
- A one day workshop on 'Android Applications' by Mr Rajesh Bansal (From SINE-SOFT Technologies' was organised by PG dept. Of Computer Science for MSc (IT) students on 7th March 2018.
- A placement workshop was organized by PG Department of Commerce from 12th-15th March 2018 in which Mr. Samir Sardhana of 'iQue Foundation', Suptd. Central Board of GST and customs enlightened the students regarding various career options, interviews skills, tricks of fast calculations, improvement of vocabulary, self evaluation and the qualities required to be successful in ones career.
- A workshop on making Paper Bags, Gifts Packs and Art of Quilling was jointly organized by the department of Home Science and Home Management from 20th March, 2018 to 22nd March, 2018.
- A one day National Workshop on 'Entrepreneurship and Skill Development' was jointly organised by PG Department of Commerce of S.S.D. Girls' College and Department of Management of S.S.D.W.I.T. in association with NIESBUD and NEDC on 26th March 2018 by Mr. Dinesh Pangotra.

B) Plan of Action for CO-Curricular Departments : NSS/NCC/YRC/LLC/Sports/Culture

Conducting Orientation Program for new entrants to join NSS/NCC/YRC/LLC

> **Achievement** : Orientation programme for new entrants to join NSS / NCC / YRC / LLC / was organized on 16th Aug., 2016 in the college auditorium.

Awareness programmes like : Health and hygiene, AIDS awareness, water conservation, tree plantation etc.

Activities (NSS)

- A rally on AID's awareness was organized by Dr. Usha Sharma (Programme Officer NSS) on 24th July, 2017. Principal Dr. Parminder Kaur Tanghi flagged off the rally.
- Under the title 'Rukh Lagao, Vatavaran Bachao' the various competitions like Rangoli Making, Poster Making and Declamation were organized on 24th Aug., 2017 and the winners of these competitions were given prizes. Mini Films on 'Save Environment' were also screened to the volunteers.
- 'Swachta Pandarwara(1st-15th Sept. 2017) was celebrated by Dr. Usha Sharma (Programme Officer NSS) under the guidance of the principal Dr. Parminder Kaur Tanghi. Under this program various activities were organized which are given below:
  - o 'Clean and Green Campus Day' in which the NSS volunteers cleaned the campus and flower beds etc.
  - o 'Clean Hostel Day' under which clean and well organized room competition was organized in which room no. 16 and room no. 9 of 'A' hostel got first and second prize respectively.
  - o 'Clean Mess Day' in which the volunteers cleaned the Hostel Mess.

- o Speech competition on 'Sehat Ate Safai Hi Asli Dhan Hai' was organized in which 11 volunteers participated and the winners of this contest were honored. Essay writing competition on the topic 'Modern Methods of Cleanliness' was organized in which 24 volunteers participated and the winners of this contest were honoured.
  - o As per the direction of district administration under the campaign 'Swachta hi Sewa Hai' Dr. Usha Sharma(Programme Officer NSS) got the performas filled from 1265 volunteers in which they gave their decision that they will be using toilets instead of defecation in the open.
- 'Van Mahautsav' was celebrated on 5th Sept., 2017 by the NSS units of the college in association with 'Van Mandal Visthar, Bathinda. Various trees were planted by the Officer and staff of 'Van Mandal Visthar, Bathinda', NGO's, College Staff and the NSS Volunteers. Sr. Daljeet Singh (Officer Van Mandal Visthar, Bathinda) made an appeal to the students to save environment by planting more and more trees. The chief guest of the occasion Ms Sakshi Sahni(SDM Bathinda) expressed her concern on continuous cutting of trees.
- 49th NSS day was celebrated by the NSS units of the college on 26th Sept., 2017. On this occasion Dr. Usha Sharma(Programme Officer NSS) under the slogan 'Swachta Hi Seva Hai' enlightened the volunteers regarding benefits of washing hands, how to wash hands and cleanliness of hands leads to good health.
  Under the same heading Poster Making and Slogan Writing competitions were organized and the winners of these competitions were given prizes.
- Guru Gobind Singh study circle organized a test on Moral Education for our students on 27th Oct., 2017. Seventy students participated in this test. Navjot Kaur of BA-III was placed in the merit list of this exam and was honoured with the memento and a letter of appreciation in a programme on Feb., 2018 organized by Adesh University of Medical Sciences, Bathinda.
- National Integration Day was observed by the NSS units and Red Ribbon club of the college on 31st Oct., 2017 to mark the birthday of S. Vallabh Bhai Patel. On this occasion a rally was organized under the slogan 'Run For Unity'. A seminar on the 'Role of S. Vallabh Bhai Patel in National Integration' was also organized for which Dr. Suman Bawa(Associate Prof. and Head PG Department of Hindi) was the keynote speaker. Students took oath to uphold the unity, integrity and security of the country. A cultural programe was also organized to mark this occasion.
- Under the campaign My Vision-'Corruption Free India' a seminar with the theme 'Anti-Corruption' was organized on 3rd Nov., 2017 by the Vigilence Department for which Sh. Naveen Kumar(Secretary Red Cross, Bathinda) was the key speaker. S. Jagjit Singh (SSP Vigilence) presided over the function. Sh. Bhupinder Singh Sidhu(SP Vigilence) and his team also grace the occasion. About 200 students and faculty members attended this seminar.
- 'Worlds Aid Day' was observed on 1st Dec., 2017 on this occasion Dr. Usha Sharma(Programme Officer NSS) enlightened the volunteers regarding the causes, symptoms and preventions of Aid through her seminar 'HIV AID and Youth'.
- National Youth Day was observed by the NSS units of the college on 18th Jan., 2018. On this occasion with the view to save environment various floral and fruit tree were planted under the slogan 'Ek Rukh Lagao, Sau Sukh Pao'.
- A Blood donation camp was organized on 26th Feb., 2018 by the NSS units and Red Ribbon Club of the college. S. Kulwinder Singh(Assistant Director Youth Services Bathinda graced the occasion as chief guest. Forty volunteers donated blood in this camp.
- A relief fund of rupees 9000/- was collected by the NSS Volunteers and college staff under the directions of Dr. Usha Sharma (Programme Officer NSS) for the treatment of Mr. Pintu Shankar, the gardener in the college.
- The martyrdom day of S. Bhagat Singh, Raj Guru and Sukhdev was observed by the NSS unit of the college dedicated to 'Yuva Sashktikaran Diwas' as per the directions of state government to prevent the use of drugs under DAPO (Drug Abuse Prevention Officer). Dr. Usha Sharma (Programme Officer NSS) enlightened the students about ill effects of drugs and also motivated the volunteers to move on the footsteps of S. Bhagat Singh, Raj Guru and Sukhdev. NSS volunteers and members of the staff took oath against drugs. As per the directions of district

administration students were taken to Dana Mandi Bathinda in the form of rally where they got the opportunity to view 'Yuva Sashktikaran Diwas' guided by Captain Amrinder Singh CM, Punjab. The volunteers showed keen interest in this programe. ON 23 MARCH 2018

- An awareness programe on the theme 'Run to fight Cancer' was organized by the Dept. of NSS and Ms. Gurpreet Kaur (Member of Half Marathon Bathinda Runner's Club) on 15th March 2018.
- An Awareness Programe on Menstrual Health Hygiene was organized by the Department of NSS in association with Procter and Gamble Company on 27, March 2018. Safety Pads and Protein Oil was also distributed to the students free of cost by the Company.

Activities (NCC)
- International Yoga Day was celebrated on 21st June, 2017 as per the directions of NCC Directorate Punjab.
- Enrolment of NCC Cadets and Tree plantation by the NCC Cadets on 10th Aug., 2017.
- College Campus was cleaned by the NCC Cadets on 26th Sept. 2017. Under 'Swachh Bharat Abhiyan'.
- 4 NCC Cadet attended Basic Leadership Camp(BLC) at Malout from 1st Nov. 2017 to 10th Nov. 2017.
- 15 NCC Cadets attended Annual Training Camp (ATC) at Patiala from 21st Nov. 2017 to 30th Nov., 2017.
- 10 Cadets appeared each in 'B' and 'C' exams.

Activities (YRC)
- Under the title 'Rukh Lagao, Vatavaran Bachao' the various competitions like Rangoli Making, Poster Making and Declamation were jointly organized by the NSS units and YRC unit in collaboration with 'Van Mandal Visthar, Bathinda' on 24th Aug., 2017 and the winners of these competitions were given prizes. Mini Films on 'Save Environment' were also screened to the volunteers.
- Essay writing competition on the topic 'What will I do for cleanliness?' was organized by the unit as per the directions of Nehru Yuva Kendra on 4th Sept., 2017. 30 students participated in this contest and the winners of the contest were given prizes.
- 'Van Mahautsav' was celebrated on 5th Sept., 2017 by the NSS units and YRC unit of the college in association with 'Van Mandal Visthar, Bathinda. Various trees were planted by the Officer and staff of 'Van Mandal Visthar, Bathinda', NGO's, College Staff and the volunteers. Sr. Daljeet Singh (Officer Van Mandal Visthar, Bathinda) made an appeal to the students to save environment by planting more and more trees. The chief guest of the occasion (Ms Sakshi Sahni, SDM Bathinda) expressed her concern on continuous cutting of tree.
- YRC volunteers participated in state level competitions organized to celebrate 'Bhai Ghanaya Day' at Shri Guru Teg Bahadur Khalsa College, Sri Anandpur Sahib from 20th - 22nd Sept., 2017. Our volunteers made remarkable achievements in these competitions.
- National Youth Day was celebrated by the unit on 16th Jan., 2018 by organizing an extension lecture by Mrs. Monika Kapoor(YRC Counsellor) on 'Swami Vivekanand'.
- Two volunteers(Prabhjot Kaur and Simran Kaur of BA-II members of team representing Punjab State) attended National Youth Camp at 'Amity University, Noida' from 12th to 14th Feb., 2018.

Activities (Legal Literacy Club)
- Legal Literacy Club is being run in our college since long with 25 students. In this session i.e. 2017-18 Miss Mehak Sandhu & Miss Simran Kaur of BA-II have been appointed as Campus Ambassadors.
- A legal aid clinic has also been started in our college since 17th May, 2017 by the Secretary, District Legal Services Authority, Bathinda.
- Advocates Mrs Reema Rani & Mrs. Iqbal Kaur visit this clinic every Wednesday to provide free legal aid to the needy.

- Slogan writing competition was organized to promote electoral literacy on 11th Nov., 2017.
- Voter awareness programe 'Be the Voter' was organized by District Election Officer-cum-Deputy Commissioner Bathinda in association with NGO (Smadhan) in which Sh. Suresh Kumar Gaur (Office Bareer of Smadhan) made the citizens aware of the importance of vote on 4th Dec., 2017. Our students Miss Mehak Sandhu and Miss Simran Kaur each of BA-II also participated in this programe.

C) Plan of action For Library, Laboratories and Office

Arranging Book Exhibition for all subjects and Bar Coding of books
   Achievements:
- Bar coding of books is in the process and will be completed by the end of the session.

Upgradation of equipment as per requirement
   Achievements:
   Equipment is upgraded and new equipment is purchased as and when required.

Proposal for (a) institutional budget and allocation of funds for research
           (b) Computerizing the administrative work
    Achievements:
- The intuitional budget for the session 2017-18 has been prepared.

See Annexure-

- So far as computerization of the administrative work is concerned, we have adopted the online mode of admission and payment of fee and all other correspondence to the university and payment is also made online.
- Classwise database of parents and students has been created for easy and fast communication with the parents regarding the progress of their wards. This will also facilitates the tutors for maintenance of records of the students allotted to them.

* Attach the Academic Calendar of the year as

See Annexure- iii

2.15 Whether the AQAR was placed in statutory body   Yes ☐   No ✔

Management ☐ ---   Syndicate ☐ ---   Any other body ☐ ---

Provide the details of the action taken

--NA--

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	--	--	--	--
PG	06	--	06	--
UG	08	--	07	--
PG Diploma	01	--	01	--
Advanced Diploma	--	--	--	--
Diploma	--	--	--	--
Certificate	--	---	--	--
Others	B.Lib.	--	01	--
Total	**16**	**--**	**15**	**--**
Interdisciplinary	Commerce (Reg. & Hons.) B.Sc (CSM) & B.Lib			
Innovative	--	--	--	--

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
    (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	ALL (16)
Trimester	
Annual	

1.3 Feedback from stakeholders*   Alumni [X] Parents [X] Employers [X] Students [✓]
   (On all aspects)

Mode of feedback : Online [X] Manual [✓] Co-operating schools (for PEI) [X]

See Annexure- iv

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> As and when received from the University.

1.5 Any new Deptt./Centre introduced during the year. If yes, give details.

> ---Nil---

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
30	26	3+1 (Relieved on deputation as Principal in our sister concern SSDWIT)	--	--

2.2 No. of permanent faculty with Ph.D.

08

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
9	--	--	--	--	--	--	--	--	--

2.4 No. of Guest and Visiting faculty and Temporary faculty

5	--	35

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level	Disrrict Level
Attended	--	01	--	20
Presented papers	05	26	--	--
Resource Persons	--	01	--	

See Annexure -v

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Conduct of ICT based teaching
- Peer learning is encouraged.
- Extension/Guest Lectures were organized
- Students workshops
- Classroom seminars conducted by students.
- Field visits were organized
- Interactive talks by Bankers and GST specialist.
- Moral education is imparted to students in tutorial group meetings.
- The faculty updated their knowledge through membership of e-resources like INFLIBNET & DELNET and similar access has also been given to PG students of different Departments.

2.7 Total No. of actual teaching days

140

during this academic year

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- The marking scripts marked by the fresh recruits are scrutinized by the HODs randomly and anomalies are pointed out to them if any.

- Answer sheets of house tests are distributed to and discussed with students so that they are assured that no partiality or favouritism has been done in evaluation. They are also asked to check their total score and if any question has been left unmarked.

- Internal assessment is awarded on the basis of criteria given by the university along with the syllabus.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

	Board of Study	Faculties	Academic Council
No. of Memberships	4	6	—

See Annexure -vi

2.10 Average percentage of attendance of students   81%

2.11 Course/Programme wise distribution of pass percentage :

Class	Semester	Appeared	First Division	Distinction	College Pass %
BA – I	Sem – I	138	66	06	97
	Sem – II	132	61	15	93
BA – II	Sem – III	120	73	09	95
	Sem – IV	117	86	20	89
BA – III	Sem-V	116	82	23	98
	Sem-VI	115	63	08	100
B.Com – I (R)	Sem – I	95	78	28	100
	Sem – II	95	72	32	100
B.Com – II (R)	Sem – III	95	79	43	97.8
	Sem – IV	95	79	45	96.84
B.Com – III (R)	Sem – V	143	136	94	100
	Sem – VI	143	109	71	98.6
B.Com- I (H)	Sem – I	43	34	21	100
	Sem – II	43	36	23	100
B.Com- II (H)	Sem- III	51	46	33	100
	Sem – IV	49	48	35	100

Class	Semester	Appeared	First Division	Distinction	College Pass %
B.Sc (CSM) – I	Sem – I	14	13	5	93
	Sem – II				
B.Sc (CSM) – II	Sem – III	04	04	--	100
	Sem – IV	04	04	02	100
B.Sc (CSM) – III	Sem – V	04	01	01	25
	Sem – VI	04	03	02	100
Class	Semester	Appeared	First Division	Distinction	College Pass %
BCA – I	Sem – I	7	2	1	57
	Sem – II	7	2	--	57
M.Sc (Maths) - I	Sem – I	18	15	05	100
	Sem – II	18	18	04	100
M.Sc (Maths) – II	Sem – III	33	27	14	100
	Sem – IV	33	31	14	94
MA (Eng) - I	Sem – I	13	12	----	100
	Sem – II	13	11	----	100
MA (Eng) - II	Sem – III	23	23	02	100
	Sem – IV	23	21	----	100
MA (Hindi) - I	Sem – I	08	08	02	100
	Sem – II	08	08	05	100
MA (Hindi) – II	Sem – III	12	11	02	100
	Sem – IV	12	12	07	100
MA (Pbi) - I	Sem – I	11	10	04	100
	Sem – II	11	11	06	100
MA (Pbi) - II	Sem – III	17	17	13	100
	Sem – IV	17	17	12	100
M.Sc (IT) – I	Sem – I	17	13	01	100
	Sem – II	17	15	09	100
M.Sc (IT) - II	Sem – III	20	18	06	95
	Sem – IV	20	17	5	100
M.Sc (IT) – LE	Sem – III	3	2	--	66.6
	Sem – IV	3	2	1	100
M.Com - I	Sem – I	37	27	24	100
	Sem – II	36	34	33	100
M.Com - II	Sem – III	64	61	52	100
	Sem – IV	64	63	59	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- Feedback Performa is filled by the students at the end of the session.

- Suggestion boxes proved to be helpful in getting the point of view of students about the teaching methods adopted by the faculty.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	--
UGC – Faculty Improvement Programme	--
HRD programmes	--
Orientation programmes	--
Faculty exchange programme	--
Staff training conducted by the university	01
Staff training conducted by other institutions	01
Summer / Winter schools, Workshops, etc.	--
Others	--

See Annexure vii

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions (Sanctioned by DPI)	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	8	3	--	0
Technical Staff	7	2	--	1

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- There is a Research Committee in the college which conducts two to three meetings in a session to discuss various plans to promote research.

- To motivate the faculty for academic advancements.

- Updating the faculty regarding various fellowship schemes provided by UGC and facilitating in applying for the same.

- IQAC promotes the participations of the teachers in Seminars/Conferences.

- Very few faculty members are working as guide for Ph.D or MPhil students of our affiliating university.

- The governing body has allocated a sum of Rs. 1 Lakh for research and faculty members can make use of this fund for the purpose of research/research related activities.

- Research facilities for the students: Internet facility, Reprographic facility, Issuance of reference books for the required period and facility of e-resources like INFLIBNET and DELNET are available.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	1	1	--
Outlay in Rs. Lakhs	--	YES	1.5 lakh	--

3.4   Details on research publications

	International	National	Others
Peer Review Journals	--	--	--
Non-Peer Review Journals	--	--	--
e-Journals	--	--	--
Journals/Conference/Seminars proceedings	07	03	--

See Annexure viii-a

3.5 Details on Impact factor of publications:

Range [--]   Average [--]   h-index [--]   Nos. in SCOPUS [--]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	1	ICSSR	1.5 lakh	1.5 lakh
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	--	--	--	--
Students research projects *(other than compulsory by the University)*	--	--	--	--
Any other(Specify)	--	--	--	--
Total	--	--	--	--

3.7 No. of books published   i) With ISBN No. [02]   Chapters in Books [03]

ii) Without ISBN No. [--]

See Annexure viii-b

3.8 No. of University Departments receiving funds from

UGC-SAP [NA]   CAS [NA]   DST-FIST [NA]

DPE [NA]   DBT Scheme/funds [NA]

3.9 For colleges   Autonomy [NA]   CPE [NA]   DBT Star Scheme [NA]

INSPIRE [NA]   CE [NA]   Any Other (specify) [NA]

3.10 Revenue generated through consultancy :

 Diet consultancy is being run by the Dept. of Home Science & Home Management but no revenue is being generated through this consultancy

Level	International	National	State	University	College
Number	--	--	--	--	--
Sponsoring	--	--	--	--	--

agencies					

3.11 No. of conferences

   organized by the Institution

3.12 No. of faculty served as experts, chairpersons/resource persons and judges | 05 | | 03 | | 06 |

3.13 No. of collaborations   International | -- | National | -- | Any other | -- |

3.14 No. of linkages created during this year | 0 |

3.15 Total budget for research for current year in lakhs :

   From Funding agency | 1.5 lakh | From Management of University/College | 1 lakh |

   Total | 2.5 lakh |

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	0
	Granted	0
International	Applied	0
	Granted	0
Commercialised	Applied	0
	Granted	0

3.17 No. of research awards/ recognitions   received by faculty and research fellows
      Of the institute in the year

Total	International	National	State	University	Dist	College
--	--	--	--	--	--	--

Recognitions received by Faculty

1. **Dr. Neeru Garg (Assoc. Prof. & Head PG Dept. of Commerce)**
   - She has been selected for the prestigious "Asia Pacific Gold Star Award With Medal" for her contributions in her field on a National basis by the Research Committee & Advisory Board of Indian Organisation for Commerce and Industry on 16th June, 2017.
   - She had been appointed as Subject expert for conducting interview of Assist. Prof. in Commerce at S.S.D. College of Professional studies, Bhokhra(Bathinda) on 8th July,2017.
   - She had been appointed as a Judge in Maharaja Ranjit Singh Punjab Technical University, Badal Road, Bathinda in 3rd Youth Festival "Mehak Mitti Di" held on 14th-15th Nov,2017.
   - She has been conferred with 'Bharat Rattan Mahamana Madan Mohan Malviya Memorial Award' for her all-round achievements by Sanatan Dharam Education Board on 25th Dec., 2017. It has been mentioned earlier in AQAR(2016-17) but at that time she could not receive the award due to unavoidable circumstances and therefore she was invited to receive the award on 25th Dec., 2017.

- Dr. Neeru Garg participated in the 'Orientation Course on Youth Parliament' conducted by the Ministry of Parliamentary Affairs at Mahabaleshwar from 10th April to 11th April 2018.

2. **Dr. Pomy Bansal (Assist. Prof. PG Dept. of Commerce)**
   - She has been appointed as Member Board of Studies in Commerce and Business Management of Maharaja Ranjit Singh Punjab Technical University, Bathinda from 1st Oct., 2017 to 30th Sept. 2019.
   - She is the member of Expert Committee for carrying physical inspection of the various institutions(Affiliated to Maharaja Ranjit Singh Punjab Technical University, Dabwali Road, Bathinda) for any increase in intake of existing course(s)/new course/new college for academic session 2017-18.
   - She is on the panel of paper setters for Commerse for Chandigarh University, Mohali(Pb.)

3. **Dr. Suman Bawa (Assoc. Prof. & Head PG Dept. of Hindi)**
   - She has been invited as a Resource Person at Central University of Punjab, Bathinda on the Birthday of Shri Harivansh Rai Bachan and She delivered a lecture on "Shri Harivansh Rai Ji ke Jiwan Aur Unka Sahitiya Mein Yogdan" on 27th Nov., 2017.

4. **Dr. Savita Bhatia (Assoc. Prof. & Head Dept. of History)**
   - She had been appointed as Subject expert for conducting interview of Assist. Prof. in History at S.S.D. College of Professional studies, Bhokhra (Bathinda) on 8th July,2017.
   - Lt. Savita Gupta attended ANO Conclave at GZS Campus College of Engg. And Technology from 29th Jan., to 31 Jan., 2018.
   - She had been appointed for the judgement in the exhibition of models of 'Teaching of Social Studies' by S.S.D. Girls' College of Education, Bathinda on 25th April, 2018.

5. **Mrs. Taru Gupta (Assist. Prof. & Head Dept. of Mathematics)**
   - She had been appointed as Subject expert for conducting interview of Assist. Prof. in Mathematics at S.S.D. College of Professional studies, Bhokhra (Bathinda) on 8th July, 2017.
   - She has been selected as a permanent member of the panel of paper setters for Mathematics(UG and PG) classes of Khalsa College, Patiala on 15th March, 2017.
   - She had been appointed for the judgement in the exhibition of models of 'Teaching of Mathematics' by S.S.D. Girls' College of Education, Bathinda on 26th April, 2018.

6. **Mrs. Monika Kapoor (Assist. Prof. & Head Dept. of Office Management)**
   - She has been nominated as a member of Saint John Ambulance Association and Hospital Welfare Branch under Act-14 of the Constitution of District Red Cross Society, Bathinda.
   - She has been honoured for the 4th time for State Level Judgment.
   - She Donated Blood for the 9th time in Blood Donation Camp organized by NSS and Red Ribbon Club of the college on 26th Feb., 2018.

7. **Dr. Simarjeet Kaur (Assist. Prof. in Punjabi)**
   - She had been appointed as Subject expert for conducting interview of Assist. Prof. in Punjabi at S.S.D. College of Professional studies, Bhokhra(Bathinda) on 8th July, 2017.

8. **Mrs. Bindu Garg (Assist. Prof. & Head Dept. of Science)**
   - She had been invited as a Resource Person for the Seminar on 'Save Environment' organized by Forest and Wild Life Protection Department at SSD Girls' College, Bathinda on 5th Sept. 2017.
   - She had been appointed as a Judge for paper reading and poster making contest organized by La Societe Botanique, Department of Botany Akal University, Talwandi Sabo on 22nd March 2018

9. **Ms. Harjeet Kaur (Assist. Prof. Zoology)**

- She is the annual member (20th Feb., 2018 to 20th Feb., 2019) of Research Organisation – Bombay Natural History Society, Hornbill House, Dr. Salim Ali Chowk, Shaheed Bhagat Singh Road, Mumbai (Maharashtra-India)

10. Ms. Upinder Kaur (Assist. Prof. Chemistry)
- She had been appointed for the judgement in the exhibition of models of 'Teaching of Science' by S.S.D. Girls' College of Education, Bathinda on 27th April, 2018.

3.18 No. of faculty from the Institution
who are Ph. D. Guides | 2 |

and students registered under them | 12 |

3.19 No. of Ph.D. awarded by faculty from the Institution | NA |

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF | 0 | SRF | 0 | Project Fellows | 0 | Any other | 0 |

3.21 No. of students Participated in NSS events:

| University level | -- | State level | -- |
| National level | -- | International level | -- |

3.22 No. of students participated in NCC events:

| University level | -- | State level | 15 |
| National level | 04 | International level | -- |

3.23 No. of students participated in YRC events:

| University level | -- | State level | 08 |
| National level | 02 | International level | -- |

3.24 No. of Awards won in NSS:

| University level | -- | State level | -- |
| National level | -- | International level | -- |

3.25 No. of Awards won in NCC:

| University level | -- | State level | -- |
| National level | 02 | International level | -- |

3.26 No. of Awards won in YRC:

| University level | -- | State level | 02 |
| National level | 01 | International level | -- |

3.27 No. of Extension activities organized

University forum | -- | College forum | 21

NCC | 2 | NSS | 15 | Any other | 4

3.28 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Diet Consultancy is being run by Dept. of Home Science and Home Management and different extension activities are also carried out through its "Women Development Cell".

- Shorthand and Typing class is being conducted by the Dept. of Office Management.
- Typing Course (Hindi, English and Punjabi) is being conducted by the dept. of Computer Science.
- Spoken Tutorial Course is being conducted by the dept. Of Computer Science in collaboration with IIT Bombay and Punjabi University Patiala.

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	5 acres	nil		5 acres
Class rooms	40	--		40
Laboratories	14	--		14
Seminar Halls	1	--		1
Conference Rooms	1	--	Management Fund	1
Library	1	--		1
Music Room	1	--		1
Auditorium	1	--		1
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	70			
Value of the equipment purchased during the year (Rs. in Lakhs)	4,74,675			
Others (Rain Harvest)	52,074			

4.2 Computerization of administration and library

> Class-wise database of parents and students has been created for easy and fast communication with the parents regarding the progress of their wards. This will also facilitates the tutors for maintenance of records of the students allotted to them.
>
> Admission and payment of fee is done online and all payments to the University are made online. Per student return, internal assessment of the students and practical awards are also sent online.
>
> The return and issue of books is being done through the software E-Granthalya. Bar-coding of books is in the process, and it will be completed by the end of this session i.e. 2017-18

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	29990	9,87,255	462	1,03,456	30452	10,90,711
e-Resources		Subscription NList = 5700 DELNET = 11,500	Renewal	Subscription NList = 5900 DELNET =		Total - 36,670

		Total = 17,200		13,570 Total = 19,470		
Journals	11	22,065	11-Renewal 03-Added	22,065+7070= 29,135	14	56,945

4.4 Technology up gradation (overall)

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4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Please refer 4.4

4.6 Amount spent on maintenance in lakhs :

   i) ICT   65185

   ii) Campus Infrastructure and facilities   88, 41,547

   iii) Equipments   2, 07,248

   iv) Others   4, 82, 296

                   Total :   95, 96, 276

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Awareness about students support services was enhanced through the following measures:

- The information about various students' support systems is provided to the students through the College Prospectus.

- Through meetings with the student council, tutorial group meetings and Morning Assembly.

- By putting up various notices on the notice boards, regarding activities going on in the college, scholarship schemes, career and job options and employment opportunities etc.

5.2 Efforts made by the institution for tracking the progression

The institution tracked the progression:

- By identifying advance and slow learners by the concerned teachers during the course.

- The tutorial group in-charge is assigned the duty to track student progression after the completion of the course.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
898	215	--	Library Science (10)

(b) No. of students outside the state

87

(c) No. of international students

NO

Men

No	%
--	--

Women

No	%
100	%

	Last Year						This Year				
General	SC	ST	OBC + BC	Physically Challenged	Total	General	SC	ST	OBC + BC	Physically Challenged	Total
916	118	--	105	--	1139	829	129		165	--	1123

DEMAND RATIO

Demand Ratio in UG Courses

Sr. No.	Name of the course	Intake Strength	No. of students admitted	Demand Ratio In %
1	BA	Open	131	100
2	B.Com (R)	120	94	78.33
3	B.Com (H)	60	45	75.00
4	BCA	40	10	25.00
5	B.Sc (CSM)	30	11	36.67
6	BBA	50	0	0.00
7	B.Sc (Medical)	40	17	42.50
8	B.Sc (Non-Medical)	40	20	50.00

Demand Ratio in PG Courses

Sr. No.	Name of the course	Intake Strength	No. of students admitted	Demand Ratio In %
1	MA (English)	30	12	40.00
2	MA (Punjabi)	30	5	16.67
3	MA (Hindi)	30	8	26.67
4	M.Com	60	51	85.00
5	M.Sc IT (R)	60	2	6.67
6	M.Sc (Maths)	30	6	10.00
7	M.Sc IT(LE)	30	0	0.00
8	PGDCA	30	10	50.00
9	B.Lib	20	12	40.00

DROP OUT RATIO

UG = 14.6 %

PG = 6.59 %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- PG Dept. of Commerce, Mathematics and Hindi provides coaching to UGC NET aspirants.

No. of students beneficiaries

> **30 (Commerce) + 48(Mathematics) =78**

5.5 No. of students qualified in these examinations

NET	5	SET/SLET	--	GATE	--	CAT	--
IAS/IPS etc	--	State PSC	--	UPSC	--	Others	--

5.6 Details of student counselling and career guidance

- A Workshop on **Resume writing** was organized by Dr. Neeru Garg (Head PG Dept. of Commerce) for B.Com-III and M.Com-II students, same workshop was also held for BA-III and IT Students by Mrs. Sukhwinder Kaur (Asstt. Prof. PG Dept. of English) and Mrs. Isha Sareen (Head PG Dept. of Computer Science) respectively.

- 7 days workshop on **Scientific Methods of Learning and Mathematics** by Mr. Suraj Mehta (Instructor) from Memoir Institute of Memory Enhancement and Vedic Maths was organised only for aspirant to appear for competitive exams from 6th March to 15th March.

- A lecture on **Career Guidance** was organized for the final year students of all streams by Mrs. Isha Sareen (Head Dept. of Computer Science), Mrs. Veerpal Kaur (Head Dept. of Library Science) and Mrs. Monika Kapoor (Head Dept. of Office Management) on 21st March, 2018

- A lecture on **Personality Development** was delivered by Dr. Neeru Garg (Head PG Dept. of Commerce) for final year students of all streams on 24th March, 2018

- A placement workshop by Mr. Samir Sardhana, Suptd. Central Board of GST and Customs (iQue Foundation) was organised by PG Dept. of Commerce for all the final year students of Arts, Commerce and IT from 12th -15th March 2018 in which students were made aware of various career options available to them after completing their graduation, Resume writing, Interview skills, Fast means of calculations, Vocabulary building and self evaluation.

- One day workshop on **Career Awareness** was organized by ORANE institute of 'Beauty and Wellness' under National Skill Development Campaign on 19th April, 2018 and a two weeks workshop on **Self Grooming** for all final year students was organised by the Company from _____ to _____ May 2018.

No. of students benefitted | 450 |

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
One (ICA-institute of computer accountants)	06	one	Students of Commerce (10) and Library Science (2) : *See Annexure ix*

5.8 Details of gender sensitization programmes

- International Women's Day was celebrated in the college by District Administration Bathinda in association with Department of Women and Child Development and Malwa Heritage Foundation in which women from different walks of life who surpassed all kinds of problems and are true examples of women empowerment were honoured which included female drivers, petrol pump attendants, hotel workers, green grocers, painters, shopkeepers, fruit and vegetable sellers, labourers and midwives.

  Deputy Commissioner added that a healthy society cannot even be imagined without immense contribution of women and that the sons and daughters should be given equal rights. Dr. Anjali Gupta educated young women including the students about the menstruation and hygiene required to be maintained during periods.

- A lecture by Advocate (Mrs) Reema Rani (who visits the Legal Aid Cell in our college every Wednesday) on 'Women Related Laws and Women Safety Apps' was organised on 7th March, 2018.

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

Inter College Level **22**   State/ University level **3**   National level **6**   International level **--**
✓

No. of students participated in cultural events: 77

University level **8**   State Level **7**   National level **6**   International level **--**

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level **--**   National level **--**   International level **--**

Cultural: University level **4**   State level **2**   National level **3**   International level **--**

5.10 Scholarships and Financial Support

	Number of students on the basis of				Amount			
	Poverty	Merit	SC	Total	Poverty	Merit	SC	Total
Financial support from institution	239	258	33	530	715170	560390	708700	1984260
Financial support from government (a) National Minority Scholarship (b) Dr. Ambedkar Scholarship by Punjab Government (for SC Students)	43(Only three got selected as per merit) 10				Has not yet been received			
Financial support from other sources	--				--			
Number of students who received International/ National recognitions	--				--			

5.11   Student organised / initiatives

Fairs   : State/ University level | -- | National level | -- | International level | -- |

Exhibition: State/ University level | -- | National level | -- | International level | -- |

5.12   No. of social initiatives undertaken by the students | 1 |

5.13   Major grievances of students (if any) redressed:

No major grievances have ever been reported. However, the minor grievances are redressed by the concerned faculty members and our Principal is always and easily accessible for the cause of students.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION

Imparting all encompassing quality education and learning experience which will enable the beneficiaries to realize their innate potential and mould their personalities to compete in the modern world.

MISSION
- To enrich and empower all the beneficiaries through participative, positive and fertile teaching learning environment.
- Promoting Academic Excellence
- Creating socially responsible citizens
- Moving beyond the targeted standards through planning and efforts
- To promote and revive Indian tradition and moral values.

6.2 Does the Institution has a Management Information System

Yes, the college has Management Information System.

- The important information is conveyed to the students through messages on the mobile phones.

- What's App group has been created for the faculty that works both ways i.e. the information from the Principal to the faculty members and also any message from faculty to the Principal is also conveyed.

- Separate what's app group for HODs and the Principal has also been created.

- Any message from the Principal to the concerned faculty is also conveyed through E-mail ID

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Ours being an affiliated college (affiliated to Punjabi University, Patiala) has no freedom to develop its own curriculum. Therefore, the curriculum developed by Punjabi University, Patiala is implemented.

Our faculty members who are members of various Boards of Study/Faculty of different Departments of the University participate in the meetings held by these Boards/Faculties on all academic matters associated with the development, implementation and operation of academic programmes followed by Departmental meetings at the college level.

6.3.2 Teaching and Learning

- Well organized learner-centric teaching practices
- Clear definition of content and learning outcomes through lesson plans
- Time to time curriculum revision and updating on the basis of feedback by the stakeholders
- Interactive teaching-learning process
- Peer learning is encouraged
- Objective system of monitoring through continuous evaluation

6.3.3 Examination and Evaluation

- Oral and written class tests are scheduled by teachers at their own end at the end of chapter or units
- Surprise tests are given to check the retention of knowledge.
- Pre University examination is conducted internally before the final examination is conducted by the University
- Internal assessment is prepared on the basis of criteria provided by the affiliating University along with the syllabus

6.3.4 Research and Development

- We have a research committee who organises meetings atleast once in a semester in which various plans to promote research are discussed and faculty members are motivated for academic advancement. Faculty members are also updated regarding various fellowship schemes provided by UGC and help in applying for the same is ensured.
- The faculty of the affiliated colleges who have five years of experience of teaching PG classes can act as guide for Ph.D students.
- The college administration actively supports research and development by encouraging the faculty to participate/present papers in seminars/conferences/workshops etc. The college also promotes the various departments to organise such events.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- The college has a fully automated library having a number of journals, e-journals and reference books besides a large number of text books. It is open from 9:00 am to 3:30 pm on all the working days.
- A workshop on the use of e-resources was organized for the faculty by the library in-charge in collaboration with Mrs. Rekha Rani Assistant Prof. in Computer Science from 2nd and 3rd of Aug., 2017.
- A workshop on the use of e-resources was organized for all PG students by the library in-charge in collaboration with Mrs. Rekha Rani Assistant Prof. in Computer Science from 21st to 23rd Aug., 2017.
- The Institute facilitates extensive use of ICT resources including development and use of computer aided teaching/learning/material by its staff and students.
- The whole campus is Wi-fi enabled and all the laboratories are well equipped.

6.3.6 Human Resource Management

Human Resource Management being a very sensitive area, the college therefore, adheres to the principle of rigorous discipline but with warm human touch. The administration has its own mechanism to keep a close watch on each and every employee in comfortable limits so that he/she could work efficiently to the maximum of his/her capacity. Following measures were adopted during the session 2016-17 :

- Participative managements exists as the institution understands that substantial value can be created by sharing ideas among employees and the same is practiced through :
  - Committee approach to management
  - The college has various committee/cells comprising of convener and faculty members team which monitors and manages different academic and non-academic responsibilities.
- Decisions are taken on the basis of feedback from informal interaction from all stakeholders.
- Faculty members are motivated to acquire additional qualification.
- Faculty members attend Refresher/Orientation programmes
- Faculty members are encouraged to present and publish papers in International/National forums.
- Faculty members serve as Experts/Resource persons/Chair the sessions in National Seminars/Workshops organized by others institutions and organizations.
- Faculty members also extend Consultancy Services.
- Under IQAC all quality improvement/developmental tasks are systematically planned.

6.3.7 Faculty and Staff recruitment

The posts are advertised in reputed national and regional newspapers. The applications are invited from eligible candidates satisfying UGC/Punjabi University norms. The selection of staff is based on merit and as per UGC/Punjabi University norms.

6.3.8 Industry Interaction / Collaboration

- The students of a few departments visit industry as per the requirement of the curriculum/or acquaint the students with the latest advancements taking place in the industry. The industry is an important stakeholder for any institution of higher learning as the graduates are absorbed by it. It is therefore important that there is a system of feedback from the industry (employers) and the professional bodies to prepare students for a successful career and enhance their employability. This is done through an interaction with the industry by way of industrial visits/visits of different industries in the job fest organised by one of our sister concern (SSDWIT) in the campus and invitation to the representatives from the industry/professional bodies etc.

6.3.9 Admission of Students

Admission of students to B.Com (Reg.&Hons.) BCA, B.Sc (CSM), BSc(Med. & Non Med., B.Lib, MA (Hindi, Punjabi & English), M.Sc (Mathametics), M.Com, M.Sc (IT) Regular & LE is done on first come first serve basis keeping in mind the intake strength as mentioned in the prospectus following the eligibility criteria laid down by the university. Admission to B.A is open to the student who satisfies minimum eligibility conditions as laid down by the university.

During the session 2017-18, 1123 students were admitted to various courses available in the college.

6.4 Welfare schemes for Faculty, Staff and Students.

As the college thrives on the staff friendly environment various welfare schemes have been implemented for the satisfaction of faculty, staff and students.

- The college has adopted the CPF scheme whereby the management contributes its share equal to the share of employees every month.

- Advances/Loan facilities to carry out family responsibilities like arrangement for weddings, purchase of house/vehicle etc. are provided through a very easy mechanism.

- Funds are collected to facilitate any individual member of the staff in his/her emergency.

- ESI scheme is also made available to the employees (teaching and non-teaching) having monthly salary of 15,000 /- or less than this in which the major share is contributed by the management. All eligible employees have been covered under this scheme.

- Fee concession to the children of teaching and non-teaching staff and free education to the children of support staff is provided.

- Summer and winter uniform to all the support staff and gift in cash for Diwali celebration is also given to the support staff.

- Fee concession to the students belonging to low income group and discount on fee on the basis of merit is provided to the students.

- There is a provision of paying fee in easy instalments.

- In addition to Group Insurance for students health facility during the stay in the college is provided.

- Book bank facility is also available for the students belonging to weaker sections of the society.

- Extra coaching is provided for slow and advance learners within the college time which is free of cost.

- Provision of coaching for competitive exams is there only for aspirants.

6.5 Total corpus fund generated

| 0 |

6.6 Whether annual financial audit has been done   Yes [✓]   No [ ]

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	--	Yes	Members of faculty
Administrative	No	--	Yes	Governing Body of the College

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes   Yes [ ]   No [✓]

For PG Programmes   Yes [ ]   No [✓]

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Semester system has been introduced in all the undergraduate and post-graduate programmes by the university.
- Table marking has been introduced to ensure fair evaluation system.
- An external invigilation system is prevailing.
- System of re-checking and re-evaluation is also prevailing.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

---NA---

6.11 Activities and support from the Alumni Association

The college Alumni Association serves as platform for networking among our pass outs that visit the college from time to time and interact with our students to provide them much needed encouragement and inputs for a successful career.

6.12 Activities and support from the Parent – Teacher Association

- A healthy interaction with the parents is facilitated through PTMs where they can freely interact with the tutorial group in-charge and other faculty members and can give their suggestions. On the basis of which changes in different systems are made after discussing with the Principal.
- Suggestion box has also been put up for this purpose.

6.13 Development programmes for support staff

As the college thrives on the staff friendly environment various welfare schemes have been introduced (please refer 6.4) and are also encouraged to get basic education and learn the use of modern technology like computer and also imparted training for income generation through its Women Development Cell.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- There is a complete ban on the use of polythenes in the college.
- There is a compost bin for the food waste and a number of dustbins have been provided in the college campus for other types of garbage.
- 'No Vehicle Day' is observed once in a month.
- Staff and students pool their travel and make use of college buses/public transport.
- Rain water harvest system is maintained in the campus.
- Solar water heaters and solar pumps installed in the campus promote eco-friendly electrification.
- The lights and fans are switched off in the class rooms and laboratories as soon as the classes are over.
- A notice regarding switching off fans and tube lights has been put up in all classrooms, laboratories and corridors.
- Computers, Printers, Copiers etc. are disconnected at the end of the day.
- Clean Campus and Energy Conservation mission is active through the student council.
- Various awareness programmes on world population day, youth day and environment day etc. are organised.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Student Council has been formed the members of which help in maintaining the discipline in the campus and in different functions of the college. They also take care of cleanliness and energy conservation (Switching off fans and tube lights in unoccupied classrooms, laboratories and corridors)
- Messages and other important information are conveyed to the faculty by the Principal through what's app group and e-mails which reduced paper consumption.
- Students can be safely granted leave during college time with the permission of their parents with the help of online gate pass which has a link with the tutor incharge and the office.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Social help for the needy was taken up to the higher level by introducing the practice "Joy of Giving".
- Women development cell has been initiated for the overall development of the students and upliftment of women from the lower economic strata through income generation skills like making of squashes, sherbets', chutneys, pickles and stitching of lady's suit.
- Morning assembly has been introduced with the objective to instil good manners, value, ethics and responsibility among students resulting in there holistic development.
- As environmental pollution is a world-wide problem, the college initiated the use of cycle by the students pooling of travel both by the employees and the students and also the use of public transport. 'No Vehicle Day' is also observed once in a month.
- Industrial visits were organized by the PG Dept. of Commerce and IT to get the students acquainted with the latest technology and developments taking place in the field of industry.
- Lectures/workshops on Resume writing, Interview skills, Personality development and Personal grooming were organised for the overall development of the students.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals*

- "Save Environment": with the aim to check the increased environmental pollution a world-wide problem because of increased use of power driven gadgets, college took the following initiatives.
  - o To popularise the use of cycle by the students.
  - o To popularise the pooling of travel for the students coming from far off places and the same applies to the staff members also.
  - o Observing 'No Vehicle Day' once in a month.
- "Daily Prayer and Fortnightly Assembly" was introduced with the objective to instil good manners, values, ethics and responsibilities among students resulting in their holistic development and thereby creating responsible citizens.

See Annexure- x

7.4 Contribution to environmental awareness/ protection

- All the students of under-graduate programme study the subject of Environmental Studies. Also the department of NSS organises Seminars/Rallies for environmental awareness / protection. All this enlightened the students about importance of clean environment.

- College has adopted the best practice to save environment as mentioned in 7.3.

7.5 Whether environmental audit was conducted?   Yes ☐   No ☑

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

Strength:
- Well qualified, experienced and dedicated faculty.
- More and more number of students are placed in the university merit list.
- Imparting all encompassing quality education and learning experience which will enable the beneficiaries to realise their innate potential and mould their personality to compete in the modern world.

Weaknesses:
- Paucity of space forcing vertical expansion of the premises.
- The college has only a few sanctioned (grand-in-aid) teaching post. Majority of the teachers are either regular(Un-aided) or on contractual basis. The financial burden of the payment of salaries of majority of the employees falls on the college management. Since the management is unable to pay full UGC scale to its temporary employees, it is not able to retain the experienced faculty.

Opportunities:
- There is a great scope for the teachers to avail of UGC funded Research project/Seminars.
- We can create more industry-institution linkage.

Threats:
- Due to mushrooming of colleges and private universities in the area, fresh admission has become a threat now.
- Local reputed Government College charges much less fee as compared to us. The huge difference between the fee structure of private and govt. colleges is responsible for the shift of meritorious students to the Government colleges.
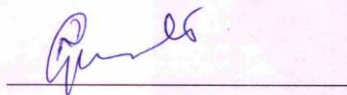
9. **Plans of institution for the next year:**

- The college is planning to furnish the second floor of the new building.

- The college is planning to strengthen sports by offering 25% fee waiver to the state level players and 50% fee waiver to the national level players to the new entrants.

- To organise more talks on women empowerment and gender sensitization.

- To observe all days/events of National/International Importance.

- More programmes on environmental awareness like ill effects of crackers during Diwali and chemical colours during Holi.

- To organise lecture on Traffic Rules.

- To apply for major and minor Research Projects/Seminars funded from external agencies.

- To start 'Finishing School'.

- To organise Youth Parliament.

- To organise Job Fest.

8. Plans of institution for next year
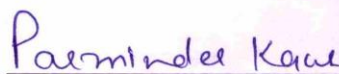
- The college is planning to organize an expert talk on "Career Options" after graduation in different streams.
- The college is planning to organize a workshop on "Interview Skills" for all final year UG and PG Students.
- The college is planning to furnish the first floor of the new building.
- The college is planning to strengthen sports by offering 25% fee waiver to the new entrants having distinction in sports atleast at state level.
- The college is planning to computerize the library-bar coding of books which is an initial step to computerization.
- PG Dept. of English is planning to organize a workshop on "Communication Skills"
- PG Dept. of Mathematics and Computer Science are jointly planning to organize a National Seminar.
- Dept. of Home Science and Home Management is jointly planning to organize workshops on "Stitching of Lady's Suit" and "Art and Craft"

Name NEELAM GUPTA
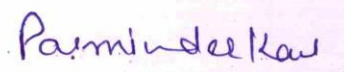
Signature of the Coordinator, IQAC

Name Dr. (Mrs) Parminder Kaur

Parminder Kaur

Signature of the Chairperson, IQAC

_____***_____

Parminder Kaur

Principal
Shri Sanatan Dharam Girls' College
BATHINDA

List of Annextures

1. Certificate of approval of the Courses introduced in the session 2016-17 (scanned copy)
2. IQAC Members (Done)
3. Academic Calendar (scanned Copy)
4. Feedback Performa
5. Paper Presented (Done)
6. Members of the Board/Faculty of different departments of Punjabi University (Done)
7. Initiatives undertaken towards Faculty Development (Done)
8. (a) Research Publications (b) Books Published (Done)
9. Record of Placements (Done)
10. Best Practices(Done)
11. Record of Scholarships
12. Achievements of students at different levels (Done)
13. Balance Sheets of various Accounts for the session 2016-17

Annexure – i

Approval of different Programmes by Punjabi University, Patiala

Punjabi University, Patiala

(Established Under Punjab Act No. 35 of 1961)
(College Section)

Regd.

No................9509.............../College/S- 4

Date............17/5/.........../2016

TO WHOM IT MAY CONCERN

This is to certify that **Shri Sanatan Dharam Girls College, Amrik Singh Road, Bathinda** is affiliated to Punjabi University Patiala since 1966 and recognized under section 2(F) & 12(B) of the UGC ACT, 1956 and the following courses are taught in the college as per approval:

S. No.	Name of the Course(s) and Duration	Affiliation		Period of Validity for the year(s)
		Permanent	Temporary	
1.	Three year B.A., B.Com., B.Com. (Honours), B.Sc.(C.S.M.), B.C.A., B.B.A.	Permanent		Till date
2.	Two year M.A. (Punjabi, Hindi, English). M.Com.. M.Sc. (Mathematics). M.Sc. (IT). M.Sc. (IT) (LE)	Permanent		Till date
3.	One year P.G.D.C.A & B.Lib.	Permanent		Till date

Dean, College Development Council
12-5-16

ਪੰਜਾਬੀ ਯੂਨੀਵਰਸਿਟੀ, ਪਟਿਆਲਾ

(1961 ਦੇ ਪੰਜਾਬ ਐਕਟ ਨੰਬਰ 35 ਤਹਿਤ ਸਥਾਪਤ)

(ਕਾਲਜ ਸੈਕਸ਼ਨ)

ਰਜਿਸਟਰਡ

SDG/17 ਮਿ 2017-18
16-9-17

ਨੰ. .... 7890 ..../ਕਾਲਜ/ਸ-4

ਮਿਤੀ .... 13| 9 ..../2017

ਪ੍ਰਿੰਸੀਪਲ,

ਐਸ.ਐਸ.ਡੀ ਗਰਲਜ਼ ਕਾਲਜ,

ਬਠਿੰਡਾ।
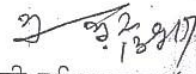
ਵਿਸ਼ਾ: ਕਾਲਜ ਵਿਖੇ ਸੈਸ਼ਨ 2017-18 ਤੋਂ ਬੀ.ਐਸ.ਸੀ (ਮੈਡੀਕਲ) ਭਾਗ ਦੂਜਾ ਅਤੇ ਬੀ.ਐਸ.ਸੀ (ਨਾਨ-ਮੈਡੀਕਲ) ਭਾਗ ਦੂਜਾ ਕੋਰਸ ਸ਼ੁਰੂ ਕਰਨ ਸਬੰਧੀ।

ਸ੍ਰੀਮਤੀ ਜੀ,

ਆਪ ਜੀ ਨੂੰ ਡੀਨ, ਕਾਲਜ ਵਿਕਾਸ ਕੌਂਸਲ ਵਲੋਂ ਹੋਏ ਆਦੇਸ਼ਾਂ ਅਨੁਸਾਰ ਮੁਆਇਨਾ ਕਮੇਟੀ ਵਲੋਂ ਪੇਸ਼ ਕੀਤੀ ਰਿਪੋਰਟ ਦੀ ਕਾਪੀ ਭੇਜਦੇ ਹੋਏ ਸੂਚਿਤ ਕੀਤਾ ਜਾਂਦਾ ਹੈ ਕਿ ਮੁਆਇਨਾ ਕਮੇਟੀ ਵਲੋਂ ਕਾਲਜ ਵਿਖੇ ਕੁਲ 62 ਅਧਿਆਪਕਾਂ ਵਿਚੋਂ 30 ਅਧਿਆਪਕ ਰੈਗੁਲਰ ਹੋਣ ਸਬੰਧੀ ਸੂਚਿਤ ਕੀਤਾ ਗਿਆ ਹੈ ਜਦੋਂ ਕਿ ਯੂਨੀਵਰਸਿਟੀ ਨਿਯਮਾਂ ਅਨੁਸਾਰ ਕੁਲ 40 ਅਧਿਆਪਕ ਯੂਨੀਵਰਸਿਟੀ ਸਿਲੈਕਸ਼ਨ ਕਮੇਟੀ ਰਾਹੀਂ ਨਿਯੁਕਤ ਹੋਣੇ ਜਰੂਰੀ ਹਨ। ਸੋ ਲੋੜੀਂਦੇ 2/3 ਟੀਚਿੰਗ ਸਟਾਫ ਦੀ ਨਿਯੁਕਤੀ ਰੈਗੁਲਰ ਅਧਾਰ ਤੇ ਕਰਕੇ ਜਲਦੀ ਤੋਂ ਜਲਦੀ ਦਫਤਰ ਨੂੰ ਸੂਚਿਤ ਕੀਤਾ ਜਾਵੇ।

ਇਸ ਨੂੰ ਅਤਿ ਜਰੂਰੀ ਸਮਝਿਆ ਜਾਵੇ ਜੀ।

ਵਿਸ਼ਵਾਸਪਾਤਰ,

ਡਿਪਟੀ ਰਜਿਸਟਰਾਰ (ਕਾਲਜਾਂ)

Annexure - ii

List of IQAC members of Shri Sanatan Dharam Girls' College

1	Sh. Abhey Singla	President	SSD Sabha (Regd.), BTI.
2	Sh. Som Nath Baghla	President	SSD Girls' College, BTI.
3	Sh. Nand Lal Garg	Chairman	SSD Girls' College, BTI.
4	Sh. Jatinder Kumar Gupta	Gen. Sec.	SSD Girls' College, BTI.
5	Sh. Yashwant Rai	Sr. Vice President	SSD Girls' College, BTI.
6	Sh. Manohar Lal	Vice President	SSD Girls' College, BTI.
7	Sh. Rajinder Mittal	Industrialist	
8	Sh. Krishan Kumar	Industrialist	
9	Dr. Parminder Kaur	Principal	SSD Girls' College, BTI.
10	Mrs. Neelam Gupta	Director/Convener of IQAC	SSD Girls' College, BTI.
11	Sh. Ajay Gupta	Secretary	Secretary SSD WIT
12	Sh. Anil Kumar Bhola	Co-ordinator Dev. & Construction Committee	
13	Mrs. Rajni Pandhi	Co-Convener of IQAC	SSD Girls' College, BTI.
14	Dr. Suman Bawa	Senior Faculty	SSD Girls' College, BTI.
15	Dr. Savita Bhatia	Senior Faculty	SSD Girls' College, BTI.
16	Dr. Usha Sharma	Senior Faculty	SSD Girls' College, BTI.
17	Dr. Neeru Garg	Senior Faculty	SSD Girls' College, BTI.
18	Dr. Pomy Bansal	Senior Faculty	SSD Girls' College, BTI.
19	Mrs. Taru Gupta	Senior Faculty	SSD Girls' College, BTI.
20	Mrs. Isha Sareen	Senior Faculty	SSD Girls' College, BTI.
21	Ms. Kanika	Alumni	SSD Girls' College, BTI.
22	Ms. Nidhi Bansal	Student M.Com-I	SSD Girls' College, BTI.
23	Ms. Karamjot Kaur	Student M.A.-I (Pbi)	SSD Girls' College, BTI.
24	Ms. Aashriya	Student B.Com-II (Hons.)	SSD Girls' College, BTI.
25	Ms. Mehak Sandhu	Student B.A. - II	SSD Girls' College, BTI.

Compiled Feedback Report for UG (Arts & IT)

Month of Feedback	First week of May 2018
Month of Analysis	Last week of May 2018
Mode of Analysis	Central Tendency Method and Bar Graphs
Total No. of Students	112
Total No. of Teachers	22
Classes covered under UG course for Feedback	1. BA-III 2. B.Sc (CSM) – III 3. B.Lib
Parameters in Feedback Form	1. Punctuality 2. Understanding of the subject matter 3. Style of presentation 4. Makes the subject/learning more interesting 5. Encourages the students to ask question 6. Uniform distribution and completion of syllabus 7. Practice and revision 8. Test, Evaluation & Discussion 9. Lab facilities, if applicable
Parameter in which most of the teachers are Excellent	1,2,3,5,6,9
Parameter in which most of the teachers need Improvement	4,7,8
No. of Teachers who are excellent in almost all the parameters	3
No. of Teachers who are good in almost all the parameters	19
No. of Teachers who need improvement in almost all the parameters	Nil

Compiled Feedback Report for PG (Arts & IT)

Month of Feedback	First week of May 2018
Month of Analysis	Last week of May 2018
Mode of Analysis	Central Tendency Method and Bar Graphs
Total No. of Students	66
Total No. of Teachers	20
Classes covered under UG course for Feedback	1. MA (English) 2. MA (Hindi) 3. MA (Punjabi) 4. M.Sc (IT) 5. M.Sc (Maths)
Parameters in Feedback Form	1. Punctuality 2. Understanding of the subject matter 3. Style of presentation 4. Makes the subject/learning more interesting 5. Encourages the students to ask question 6. Uniform distribution and completion of syllabus 7. Practice and revision 8. Test, Evaluation & Discussion 9. Lab facilities, if applicable
Parameter in which most of the teachers are Excellent	1,2,3,4,5,6,7,8,9
Parameter in which most of the teachers need Improvement	NILL
No. of Teachers who are excellent in almost all the parameters	10
No. of Teachers who are good in almost all the parameters	10
No. of Teachers who need improvement in almost all the parameters	Nil

Compiled Feedback Report for UG Classes (Commerce)

Month of Feedback	First Week of May 2018
Month of Analysis	Second Week of May 2018
Mode of Analysis	Central Tendency Method and Bar Graphs
Total Number of Students	145
Total No. of Teachers	13
Classes covered under UG Course of Feedback	B.Com III (Reg. & Hons.)
Parameters in Feedback Form	1. Punctuality 2. Understanding of the subject matter 3. Style of presentation 4. Makes the subject/learning more interesting 5. Encourages the students to ask question 6. Uniform distribution and completion of syllabus 7. Practice and revision 8. Test, Evaluation & Discussion 9. Lab facilities, if applicable
Parameters in which most of the teachers were excellent	1,2,3,4,5,6
Parameters in which most of the teachers need improvement	7,8
No. of teachers who are excellent in almost all the parameters	4
No. of teachers who are good in almost all the parameters	8
No. of teachers who needs improvement in almost all the parameters	1

Compiled Feedback Report for PG Classes (Commerce)

Month of Feedback	First Week of May 2018
Month of Analysis	Second Week of May 2018
Mode of Analysis	Central Tendency Method and Bar Graphs
Total Number of Students	31
Total No. of Teachers	6
Classes covered under UG Course of Feedback	M.Com II
Parameters in Feedback Form	1. Punctuality 2. Understanding of the subject matter 3. Style of presentation 4. Makes the subject/learning more interesting 5. Encourages the students to ask question 6. Uniform distribution and completion of syllabus 7. Practice and revision 8. Test, Evaluation & Discussion **9.** Lab facilities, if applicable
Parameters in which most of the teachers were excellent	1,2,3,4,5,6
Parameters in which most of the teachers need improvement	7,8
No. of teachers who are excellent in almost all the parameters	2
No. of teachers who are good in almost all the parameters	2
No. of teachers who needs improvement in almost all the parameters	2

Annexure – iii(a)

Academic Calendar (2016-2017)
Schedule for 1st, 3rd & 5th Semester

	Mon	Tue	Wed	Thurs	Fri	Sat	Sun	Working Days
July	10	11	12	13	14	15	**16**	**6**
	17	18	19	20	21	22	**23**	**6**
	24	25	26	27	28	29	**30**	**6**
	31							
Total Working Days in month								**18**

	Mon	Tue	Wed	Thurs	Fri	Sat	Sun	Working Days
Aug		1	2	3	4	5	**6**	**5**
	7	8	9	10	11	12	**13**	**6**
	14	**15**	16	17	18	19	**20**	**5**
	21	**22**	23	24	**25**	**26**	27	**3**
	28	**29**	**30**	31				**1**
Total Working Days in month								**20**

	Mon	Tue	Wed	Thurs	Fri	Sat	Sun	Working Days
Sept					1	**2**	**3**	**1**
	4	5	6	7	8	9	**10**	**6**
	11	**12**	13	14	15	16	**17**	**5**
	18	19	20	**21**	22	23	**24**	**5**
	25	26	27	**28**	**29**	30		**3**
Total Working Days in month								**23**

Oct	Mon	Tue	Wed	Thurs	Fri	Sat	Sun	Working

.							Days
						1	0
2	3	4	5	6	7	8	0
9	10	11	12	13	14	15	5
16	17	18	19	20	21	22	6
23	24	25	26	27	28	29	6
30	31						2
Total Working Days in month							21

	Mon	Tue	Wed	Thurs	Fri	Sat	Sun	Working Days
Nov.			1	2	3	4	5	3
	6	7	8	9	10	11	12	6
	13	14	15	16	17	18	19	5
	20	21	22	23	24	25	26	5
Total Working Days in month								22

Teaching   24-07-2017 to 16-10-2016

1ˢᵗ MST   23-10-2017 to 07-11-2017

Teaching   08-11-2017 to 25-11-2017

Total Working Days   91

Annexure – iii(b)
Academic Calendar (2016-2017)
Schedule for 2nd, 4th & 6th Semester

	Mon	Tue	Wed	Thurs	Fri	Sat	Sun	Working Days
Jan						7	**8**	**1**
	9	10	11	12	13	14	**15**	**6**
	16	17	18	19	20	21	**22**	**6**
	23	24	25	**26**	27	28	**29**	**5**
	30	31						**2**
Total Working Days in month								**20**

	Mon	Tue	Wed	Thurs	Fri	Sat	Sun	Working Days
Feb			**1**	2	3	**4**	**5**	**2**
	6	7	8	9	**10**	11	**12**	**5**
	13	14	15	16	17	18	**19**	**6**
	20	21	22	23	**24**	25	**26**	**5**
	27	28						**2**
Total Working Days in month								**20**

	Mon	Tue	Wed	Thurs	Fri	Sat	Sun	Working Days
Mar			1	2	3	4	**5**	**4**
	6	7	8	9	10	11	**12**	**6**
	13	14	15	16	17	18	**19**	**5**
	20	21	22	**23**	24	25	**26**	**5**

							Working Days
27	28	29	30	31			**5**
Total Working Days in month							**25**

	Mon	Tue	Wed	Thurs	Fri	Sat	Sun	Working Days
Apr.						1	**2**	**1**
	3	**4**	5	6	7	8	**9**	**5**
	10	11	12	**13**	**14**	15	**16**	**4**
	17	18	19	20	21	22	**23**	**6**
	24	25	26	27	28	**29**	**30**	**5**
	Total Working Days in month							**21**

Teaching	07-01-2017 to 08-04-2017
1st MST	10-04-2017 to 19-04-2017
Teaching	20-04-2017 to 28-04-2017
Total Working Days	79

Annexure – iv

S.S.D. GIRLS' COLLEGE, BATHINDA
STUDENT'S FEEDBACK FORM

(Please fill up the following feedback form as accurately as possible without any bias to help your teacher to improve herself)

Name of Programme: ……....…...............……. Session……................. Semester …………….

Student's Name: ………………......................Enrolment Number: ……............……………

Sr. No.	Description	Subject & Teacher Name						
	Course Content	Subject	Subject	Subject	Subject	Subject	Subject	Subject
		Teacher	Teacher	Teacher	Teacher	Teacher	Teacher	Teacher
1.	Punctuality							
2.	Understanding of the subject matter							
3.	Style of presentation							
4.	Makes the subject/ learning more interesting							
5.	Encourages the students to ask questions							
6.	Uniform distribution and completion of syllabus							
7.	Practice and revision							
8.	Tests, evaluation & Discussion							
9.	Lab facilities, if applicable							

(Rating: 5 - Excellent 4 - Very Good, 3 - Good, 2 - Average, 1 - Below Average)

1.	Any suggestions regarding library facility	
2.	Any suggestions regarding co-curricular activities	
3.	Any other suggestions	

Compiled Feedback Report for UG (Arts & IT)

Month of Feedback	First week of May 2017
Month of Analysis	Last week of May 2017
Mode of Analysis	Central Tendency Method and Bar Graphs
Percentage of Respondents	95 %
Total No. of Teachers	26
Classes covered under UG course for Feedback	4. BA-III 5. B.Sc (CSM) - III
Parameters in Feedback Form	10. Punctuality 11. Understanding of the subject matter 12. Style of presentation 13. Makes the subject/learning more interesting 14. Encourages the students to ask question 15. Uniform distribution and completion of syllabus 16. Practice and revision 17. Test, Evaluation & Discussion 18. Lab facilities, if applicable
Parameter in which most of the teachers are Excellent	1,2,3,4,6,9
Parameter in which most of the teachers need Improvement	5,7,8
No. of Teachers who are excellent in almost all the parameters	8
No. of Teachers who are good in almost all the parameters	18
No. of Teachers who need improvement in almost all the parameters	Nil

Compiled Feedback Report for PG (Arts & IT)

Month of Feedback	First week of May 2017
Month of Analysis	Last week of May 2017
Mode of Analysis	Central Tendency Method and Bar Graphs
Percentage of Respondents	93.85%
Total No. of Teachers	22
Classes covered under UG course for Feedback	6. B.Lib 7. MA (English) 8. MA (Hindi) 9. MA (Punjabi) 10. M.Sc (IT) 11. M.Sc (Maths)
Parameters in Feedback Form	10. Punctuality 11. Understanding of the subject matter 12. Style of presentation 13. Makes the subject/learning more interesting 14. Encourages the students to ask question 15. Uniform distribution and completion of syllabus 16. Practice and revision 17. Test, Evaluation & Discussion 18. Lab facilities, if applicable
Parameter in which most of the teachers are Excellent	1,2,3,4,5,6,7,9
Parameter in which most of the teachers need Improvement	8
No. of Teachers who are excellent in almost all the parameters	16
No. of Teachers who are good in almost all the parameters	7
No. of Teachers who need improvement in almost all the parameters	Nil

Compiled Feedback Report for UG Classes (Commerce)

Month of Feedback	First Week of May 2017
Month of Analysis	Last Week of May 2017
Mode of Analysis	Central Tendency Method and Bar Graphs
Total Number of Students	139
Total No. of Teachers	13
Classes covered under UG Course of Feedback	B.Com III
Parameters in Feedback Form	10. Punctuality 11. Understanding of the subject matter 12. Style of presentation 13. Makes the subject/learning more interesting 14. Encourages the students to ask question 15. Uniform distribution and completion of syllabus 16. Practice and revision 17. Test, Evaluation & Discussion 18. Lab facilities, if applicable
Parameters in which most of the teachers were excellent	1,2,3,4,6
Parameters in which most of the teachers need improvement	8
No. of teachers who are excellent in almost all the parameters	3
No. of teachers who are good in almost all the parameters	8
No. of teachers who needs improvement in almost all the parameters	2

Compiled Feedback Report for PG Classes (Commerce)

Month of Feedback	First Week of May 2017
Month of Analysis	Last Week of May 2017
Mode of Analysis	Central Tendency Method and Bar Graphs
Total Number of Students	64
Total No. of Teachers	5
Classes covered under UG Course of Feedback	M.Com II
Parameters in Feedback Form	10. Punctuality 11. Understanding of the subject matter 12. Style of presentation 13. Makes the subject/learning more interesting 14. Encourages the students to ask question 15. Uniform distribution and completion of syllabus 16. Practice and revision 17. Test, Evaluation & Discussion **18.** Lab facilities, if applicable
Parameters in which most of the teachers were excellent	1,3,4,6
Parameters in which most of the teachers need improvement	7,8
No. of teachers who are excellent in almost all the parameters	2
No. of teachers who are good in almost all the parameters	2
No. of teachers who needs improvement in almost all the parameters	1

Annexure – v(a)

Conference/Seminars/Symposium (in which Faculty members of the Department/Institute participated/presented papers):

Dr. (Mrs.) Pomy Bansal (Assist. Prof. in Commerce)	
Attended conference on the topic "Shikshak Swadhay"	Organized by Govt. Rajindra College, Bathinda (Punjab) on 12th April, 2018
Mrs. Asha Singla(Assist. Prof. in Commerce)	
Presented paper in National Seminar on "Demonetization : A Boon or Bane for the Indian Economy"	Organized by Guru Nanak College Kilian Wali on 24th Feb., 2018
Presented paper in a National Seminar on "GST in India: A step towards sustainability"	Organized by DAV College, Bathinda (Punjab) on 9th April, 2018
Attended conference on the topic "Shikshak Swadhay"	Organized by Govt. Rajindra College, Bathinda (Punjab) on 12th April, 2018
Mrs. Suman Garg(Assist. Prof. in Commerce)	
Presented paper in a National Seminar on "Evolution and Implementation of GST in India"	Organized by DAV College, Bathinda (Punjab) on 9th April, 2018
Attended conference on the topic "Shikshak Swadhay"	Organized by Govt. Rajindra College, Bathinda (Punjab) on 12th April, 2018
Mrs. Madhu Bala(Assist. Prof. in Commerce)	
Presented paper in a National Seminar on "Impact of GST on common man"	Organized by DAV College, Bathinda (Punjab) on 9th April, 2018
Attended conference on the topic "Shikshak Swadhay"	Organized by Govt. Rajindra College, Bathinda (Punjab) on 12th April, 2018
Mrs. Shiza Bajaj(Assist. Prof. in Commerce)	
Presented paper in a National Seminar on "Impact of GST on MSME's"	Organized by DAV College, Bathinda (Punjab) on 9th April, 2018
Mrs. Rashmi Tewari(Assist. Prof. in Commerce)	
Presented paper in a National Seminar on "Impact of GST on MSME's"	Organized by DAV College, Bathinda (Punjab) on 9th April, 2018
Mrs. Rekha (Assist. Prof. in Computer Science)	
Presented paper in a National Seminar on "Unethical Use of ICT and their Acts of Protection"	Organized by Dashmesh Girls' College of Education, Badal(Sri Muktsar Sahib) on 9th March,

	2018
Presented paper in a National Seminar on "Digital E-commerce Security and Threats"	Organized by Dashmesh Girls' College, Badal(Sri Muktsar Sahib) on 17th March, 2018

Mrs. Anupriya (Assist. Prof. in Computer Science)

Presented paper in a National Seminar on "Impact of GST on common man"	Organized by DAV College, Bathinda (Punjab) on 9th April, 2018
Attended conference on the topic "Shikshak Swadhay"	Organized by Govt. Rajindra College, Bathinda (Punjab) on 12th April, 2018

Mrs. Lakhwinder Kaur (Assist. Prof. in Computer Science)

Presented paper in a National Seminar on "Impact of GST on MSME's"	Organized by DAV College, Bathinda (Punjab) on 9th April, 2018

Ms. Shaffi(Assist. Prof. in Computer Science)

Attended conference on the topic "Shikshak Swadhay"	Organized by Govt. Rajindra College, Bathinda (Punjab) on 12th April, 2018

Dr.(Mrs.) Anju Garg(Assist. Prof in Economics)

Presented paper in a National Seminar on "Evolution and Implementation of GST in India"	Organized by DAV College, Bathinda (Punjab) on 9th April, 2018
Attended conference on the topic "Shikshak Swadhay"	Organized by Govt. Rajindra College, Bathinda (Punjab) on 12th April, 2018

Mrs. Sukhwinder Kaur (Head, PG Dept. of English)

Attended conference on the topic "Shikshak Swadhay"	Organized by Govt. Rajindra College, Bathinda (Punjab) on 12th April, 2018

Ms Ravneet Kaur (Assist. Prof. in English)

Presented paper in National Seminar on "Alienation as a diasporic spirit in Jhumpa Lahiri's novel -The Lowland"	Organized by DAV College, Bathinda (Punjab) on 28th March, 2018

Ms Ramandeep Kaur (Assist. Prof. in English)

Presented paper in National Seminar on "Alienation as a diasporic spirit in Jhumpa Lahiri's novel -The Lowland"	Organized by DAV College, Bathinda (Punjab) on 28th March, 2018

Dr. (Mrs.) Suman Bawa (Associate Prof. & Head PG Dept. Hindi)

Attended conference on the topic "Shikshak Swadhay"	Organized by Govt. Rajindra College, Bathinda (Punjab) on 12th April, 2018

Mrs. Monika (Assist. Prof. in Hindi)

Attended conference on the topic "Shikshak Swadhay"	Organized by Govt. Rajindra College, Bathinda (Punjab) on 12th April, 2018

Mrs. Chitra (Assist. Prof. in Hindi)

Presented paper on "Salaam: A Narrative of Dalit Exploitation and Protest" in International Conference on English Language, Literature and Linguistics	Organized by The American College, Madurai and Lordine Nuovo on 26th July, 2017

Dr. Savita Gupta (Assoc. Prof. & Head Dept. Of History)

Attended conference on the topic "Shikshak Swadhay"	Organized by Govt. Rajindra College, Bathinda (Punjab) on 12th April, 2018

Mrs. Taru Mittal (Head Dept. Of Mathematics)

Attended conference on the topic "Shikshak Swadhay"	Organized by Govt. Rajindra College, Bathinda (Punjab) on 12th April, 2018

Mrs. Saroj (HOD Music)

Attended conference on the topic "Shikshak Swadhay"	Organized by Govt. Rajindra College, Bathinda (Punjab) on 12th April, 2018

Mrs. Monika Kapoor (HOD Office Management)

Presented paper in National Seminar on "GST in India: A Big Leap in the Indirect Taxation System"	Organized by DAV College, Bathinda on 9th April, 2018.
Attended conference on the topic "Shikshak Swadhay"	Organized by Govt. Rajindra College, Bathinda (Punjab) on 12th April, 2018

Dr. Usha Sharma (HOD Punjabi)

Presented paper in a National Seminar on "Vishvikaran: Sahit, Samaj Ate Sabhiachark Paripekh"	Organized by Guru Nanak College, Budhlada on 12th to 13th Aug., 2017
Presented paper in a National Seminar on "Punjabi Gayki Da Badalda Muhandra"	Organized by DAV College, Bathinda on 31st March 2018
Attended conference on the topic "Shikshak Swadhay"	Organized by Govt. Rajindra College, Bathinda (Punjab) on 12th April, 2018

Dr. Simerjeet Kaur

Presented paper in a National Seminar on "Vishvikaran: Sahit, Samaj Ate Sabhiachark Paripekh"	Organized by Guru Nanak College, Budhlada on 12th to 13th Aug., 2017
Presented paper in a National Seminar on "Punjabi Gayki Da Badalda Muhandra"	Organized by DAV College, Bathinda on 31st March 2018
Attended conference on the topic "Shikshak	Organized by Govt. Rajindra College, Bathinda

Swadhay"	(Punjab) on 12th April, 2018
Mrs. Anchal Bansal	
Presented paper in a National Seminar on "Satish Kumar Verma De Natkan Vich Varti Jandi Lok-Kav(Lok-Kav, Kavishari Ate Dhadi Kav Di Jugat)"	Organized by Guru Nanak College, Budhlada on 12th to 13th Aug., 2017
Presented paper in a National Seminar on "Vishvikaran De Daur Vich Lok-Kav, Kavishri Ute Pae Parbhav"	Organized by DAV College, Bathinda on 31st March 2018
Attended conference on the topic "Shikshak Swadhay"	Organized by Govt. Rajindra College, Bathinda (Punjab) on 12th April, 2018
Ms. Navjot Kaur	
Attended Seven Days Workshop on "Punjabi Vich Computer Di Varto"	Organized by Pujabi Computer Sahaita Kender, Punjabi University, Patiala on 4th to 12th Dec., 2017
Attended conference on the topic "Shikshak Swadhay"	Organized by Govt. Rajindra College, Bathinda (Punjab) on 12th April, 2018
Ms. Bindu Garg (Assist. Prof. & HOD Science)	
Attended conference on the topic "Shikshak Swadhay"	Organized by Govt. Rajindra College, Bathinda (Punjab) on 12th April, 2018
Ms. Ritika (Assist. Prof. in Physics)	
Presented paper in International Symposium on "Experimental and Theoretical Vibrational Spectroscopic Analysis of Etoricoxib"	Organized by IIT Kanpur, UIC USA and Punjab University Chandigarh from 13th to 15th April, 2018
Presented paper in International Symposium "Effect of Pyridine on the Structure and Vibrations of Cobalt Phthalocyanine"	Organized by IIT Kanpur, UIC USA and Punjab University Chandigarh from 13th to 15th April, 2018
Presented paper in CESBAS on "Reactivity of Tolbutamide Based on Computational Study of Molecular Orbitals, Molecular Electrostatic Potential Surface and Mulliken Charge Analysis"	Organized by DAV College, Bathinda on 5th April, 2018
Ms. Harjeet Kaur (Assist. Prof. in Zoology)	
Presented paper in a National Conference on "Preliminary Survey on Health Trends and Awareness regarding Air Pollution among Citizens of Bathinda(Pb.)"	Organized by DAV College, Bathinda on 5th April, 2018
Attended conference on the topic "Shikshak Swadhay"	Organized by Govt. Rajindra College, Bathinda (Punjab) on 12th April, 2018

Presented paper in a National Conference (AIDSCON-7) on "Awareness regarding HIV/AIDS among college students in regions of Chandigarh(UT) and Bathinda(PB)"	Organized by Chandigarh State AIDS control Society, Indian Medical Association and Punjab Medical Council at Dr. P.N Chuttani Memorial Complex, Sector 35-B, Chandigarh(UT) from 16th to 17th Feb., 2018
Ms. Veenu Gupta (Assist. Prof. in Chemistry)	
Presented paper in a National Conference on "Nanotechnology and its Applications in Food"	Organized by DAV College, Bathinda on 5th April, 2018
Presented paper in a International Conference on "Fullerene as a Nanomaterial"	Organized by Gujranwala Guru Nanak Khalsa College, Ludhiana in collaboration with Punjab Academy of Sciences, Patiala on 16th -17th April, 2018
Presented poster in Research Conclave	Organized by Indian Institute of Technology, Ropar on 21 April, 2018
Ms.Upinder Kaur (Assist. Prof. in Chemistry)	
Presented paper in a International Conference on "Sensor for Polyaromatic Hydrocarbons"	Organized by Gujranwala Guru Nanak Khalsa College, Ludhiana in collaboration with Punjab Academy of Sciences, Patiala on 16th -17th April, 2018
Presented poster in Research Conclave	Organized by Indian Institute of Technology, Ropar on 21 April, 2018

Annexure – v(b)

Papers Published in International/National Journals

Papers Published in International Journals	
Faculty	**Paper Published**
Mrs. Shally Bansal (Assist. Prof. in Computer Science)	"Reliability Analysis of an Augmented Baseline Network using Markov Model" in International Journal of Artificial Intelligence and Knowledge Discovery Vol 7 Issue 3 July 2017
Mrs. Chitra (Assist. Prof. in Hindi) & Devendra Kumar Gora	"Salaam: A Narrative of Dalit Exploitation and Protest" Bodhi : International Journal of Research in Humanities, Arts and Science 1.11 (2017: Pg. 53-57 ISSN No. : 24565571
Ms. Ritika **(Assist. Prof. in Physics)**	"Effect of Aqueous medium on molecular structure, vibrations, electronic transitions and natural bond orbitals of carbamazepine" in International Journal - Integrated Ferroelectrics, 185(2017) Pg. 109-126 ISSN: 10584587
	"Computational study of effect of solvents on vibrational spectra of coumarin 500" in International Journal-Computational and Theoretical Chemistry, 1130(2018) Pg. 46-57 ISSN No. 2210271X
	"Structure and Vibrational Spectroscopic Study of Alpha-Tocopherol" in Journal of Molecular Structure, 1144(2017) Pg. 347-354 ISSN No. 00222860
	"Reactivity of Etoricoxib Based on Computational Study of Molecular Orbitals, Molecular Electrostatic Potential Surface and Mulliken Charge Analysis" in AIP Conference Proceedings ISSN No. 0094243X
	"Adsorption of CO and O2 Molecules on Li Metal Adsorbed Graphene: Search for Graphene Based Sensor" in AIP Conference Proceedings ISSN No. 0094243
Papers Published in Proceedings of National Seminar	
Dr. Neeru Garg (Assoc. Prof. & Head PG Dept. Of Commerce)	"GST: Has it opened a Cane of Worms for MSMEs" in the proceedings of National Seminar Pg._____ Published by _____ ISBN No
Ms. Suman Garg (Assist. Prof. in Commerce)	"Evolution and Implementation of GST in India" in the proceedings of National Seminar Pg._____ Published by _____ ISBN No
Mrs. Monika Kapoor (Assist. Prof. in Office Mgt.)	"GST in India: A Big Leap in the Indirect Taxation System" in the proceedings of National Seminar Pg._____ Published by _____ ISBN No

Books Published with ISBN/ISSN numbers with full details of publishers	
Ms. Taru Mittal(Head, PG Dept. of Mathematics) **Ms. Bhawana Garg (Assist. Prof PG Dept. of Mathematics)**	• "Algebra-I" (BA/B.Sc-I Sem-II) Published by First World Publishers, Ludhiana(2018) ISBN: 978-93-82295-34-1 • "Field Theory" (MSc Mathematics) Published by Spectrum Publishers, Jalandhar(2017) ISBN: 978-93-5181-206-5
Chapters/Articles in Books	
Mrs. Chitra (Assist. Prof. in Hindi) & Devendra Kumar Gora	"Depiction of Human Rights in the Short Stories of S.R. Harnot" in an edited book on "Human right in India, Dalit, Women and Minorities" Pg. 126 to 133 by Adhyayan Publishers & Distributors, New Delhi(India) ISBN No.:978-81-8435-571-0
Dr. Usha Sharma (Assoc. Prof. & Head PG Dept. of Punjabi)	"Vishvikaran Ate Punjabi Natak Dr. Satish Kumar Verma de Natak 'Daire' vichle Sabhiacharak Sarokaran De Vishash Parsang Vich" in "Vishvikaran De Parsang Vich Path- Sabhiyacharak Dwand" Pg. 129 to137 by Madaan Publishing House, Patiala ISBN No.:978-93-84661-50-2
Dr. Simerjeet Kaur (Assist. Prof. PG Dept. of Punjabi)	"Mittar Sain Meet De Navalan Vich Samajik Te Sabhiacharak Asantulan : Vishvikaran De Parsang Vich" in "Vishvikaran De Parsang Vich Path- Sabhiyacharak Dwand" Pg. 88 to 94 by Madaan Publishing House, Patiala ISBN No.:978-93-84661-50-2
Ms. Anchal Bansal (Assist. Prof. PG Dept. of Punjabi)	"Malwe Di Vilakhan Gaiki Kavishri Prampara Te Pchan" in "Sangeet Ate Sangeet Sikhya Vich Parivartan Bahu-Pakhi Vishleshan" Pg. No. 59 to 63 by Navrang Publication, Samana ISBN No.:978-93-85609-90-9

Annexure – vi

Members of the Board/Faculty of different departments of Punjabi University

Sr. No.	Name of Faculty Members	Department	Member Syndicate/ Senate / Board of Studies / Academic Council	Period
1.	Dr. Neeru Garg	Commerce	Member of Faculty of Business Studies	19.11.2014 to 26.10.2016 10.10.2016 to 26.10.2018
2.	Dr. Pomy Bansal	Commerce	Member of Faculty of Business Studies Member of Board of UG Studies in Commerce Member of Board of PG Studies in Commerce	19.11.2014 to 26.10.2016 10.10.2016 to 26.10.2018 10.01.2017 to 06.12.2018 13.02.2017 to 15.08.2018
3.	Dr. Savita Bhatia	History	Member Faculty of Social Sciences	01.04.2015 to 11.01.2017 21.02.2017 to 11.01.2019
4.	Mrs. Rajni Pandhi	Home Management	Member of Faculty of Life Sciences	06.02.2017 to 11.01.2019
5.	Mrs. Taru Gupta	Mathematics	Member of Board of UG Studies in Mathematics Member of Board of PG Studies in Mathematics Member of Faculty of Physical Sciences	04.05.2015 to 31.12.2016 08.02.2017 to 11.01.2019

6.	Dr. Usha Sharma	Punjabi	Member Faculty of Languages	13.07.2016 to 29.06.2018
7.	Mrs. Parveen Kaur	Library	Life Member of Punjab Library Association	Membership No. 314

Annexure – vii

Initiatives undertaken towards Faculty Development

Sr. No.	Faculty	Faculty/Staff Development Programmes	Duration & Name of the Institution/University
1.	Mrs. Shelly Bansal(Assist. Prof. Computer Science)	Short Term Course 'Lasers: Developments and Application' conducted by Applied Science Dept.	3rd July 2017 to 7th July 2017 at GZS Campus College of Engg. And Technology, Bathinda(Pb.)
2.	Mrs. Navjot Kaur (Asstt. Prof. in Punjabi)	Seven days Workshop on 'Punjabi Vich Computer di Varton'	4th -12 Dec., 2017 Punjabi Computer Shayata Kender, Punjabi University, Patiala

Annexure – ix

PLACEMENTS

M.Com (2015-16) Batch

Sr. No.	Name	Job Status
1	Pritibha Goyal	Asstt. Prof. at Gurukul College, Bathinda
2	Drishti Jain	Asstt. Prof. at GGS College, Gidderbaha
3	Richa	Asstt. Prof. at GGS College, Gidderbaha
4	Yogita Garg	Asstt. Prof. at MSD College, Bathinda
5	Shailja Mittal	Asstt. Prof. at DAV College, Bathinda
6	Anju Bala	Asstt. Prof. at DAV College, Bathinda
7	Suman Pandey	At Akal Academy, Badhor
8	Komal	Teacher at HPS Sen. Sec., School
9	Dolly	Teacher at Christ Mission Sen. Sec. School
10	Rajinder Kaur	Teachjer at New Malwa Sen. Sec. School, Mallan

Library Science (2015-16)

Sr. No.	Name	Job Status
1	Preeti Sahni	Asstt. Librarian at M.S. Sen Sec. School, Bathinda

Annexure – x

BEST PRACTICE:

1. **Title of the Practice: SAVE ENVIRONMENT**

Goal: Pollution is becoming a very serious problem these days because of the increasing use of power driven gadgets resulting into excessive emission of carbon and other effluents in the environment. This is a problem not only for an individual but for the society and world as whole with a view to check this problem, the college has taken the following initiatives:

- To popularise the use of cycle by the students.
- To popularise the pooling of travel for the students coming from far off places and this practice was extended to staff members also.
- No Vehicle day once in a month.

The prime objectives of these practices are manifold namely health fitness, saving of money, saving of fuel, protection of environment and reduced number of accidents.

The Context: It is difficult to conceive and implement such a practice because of the increase exposure of every one to wider view of the world. People have an access to all types of information and inflow of money in hands of sizeable section of the society which has resulted into increased purchasing power. Also the easy finance from banks and other agencies has also added to the purchasing power whereby increasing the purchase of scooters, motorcycles, cars and luxury items. The exposure to electronic media has drastically changed the lifestyle of the people. Everybody is shifting to the comfort zone due to which the environmental problems are cropping up. Therefore, it becomes our prime concern to address to these problems and these practices are certainly a step in this direction.

The Practice: The College has started with the practice to popularize the use of cycle instead of petrol driven vehicles among the students. This novel idea of the college has been taken positive by the majority of the students and their parents as well and it is clear from the increase in the number of students using cycles. This practice is yielding manifold benefits namely, health benefits to the students, saving of petrol, check on pollution and thereby providing a cleaner environment and reduced chances of accidents.

The students coming from far off places are motivated to aware the transport facilities of the college/public transport, pool their travel if they are to use their personal conveyance. The same practice is applicable to the staff members also. This practice is leading to a reduced emission of poisonous gases in the environment.

'No Vehicle Day' is also observed every month by the students and the staff as well which will also result in clean environment.

Though this practice is well conceived and implemented but there is a lit of hesitation among the students to follow this practice. Easy money with the parents and effluent socio-economic status becomes a discouraging factor in popularization. Moreover, students also consider it as wastage of time as it takes longer time when they use cycle. Therefore, there lifestyles and social status becomes a hindrance in accepting this practice. Keeping in mind all these factors the college is trying to educate and counsel the students in common assembly held for students and also in Tutorial Group Meeting and Parent Teacher Meeting for popularizing this practice.

Evidence of Success: The practice has proved to be successful with the increasing number of students shifting to cycles in place of petrol driven vehicles. The students are being educated to manage their time properly and save time from other activities.

A good number of students and a few staff members are availing the transport facilities of the college. Students coming from far off places are also using public transport in place of their own conveyance. Pooling of travel is prevalent among the students and staff members as well.

This scheme is being reviewed from time to time and it is expected to give good results in future.

Problems Encountered and Resources Required: The practice does not require any human or non-human resources rather it saves a lot of space in the parking area. The only problem is to motivate students and change their mindset so that they shift form petrol driven vehicle to cycle. Keeping in mind the positive response from those who have adopted this scheme, the college is response from those who have adopted this scheme, the college is encouraged to take further steps to popularize this practice and extend it to more and more students by giving them additional incentives.

BEST PRACTICE

2. **Title of the practice-DAILY PRAYER AND FORTNIGHTLY ASSEMBLY**

Goal:- Our college has the best and healthy practice of incorporating the value education to the students with imparting knowledge. Our objective is to instill good manners, values, ethics and responsibilities among students, thereby creating responsible citizen. It is a powerful way to affect and motivate both staff and student. It is also a platform from where important announcements and information is disseminated. It is also the time to build college community, set a challenge or celebrate awards.

The Context: The teacher in-charge who plans and conducts the assembly. She motivates the students to host the assembly and chose topics from a wide range like human values a personal learning experience, national and international leaders and events, days of national and international importance, social events festivals of all faiths. These topics help foster and facilitate the growth of national integration and secularism among the students. Experts in different fields are invited (Environmental Experts, Yoga/Legal Experts/Health Experts etc) to enlighten and enrich the knowledge of our students. This juncture shades the colors of ethical values and humanity among the students.

The Practice: The morning assembly is an important part of our college routine as it creates a sense of belongingness in the students. Its starts with 'Gayatri Mantra' followed by prayer/religious song which is played from principal's office and is audible in all the class rooms. All the students and teachers are supposed to be present in their respective classrooms before the prayer starts. Important information is also disseminated after the prayer as per need. But from this session i.e. 2017-18 we have planned to physically conduct the Assembly. Every point mentioned in the context has been in practice during Prayer and Assembly. The Value Education provided in the Assembly has great impact and is reflected in other areas too. This initiative is proved working when the students are transformed into an excellent profession with high degree of positive attitude and optimism to achieve their goals. Students are enthused to share their view with confidence in fornightly Assembly (2nd and 4th Monday of the month).

Limitation: The ethics and morals cannot be taught through theories and text; Still these should be followed in day to day life and at all stages of life. Scaling outcome is not possible because of the individual differences in emotional intelligence and putting these into practice would happen through gradual process.

Evidence of Success: The involvement of students in curricular and co-curricular activities increased with the motivation of the peer group. Voluntary participation of

our students has been earmarked and appreciated by the society. This practice crystallizes the holistic development of the students.

Problems Encountered and Resources Required: No problems were faced while following this practice as it does not put any financial burden upon the organisation. Rather it is appreciated as the inner capabilities of a pupil are brought to the force, showcase the talented students and promote appreciation for diverse cultures by learning about holidays/events that are celebrated in different cultures and therefore promoting the National Integrity.

Annexure – xi

SC Scholarship Record 2017-18

Sr. No.	Name of Studnets	Father's Name
1	Amandeep Kaur	Sh. Ajaib Singh
2	Sandeep Kaur	Sh. Gurmail Singh
3	Kiranjeet Kaur	Sh. Bant Singh
4	Bakshih Kaur	Sh. Kewal Singh
5	Mandeep kaur	Sh. Surjeet Singh
6	Monika Rani	Sh. Satpal
7	Neha	Sh. Kuldeep Kumar
8	Poonam	Sh. Satpal
9	Varkha	Sh. Kashmir
10	Monika	Sh. Davinder Singh

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Sr. #	Application Id	Name / Father's Name	Mobile	Course Name	Name of Scheme	
1	PB201718000068923	NAVDEEP KAUR / Charanjeet Singh	9023151476	MASTER OF SCIENCE(M.S INFORMATION TECHNOLOGY)	POST MATRIC SCHOLARSHIP SCHEMES MINORITIES CS	
2	PB201718002298728	PAWANDEEP KAUR / AMARJIT SINGH	9041805278	BACHELOR OF COMMERCE(COMMERCE)	POST MATRIC SCHOLARSHIP SCHEMES MINORITIES CS	
3	PB201718002301793	SIMARJEET KAUR / RANJEET SINGH	9876306310	BACHELOR OF COMMERCE(COMMERCE)	POST MATRIC SCHOLARSHIP SCHEMES MINORITIES CS	
4	PB201718006603351	KAJAL GARG / SUDESH KUMAR	7009648396	BACHELOR OF COMMERCE(COMMERCE (HONOURS))	POST MATRIC SCHOLARSHIP SCHEMES MINORITIES CS	
5	PB201718007893333	AMANDEEP KAUR / NARJINDER SINGH	9023026213	MASTER OF SCIENCE(M.S INFORMATION TECHNOLOGY)	POST MATRIC SCHOLARSHIP SCHEMES MINORITIES CS	
6	PB201718007893344	NIRMALJEET KAUR / GURJANT SINGH	9569062291	M.SC (MATHEMATICS)	POST MATRIC SCHOLARSHIP SCHEMES MINORITIES CS	
7	PB201718007893390	DAMANPREET KAUR / AMARJEET SINGH BHATIA	9023541654	BACHELOR OF SCIENCE(COMPUTER,STATISTICS & MATHEMATICS)	POST MATRIC SCHOLARSHIP SCHEMES MINORITIES CS	
8	PB201718007893412	HARWINDER KAUR / darshan singh	9317596643	BACHELOR OF ARTS(ARTS)	POST MATRIC SCHOLARSHIP SCHEMES MINORITIES CS	
9	PB201718007893450	KAMALJEET KAUR / BALWINDER SINGH	9357242702	BACHELOR OF SCIENCE(COMPUTER,STATISTICS & MATHEMATICS)	POST MATRIC SCHOLARSHIP SCHEMES MINORITIES CS	
10	PB201718007893485	REKHA / BHAWANI PRASAD	9357066422	BACHELOR OF ARTS(ARTS)	POST MATRIC SCHOLARSHIP SCHEMES MINORITIES CS	
11	PB201718007893490	PAWANDEEP KAUR / JASKARAN SINGH	9569783899	M.SC (MATHEMATICS)	POST MATRIC SCHOLARSHIP SCHEMES MINORITIES CS	
12	PB201718007893496	MANJOT KAUR / BALJINDER SINGH	9023624403	B.SC(NON-MEDICAL)	POST MATRIC SCHOLARSHIP SCHEMES MINORITIES CS	
13	PB201718007893497	SUKHPREET KAUR / JAGSIR SINGH	8591042759	M.SC (MATHEMATICS)	POST MATRIC SCHOLARSHIP SCHEMES MINORITIES CS	
14	PB201718007893527	RUPINDER KAUR / satpal singh	9023650975	MASTER OF COMMERCE(M.COM)	POST MATRIC SCHOLARSHIP SCHEMES MINORITIES CS	
15	PB201718007893540	RUPINDER KAUR / KESAR SINGH	9569062081	MASTER OF ARTS(HINDI)	POST MATRIC SCHOLARSHIP SCHEMES MINORITIES CS	
16	PB201718008125272	SUMANDEEP KAUR / jagseer singh	9569435544	BACHELOR OF SCIENCE(COMPUTER,STATISTICS & MATHEMATICS)	POST MATRIC SCHOLARSHIP SCHEMES MINORITIES CS	
17	PB201718008126023	NOOR / saleem khan	9357964901	B.SC(NON-MEDICAL)	POST MATRIC SCHOLARSHIP SCHEMES MINORITIES CS	
18	PB201718008126375	SARABJEET KAUR / GURSEWAK SINGH	9041933569	MASTER OF COMMERCE(M.COM)	POST MATRIC SCHOLARSHIP SCHEMES MINORITIES CS	
19	PB201718008126545	SUKHMEEN KAUR / sawinder singh	9615901737	BACHELOR OF COMMERCE(COMMERCE)	POST MATRIC SCHOLARSHIP SCHEMES MINORITIES CS	
20	PB201718008126611	LOVEDEEP KAUR / GURMEET SINGH	9316906883	MASTER OF SCIENCE(M.S INFORMATION TECHNOLOGY)	POST MATRIC SCHOLARSHIP SCHEMES MINORITIES CS	
21	PB201718008136191	NANCY / SHANKER SINGH	9357734258	BACHELOR OF ARTS(ARTS)	POST MATRIC SCHOLARSHIP SCHEMES MINORITIES CS	
22	PB201718008136352	PRAVEEN KAUR / JASPAL SINGH	9357734216	B.SC(MATHEMATICS (WITH COMPUTER APPLICATION))	POST MATRIC SCHOLARSHIP SCHEMES MINORITIES CS	
23	PB201718008136590	SIMRANJEET KAUR / KAMALJIT SINGH	9357181106	MASTER OF ARTS(ENGLISH)	POST MATRIC SCHOLARSHIP SCHEMES MINORITIES CS	
24	PB201718008136944	HARPREET KAUR / JASKARAN SINGH	9357804267	BACHELOR OF ARTS(ARTS)	POST MATRIC SCHOLARSHIP SCHEMES MINORITIES CS	

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Sr. #	Application Id	Name / Father's Name	Mobile	Course Name	Name of Scheme	Current Application Status
25	PB201718008137103	AMANDEEP KAUR / AMARPREET SINGH	9357734155	BACHELOR OF ARTS(ARTS)	POST MATRIC SCHOLARSHIP SCHEMES MINORITIES CS	Application sent to PFMS for Payment
26	PB201718008137294	RAMANDEEP KAUR / GURSHARN SINGH	9356562958	BACHELOR OF ARTS(ARTS)	POST MATRIC SCHOLARSHIP SCHEMES MINORITIES CS	Application sent to PFMS for Payment
27	PB201718008137448	HARPREET KAUR / HARBANS SINGH	9357066390	BACHELOR OF ARTS(ARTS)	POST MATRIC SCHOLARSHIP SCHEMES MINORITIES CS	Application Final Verified by the State/Board/Force Nodal Officer
28	PB201718008137636	AMANDEEP KAUR / LABH SINGH	9356159738	BACHELOR OF ARTS(ARTS)	POST MATRIC SCHOLARSHIP SCHEMES MINORITIES CS	Application Final Verified by the State/Board/Force Nodal Officer
29	PB201718008137804	SHIVANI / DEEPAK SINGH	9357188223	BACHELOR OF ARTS(ARTS)	POST MATRIC SCHOLARSHIP SCHEMES MINORITIES CS	Application Final Verified by the State/Board/Force Nodal Officer
30	PB201718008137989	SUKHJINDER KAUR / DARSHAN SINGH	9357728670	BACHELOR OF ARTS(ARTS)	POST MATRIC SCHOLARSHIP SCHEMES MINORITIES CS	Application Final Verified by the State/Board/Force Nodal Officer
31	PB201718008138209	NOVJOT KAUR / JASBIR SINGH	9357804395	BACHELOR OF COMMERCE(COMMERCE)	POST MATRIC SCHOLARSHIP SCHEMES MINORITIES CS	Application Final Verified by the State/Board/Force Nodal Officer
32	PB201718008138484	MANISHA / TARSEM LAL	9357804438	BACHELOR OF COMMERCE(COMMERCE)	POST MATRIC SCHOLARSHIP SCHEMES MINORITIES CS	Application sent to PFMS for Payment
33	PB201718008138843	MEENAKSHI / VIJAY KUMAR	9357158325	BACHELOR OF COMMERCE(COMMERCE)	POST MATRIC SCHOLARSHIP SCHEMES MINORITIES CS	Application Final Verified by the State/Board/Force Nodal Officer
34	PB201718008139048	PRATIBHA JAIN / NARESH JAIN	9357728284	BACHELOR OF COMMERCE(COMMERCE)	POST MATRIC SCHOLARSHIP SCHEMES MINORITIES CS	Application Final Verified by the State/Board/Force Nodal Officer
35	PB201718008139256	SUKHPREET KAUR / SURINDER SINGH	9357242831	BACHELOR OF ARTS(ARTS)	POST MATRIC SCHOLARSHIP SCHEMES MINORITIES CS	Application Final Verified by the State/Board/Force Nodal Officer
36	PB201718008139480	MANPREET KAUR / LABH SINGH	9357242590	BACHELOR OF ARTS(ARTS)	POST MATRIC SCHOLARSHIP SCHEMES MINORITIES CS	Application Final Verified by the State/Board/Force Nodal Officer
37	PB201718008139687	HIMANSHI JAIN / JAGJEET JAIN	9357067151	BACHELOR OF COMMERCE(COMMERCE)	POST MATRIC SCHOLARSHIP SCHEMES MINORITIES CS	Application Final Verified by the State/Board/Force Nodal Officer
38	PB201718008139910	HARPREET KAUR / GURJEET SINGH	9357245339	BACHELOR OF COMMERCE(COMMERCE)	POST MATRIC SCHOLARSHIP SCHEMES MINORITIES CS	Application Final Verified by the State/Board/Force Nodal Officer
39	PB201718008140138	MANISHA RANI / MANOJ KUMAR JAIN	9357066481	M.SC (MATHEMATICS)	POST MATRIC SCHOLARSHIP SCHEMES MINORITIES CS	Application Final Verified by the State/Board/Force Nodal Officer
40	PB201718008140337	KIRANDEEP KAUR / MAINGAL SINGH	9357276064	M.SC (MATHEMATICS)	POST MATRIC SCHOLARSHIP SCHEMES MINORITIES CS	Application Final Verified by the State/Board/Force Nodal Officer
41	PB201718008140602	KULWINDER KAUR / GURDEV SINGH	9357243727	MASTER OF SCIENCE(M.S INFORMATION TECHNOLOGY)	POST MATRIC SCHOLARSHIP SCHEMES MINORITIES CS	Application Final Verified by the State/Board/Force Nodal Officer
42	PB201718008140811	RAMANPREET KAUR / BALJIT SINGH	9357238658	BACHELOR OF ARTS(ARTS)	POST MATRIC SCHOLARSHIP SCHEMES MINORITIES CS	Application Final Verified by the State/Board/Force Nodal Officer
43	PB201718010604446	AMANDEEP KAUR / jaswinder singh	9888504420	BACHELOR OF COMMERCE(COMMERCE)	POST MATRIC SCHOLARSHIP SCHEMES MINORITIES CS	Application found duplicate in NSP

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Annexure –xii

Major Student Achievements (2017-18)

Curricular and Extra Curricular Activities

At National Level

- Cadet Nobal Preet Kaur & Cadet Susheela each of BA-III received Bronze Medal in Bhangra in Basic Leadership Camp(BLC) at Malout from 1st Nov., 2017 to 10th Nov., 2017.
- Cadet Rukhmandeep of BA-III received Silver Medal in Volleyball in Basic Leadership Camp(BLC) at Malout from 1st Nov., 2017 to 10th Nov., 2017.
- Prabhjot Kaur and Simran Kaur each of BA-II (representing Punjab State) got 1st position in Quiz Contest in National Youth Camp at Amity University, Noida from 12th to 14th Feb., 2018.

At State Level

- Group Song by (Mandeep Kaur BA-II, Rabia Sharma BA-II, Baksheesh Kaur BA-II, Akki BA-II, Susheela BA-III, Manveer Kaur of BA-III) got 2nd position in a State Level Red Cross Competition held at Guru Teg Bahadur Khalsa College, Sri Anandpur Sahib to mark Bhai Ghanaya Day Celebrations from 20th to 22nd Sept., 2017
- Prabhjot Kaur of BA-II got 1st position in Slogan Writing Competition in a State Level Red Cross Competition held at Guru Teg Bahadur Khalsa College, Sri Anandpur Sahib to mark Bhai Ghanaya Day Celebrations from 20th to 22nd Sept., 2017
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At University Level

- Yashika of B.Com.-III honors got 2nd position in debate in Zonal Youth Festival held at Gurukul College for Women, Kothe Kotkapura from 10th to 12th Oct. 2017.
- Prabhjot Kaur of BA-II got 1st position in Collage Making in Zonal Youth Festival held at Gurukul College for Women, Kothe Kotkapura from 10th to 12th Oct. 2017.
- Garima Garg of BA-III got 4th position in Gazal in Zonal Youth Festival held at Gurukul College for Women, Kothe Kotkapura from 10th to 12th Oct. 2017
- Group Song by (Ishpreet Kaur BA-I, Harkiran BA-II, Ravia Sharma BA-II, Mandeep Kaur BA-II, Baksheesh Kaur BA-II and Garima Garg of BA-III) got 4th position in Zonal Youth Festival held at Gurukul College for Women, Kothe Kotkapura from 10th to 12th Oct. 2017

At Inter-College Level

- Our team (Ritika Jain BA-II, Alisha BA-II, Sarishti Rani B.Com-II(R), Palak Garg B.Com-I(H) and Kamalpreet Kaur BA-I) got 4th position in Chess Tournament held at Harf College Malerkotla from 11th Sept. To 13th Sept., 2017.
- Our team of 11 students participated in Net Ball tournament held at Mata Gujri College, Fategarh Sahib from 22nd to 23rd Sept., 2017.
- Ms Amandeep Kaur of BA-I got 2nd position in weight lifting tournament (51 Kgs category) held at SGTBAC College, Anandpur Sahib from 4th to 6th Oct., 2017.
- Indhu Sharma of BA-II participated in Boxing Tournament held at MM Modi College, Patiala from 14th to 16th Oct., 2017.

- Our team (Lovepreet Kaur BA-III, Anjali BA-I, Sarbjeet Kaur BA-I and Harwinder Kaur BA-I got 4th position in Badminton tournament held at Prof. Gursewak Singh Govt., College of Physical Education, Patiala from 7th to 10th Nov., 2017
- Jaspreet Kaur of BA-III and Vipneet Kaur of M.Com-I participated in On the Spot Painting inter-college competition organised by Bathinda Association of NGO's (Regd.) at Geeta Bhavan, Shree Gaushala, Bathinda on 25th Nov., 2017
- Jaspreet Kaur of BA-III and Vipneet Kaur of M.Com-I participated in inter collage painting competition organised by S. Sobha Singh Memorial Chiterkar Society at Teachers Home Bathinda from 30th Nov., to 3rd Dec., 2017.
- Anureet Kaur and Anmolpreet of B.Sc-I(Med.) participated in Poster Making Competition organised by Akal University, Talwandi Sabo, Bathinda on 29th March, 2018.
- Manjot Kaur and Arvinder Kaur of B.Sc-I(Med.) participated in Paper Reading organised by Akal University, Talwandi Sabo, Bathinda on 29th March, 2018.
- Shreya Jain of BA-III got 2nd position in declamation contest held at Central University of Punjab, Bathinda to mark the Golden Jubilee of Shri Harivansh Rai Bachan on 27th Nov., 2017.
- Anjali of BA-III got 3rd position in Poem writing Contest held at Central University of Punjab, Bathinda to mark celebration of International Mother Toungue Day on 21th Feb., 2018.
- Shreya Jain of BA-III got consolation prize in Poetical Recitation Contest at Central University of Punjab, Bathinda to mark celebration of International Mother Toungue Day on 21th Feb., 2018.

College Level Achievements

- Jyoti and Mamta of B.Com-III got 1st prize, Shaina and Seema of M.Com got 2nd Prize and Mamta& Samita of B.Com-III got 3rd prize in Rangoli Competition organized by PG Department of Commerce on 3rd Nov,2017.
- Prabhjot Kaur of M.Com-I got 1st Prize, Vipneet Kaur of M.Com-I got 2nd Prize and Anshika of B.Com-I(H) got 3rd Prize in Poster Making Competition organized by PG Department of Commerce on 3rd Nov,2017.
- Meenakshi of B.Com-III(H) got 1st Prize , Kamal of B.Com-III(R) got 2nd Prize and Juganjeet Kaur of B.Com-III(R) got 3rd Prize in Food without fire Competition organized by PG Department of Commerce on 3rd Nov,2017.
- Neha Goyal of B.Com-II got 1st Prize, Mesha Mehta of B.Com-III(H) got 2nd Prize and Himanshi of B.Com-I(H) &Jyoti of B.Com-I(R) got 3rd Prize in Use of Waste material Competition organized by PG Department of Commerce on 3rd Nov,2017.
- Vipneet Kaur of M.Com-I got 1st Prize in (NITI Ayog) PPT Presentation Competition on GST and NITI Ayog organized by PG Department of Commerce on 11th Nov,2017.
- Meenakshi of B.Com-III(H) got 2nd prize in (GST) PPT Presentation Competition on GST and NITI Ayog organized by PG Department of Commerce on 11th Nov,2017.
- Anu of B.Com-III(R) got 3rd Prize (GST) PPT Presentation Competition on GST and NITI Ayog organized by PG Department of Commerce on 11th Nov,2017.
- Priyanka Singla of M.Com-I Got 1st Prize and Kajal Garg of M.Com-I got 2nd Prize in the scholarship test conducted by Young Achievers for Commerce students on 16th Oct, 2017.
- Team of Yashika B.Com-III(H), Ritika of B.Com-I(H) and Muskan of B.Com-I(H) got 1st Prize in Quiz Competition organized by PG Department of Commerce on 28th March,2018.
- Team of Riya B.Com-III(H), Deepali of B.Com-I(H) and Prabhjot of B.Com-I(H)) got 2nd Prize in Quiz Competition organized by PG Department of Commerce on 28th March,2018.

- Thirkan and Muskan of B.A.-II got 1st Prize, Divya and Neetu of B.Sc-I(CSM) got 2nd Prize, Divya of M.Sc-I(Math)- got 3rd prize and Anjali & Tanya of B.A.-II got Consolation Prize in Rangoli Competition organized by the Pie Club on 10th March,2018.
- Harinder and group M.Sc-I (Math)got 1st Prize , Priyanka and Sharanveer of M.SC-II(Math) got 2nd prize and Sapna & Group of ------- got 3rd Prize in Debate Competition organized by the Pie Club on 10th March,2018.
- Harinder M.Sc-I(Math) got best performance prize in Debate Competition organized by the Pie Club on 10th March,2018.
- Pooja B.A.-I got 1st prize,Shallu of B.A.-I got 2nd Prize and Sonali of B.Com-III got 3rd Prize in Essay writing competition organized by the PG Department of Hindi in Association with Sh.Ram Chandra Mission on 12th Aug,2017.
- Mehak of B.A-II got 1st Prize and Simran Kaur of B.A.-II got 2nd Prize in declamation Contest organized by the department of history and Political Science on 14th Oct, 2017.
- Bhavya of B.A.-II & Rupinder Kaur of B.A.-I got 1st Prize, Pushpinder Kaur of B.A.-III & Deepti of B.A.-II got 2nd prize and Manpreet Kaur of B.A.-III& Mehak Sandhu of B.A.-II got 3rd Prize in the Quiz Contest organized by department of history and Political Science on 20th March,2018.
- Mehak and Group of B.A.-II was declared the Best team in PPT Presentation organized by department of history and Political Science on 22nd March,2018.
- Simran Kaur of B.A.-II got 1st Prize , Vaishali of B.A.-III got 2nd Prize and Manpreet of B.A.-I got 3rd Prize in Slogan Writing Competition organized by the Legal Literacy Club to promote Electoral Literacy on 11th Nov,2017.
- Yashika of B.Com-III(H),Preeti of B.Com-III(R)and Mehak of B.A.-II got 1st prize in Paper Reading Contest organized by NSS Units and YRC in collaboration with Van Mandal Visthar, Bathinda on 24th Aug,2017.
- Riya Kapoor of B.Com-III(H) got 2nd Prize in Paper Reading Contest organized by NSS Units and YRC in collaboration with Van Mandal Visthar, Bathinda on 24th Aug,2017.
- Ritika of B.A.-II and Diksha of B.Com-I( ) got 3rd Prize in Paper Reading Contest organized by NSS Units and YRC in collaboration with Van Mandal Visthar, Bathinda on 24th Aug,2017.
- Jasmeen and Harleen of B.Sc-I (NM) got 1st Prize, Vanshika of B.Com-I( ) and Shaina of B.Sc-I(NM) got 2nd Prize and Palak & Muskan of B.Com-I (H) got 3rd Prize in Rangoli making Competition organized by NSS Units and YRC in collaboration with Van Mandal Visthar, Bathinda on 24th Aug,2017
- Prabhjot Kaur of B.A.-II got 1st Prize, Radhika of B.Com-III (H) got 2nd Prize, Amisha of B.A.-III got 3rd Prize in Poster making Competition organized by NSS Units and YRC in collaboration with Van Mandal Visthar, Bathinda on 24th Aug,2017.
- Riya Kapoor of B.Com-III(H) got 1st Prize, Priyanka Kumari of B.A.-II got 2nd Prize and Shilpa Rani of B.A.-I got 3rd Prize in Essay Writing Competition on 'What We Will Do For Cleanliness' organized by the YRC and NSS Unit of the college as per the directions of Nehru Yuva Kendra on 4th Sep,2017.
- Navjot Kaur of B.A-III got placed in order of merit list in the Moral Education Test conducted by Guru Gobind Singh study circle on 27th Oct, 2017. She was honored with a memento and letter of appreciation in Inter College Lok Mela organized by Adesh University of Medical Sciences, Bathinda.

Annexure – xiii

Balance Sheets (2016-17)

S.S.D. GIRLS' COLLEGE, BATHINDA
UNDER THE AEGIS OF S.S.D. SABHA (REGD.), BATHINDA
BALANCE SHEET OF MANAGEMENT A/C AS ON 31-03-2017

CAPITAL & LIABILITIES		AMOUNT	ASSETS		AMOUNT
CAPITAL FUND A/C			Fixed Assets		31784499.00
Capital A/c	27394991.88		Advance Consumption deposit		224326.00
Less Dep. Charged	3230861.00		Endowment funds		40000.00
Add Excess of Income	10310647.00	34474777.88	F.D.R	8782818.00	
over Exp.			Accrued interest	87699.00	8870517.00
			TDS (F.Y 15-16)		110315.00
LOANS			TDS (F.Y 16-17)		72987.00
SSDWIT		7225000.00			
SSD B. Ed.		7800000.00	**LOAN & ADVANCES**		
			Loan A/C (AMALGAMENT FUND)		1671249.00
			Loan A/C SSD SABHA		2000000.00
OTHER LIABILITIES			SSD Collegiate Sen.Sec.School		445000.00
			SSD Girls College CS Branch		667689.00
Prdhanmntri Surakheya Yojana Fund		43014.00	Sundry Debtors		2554141.00
			Advance to staff		10500.00
			Loan A/c Hostel		550000.00
			CASH & BANK BALANCES		
			State Bank of Patiala		534663.97
			Oriental Bank of Commerce		6904.91
			Cash in Hand		0.00
		49542791.88			49542791.88

SUNDRY DEBTORS

Gurdass Singh Contractor	2403030.00
Basera Architect	111111.00
Dharminder	40000.00
	2554141.00

For S.S.D. Girl's College Bathinda

Parmender Kaur.
Principal   Secretary   President

Ramh

26/07/17

S.S.D. GIRLS' COLLEGE, BATHINDA
UNDER THE AEGIS OF S.S.D. SABHA (REGD.), BATHINDA
INCOME & EXPENDITURE (MANAGEMENT A/C) FOR THE YEAR ENDED ON 31-03-17

EXPENDITURE	AMOUNT	INCOME		AMOUNT
To Salary	13724990.00	**BY AID (RECD.) A/C**		
To Audit Fee	50600.00	Hostel	1400000.00	
To Mandir Exp.	38917.00	Funds	4000000.00	5400000.00
To Legal Exp.	290000.00	By FDR Interest		739597.00
To Fire Equipment Refill A/c	9450.00	By Management Fund		9973558.00
To Refreshment Exp.	9186.00	By Interest (Saving a/c)		72888.00
To Alumni Meet Exp.	139470.00	By Prospectus		139600.00
To Dress Exp.	14356.00	By Accured Interest		87699.00
To Bank Charges	5273.00	By Misc. Income		109450.00
To Management Gift Exp.	3100.00	By Salary Loan a/c		10817373.00
To Repair & Renewal	649886.00			
To UGC Exp.	9072.00			
To Shri Krishan Janam Astmi a/c	26582.00			
To Water & Electricity Exp.	770558.00			
To Festival	142606.00			
To White Wash	207020.00			
To Printing & Stationery	22895.00			
To Administrative Exp.	300000.00			
To Water & Severage	19824.00			
To Incidental Charges	96550.00			
To Advertisment	92639.00			
To Salasar Tour Exp.	100000.00			
To P.F. Exp.	25343.00			
To S.D. Education A/c	1800.00			
To NAAC	74794.00			
To ESI Exp.	6044.00			
To Misc.Exp.	198563.00			
To Excess of Income over Exp.	10310647.00			
	27340165.00			**27340165.00**

S.S.D. GIRLS' COLLEGE, BATHINDA
List of FDR's

S.no.	Name of Bank	FDR No.	Amount
1	SBOP (MGT. A/C)	65228849747	309023.00
2	SBOP (MGT. A/C)	65238138617	5641663.00
3	SBOP (MGT. A/C)	65239013153	2832132.00
			8782818.00

26/07/17

Paemdedel Kau.

For S.S.D. Girl's College Bathinda

Principal   Secretary

Ramch

S.S.D. GIRLS' COLLEGE, BATHINDA
UNDER THE AEGIS OF S.S.D. SABHA (REGD.), BATHINDA
BALANCE SHEET OF FUNDS A/C AS ON 31-03-2017

CAPITAL & LIABILITIES		AMOUNT	ASSETS	AMOUNT
CAPITAL FUND A/C			Telephone Security	5000.00
Opening Balance	1119834.59		Advance for Postage	300.00
Add- Trf. From I&E a/c	166248.00	1286082.59	State Bank of Patiala	1280782.59
			Cash in Hand	0.00
		1286082.59		1286082.59

For S.S.D. Girl's College Bathinda

Paemdadal Kaur.
Principal   Secretary   President

26/07/17

S.S.D. GIRLS' COLLEGE, BATHINDA
UNDER THE AEGIS OF S.S.D. SABHA (REGD.), BATHINDA
INCOME & EXPENDITURE (FUNDS A/C) FOR THE YEAR ENDED ON 31-03-17

EXPENDITURE	AMOUNT	INCOME	AMOUNT
To Water & Elecricity Exp.	17920.00	By Interest (Saving)	74004.00
To Examination	3995350.00	By Student Fee A/c	9741864.00
To Correspondance	121342.00	By Home Science A/c	54120.00
To Aid (Mgmt. a/c)	4000000.00	By Music A/c	7700.00
To Bank Charges	2418.00	By Home Management A/c	75000.00
To Practical Exam Centre a/c	8000.00	By Office Management A/c	37200.00
To Fee Concession A/c	1985660.00	By Physical Education A/c	133300.00
To I-Card a/c	27950.00	By Psychology A/c	5400.00
To Excess of income over Expenditure	166248.00	By Computer Fund A/c	176400.00
		By Fee	19900.00
	10324888.00		**10324888.00**

For S.S.D. Girl's College Bathinda

Parmindee Kar.
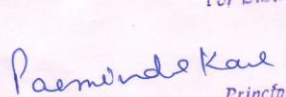
Principal   Secretary   President

BALANCE SHEET OF SALARY A/C AS ON 31-03-2017
OF S.S.D. GIRLS' COLLEGE, BATHINDA
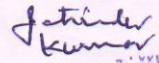**[UNDER THE AEGIS OF S.S.D. SABHA (REGD.), BATHINDA**

CAPITAL & LIABILITIES	AMOUNT	ASSETS	AMOUNT
CAPITAL FUND A/C		State Bank of Patiala	2283572.04
Opening Balance	9828301.04	Endowment Fund A/c	114000.00
Less:- Excess Exp. Over Income	7430729.00		
	2397572.04		
	2397572.04		**2397572.04**
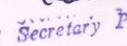
INCOME & EXPENDITURE A/C FOR THE YEAR ENDED ON 31-03-17

EXPENDITURE	AMOUNT	INCOME	AMOUNT
To Incidental Charges	66981.00	By Admission Fee	19250.00
To Salary A/c covered Staff	13208463.00	By Fine	975.00
To Bank Charges	248.00	By Grant in Aid 95% deficit scheme	16466551.00
To Management Loan a/c	10817373.00	By Tuition Fee	175560.00
		By Excess of Exp. Over income	7430729.00
	24093065.00		**24093065.00**

For S.S.D. Girl's College Bathinda

Parmindo Kaur,   Jatinder Kumar

Principal   Secretary   President

26/07/17

S.S.D. GIRLS' COLLEGE, BATHINDA
UNDER THE AEGIS OF S.S.D. SABHA (REGD.), BATHINDA
BALANCE SHEET OF AMALGAMATED FUND A/C AS ON 31-03-2017

CAPITAL & LIABILITIES		AMOUNT	ASSETS	AMOUNT
CAPITAL FUND A/C			**FIXED ASSETS**	
Amalgamated Funds	1724893.56		Library Books	826134.00
Less: Trf.from I & E A/c	563362.00		Libarary Rack	10472.00
Less Depreciation	354411.00	807120.56	Furniture	1562774.00
LOANS			Photostat Machine	75946.00
Hostel A/c	1000000.00		CCTV Camera	14857.00
Management A/c	1671249.00	2671249.00	Clock	3522.00
			Cycle	5485.00
CURRENT LIABILITIES			Battery	717.00
Securities payable		939528.00	Lab Equipments	678499.00
SC/BC Scholarship		121239.00	Machinery	3867.00
Startup Seminar fund		158595.00	Mobile Jammer	17000.00
			Water Purifier	33300.00
			Securities	
			Telephone (Security)	800.00
			ADVANCE	
			Staff (Monika kapoor)	25000.00
			Staff (Usha Sharma)	5000.00
			CASH & BANK BALANCE	
			State Bank of Patiala	1418358.56
			Cash in hand	16000.00
		4697731.56		**4697731.56**

Gupta & Associates
Chartered
Accountants
Bathinda

26/07/17

For S.S.D. Girl's College Bathinda

Parmindel Kar

Principal   Secretary   President

Ramesh

INCOME & EXPENDITURE A/C FOR THE YEAR ENDED ON 31-03-17

EXPENDITURE	AMOUNT	INCOME	AMOUNT
To NSS	43640.00	By Examination A/c	51490.00
To Youth Festival	10360.00	By Interest	45538.00
To Bank Charges	1693.00	By Amalgamated Funds	4223302.00
To TA & DA Exp.	160015.00	By SDF A/c	44450.00
To Function Exp.	198557.00	By Sale of Cylinders	14700.00
To Refreshement	75071.00	By Computer Basics	1000.00
To Printing & stationery	258238.00	By NCC	2770.00
To NewsPaper & Magazine	55816.00	By Punjabi Typing	4000.00
To Extension Lecture	8700.00	By Excess of Expenditure over Income	563362.00
To Advertisement Exp.	113334.00		
To Alumni Meet	42980.00		
To Athletic Meet	33626.00		
To Comm Work Shop	17351.00		
To Games & Sports	13313.00		
To Refund of Fee	170000.00		
Misc. Exp.	605639.00		
To Telephone Exp.	6086.00		
To Registration & Migration Fee	2198525.00		
To Repair & Maintenance	83067.00		
To I Card	27480.00		
To Lab Exp.	46712.00		
To Lohri Exp.	2900.00		
To Pb.State Council for Sci.	580.00		
To Donation	500.00		
To Postage	6966.00		
To Software Exp.	516660.00		
To Staff Welfare Exp.	46204.00		
To Insurance Exp.	26700.00		
To Red Cross	26184.00		
To Continuation Fee	20000.00		
To Web exp.	3600.00		
Guest Faculity	4194.00		
To Cable charges	3900.00		
To Naac Exp.	122021.00		
	4950612.00		**4950612.00**

26|07|17

S.S.D. GIRLS' COLLEGE, BATHINDA
UNDER THE AEGIS OF S.S.D. SABHA (REGD.), BATHINDA
BALANCE SHEET OF HOSTEL A/C AS ON 31-03-2017

CAPITAL & LIABILITIES		AMOUNT	ASSETS	AMOUNT
CAPITAL FUND A/C			**Fixed Assets**	1762139.00
Opening Balance	14906746.85		**PSEB Security**	19990.00
Less Dep. Charged	232625.00		**Advance**	
Add Trf. From I&E a/c	2256623.00	16930744.85	Sh. Amar Nath	6500.00
			Ms. Veerpal Kaur Warden	1000.00
Security		536900.00	Mr. S.K Walia	20000.00
Mess Security		374100.00	**Current Assets**	
Laxmi Enterprises, Bathinda		33293.00	FDR	14736955.00
Cheque Issued But not uncashed		16890.00	State Bank of Patiala	895343.85
Loan A/c- Management		550000.00	Loan to Amalgamated Fund	1000000.00
		18441927.85		18441927.85

INCOME & EXPENDITURE A/C FOR THE YEAR ENDED ON 31-03-17

EXPENDITURE	AMOUNT	INCOME	AMOUNT
To Bank Charges	2600.00	By Interest (Saving a/c)	44154.00
To Water & Elecricity Exp.	724571.00	By Hostel Fee	1586700.00
To Salary	1013370.00	By Water & Electricity	1061500.00
To Printing & Stationery	13455.00	By Admission Fee	861000.00
To Aid to Management	1400000.00	By Prospectus	31000.00
To Misc. Exp.	71046.00	By Development Funds	1557700.00
To Telephone Exp.	27022.00	By Accrued Interest	455055.00
To Newspaper & Magazine	10007.00	By Misc.Income	2280.00
To Repair & maintenance	186951.00	By Interest on FDR	308614.00
To Solar Repair & Parts	103293.00		
To Internet Exp.	1019.00		
To ESI	29259.00		
To P.F	7587.00		
To Hostel rent refund	61200.00		
To Excess of Income over Exp.	2256623.00		
	5908003.00		5908003.00

for S.S.D. Girl's College Bathinda

Parminder Kaur.   Jatinder Kumar   Subhash

Principal   Secretary   President

Ramesh

26/07/17

FORM NO. 10B
[See Rule 17B]
Audit Report under Section 12A (b) of the Income Tax Act, 1961. In the case of Charitable or religious trusts or institutions.

1. We have examined the balance Sheet as at 31-03-2017 and the Income & Expenditure account for the year ended on that date, attached herewith, of S.S.D. GIRLS' COLLEGE (C.S. UNIT), UNDER THE AEGIS OF S.S.D.SABHA Regd. SINCE 1924 PAN:AAATS-5813-P

2. We certify that the Balance Sheet and Income & Expenditure Account are in agreement with the books of account maintained by the said trust/institution.

3. We have obtained all the information and explanations which to the best of our knowledge and belief were necessary for the purpose of the audit.

4. In our opinion, proper books of account have been kept by the head office and branches of the assessee so far as appears from our examination of the books.

5. In our opinion and to the best of our information and according to explanation given to us, the said accounts give true and fair view:-
(i) In the case of Balance Sheet, of the state of affairs of the assessee as at 31-03-2017; and
(ii) In the case of Income & Expenditure Account, of the Profit/Loss of the above said institution for the accounting year ending on 31-03-2017.

FOR: SINGLA GUPTA & ASSOCIATES,
(CHARTERED ACCOUNTANTS)

JATINDER SINGLA
PROP.

PLACE:-BATHINDA
DATE:- 2ND AUGUST, 2017

For S.S.D. Girl's College, Bathinda

Principal
Shri Sanatan Dharam Girls College

Principal   Secretary   President

S.S.D. GIRLS' COLLEGE (C.S.UNIT), BATHINDA
BALANCE SHEET AS ON 31-03-2017

CAPITAL & LIABILITIES	AMOUNT	ASSETS	AMOUNT
CAPITAL FUND A/C		**FIXED ASSETS**	
Opening Balance	20482322.52	Air Conditioner	22734.00
Add: Trf. From I & E A/c	641711.00	Building	883756.55
Less Dep. Charged (Detail1)	142375.00	Computer	2260.00
	20981658.52	Furniture	175757.00
		Machinery	19741.00
LOANS		Water Cooler	30925.00
SSD Girl's College	667689.00	Fixture & fittings	8612.00
SSD WOMENS INST OF TECH	100000.00	Electricity Equipment	14173.00
CURRENT LIABILITIES		Photostat Machine	22729.00
Security a/c	406450.00	Software	560.00
		INVESTMENTS	
		FDR (SBOP)	20704557.97
		CURRENT ASSETS	
		Service Tax Receivable	1065.00
		TDS Recevable (F.Y 2016-17)	172888.00
		TDS (FY.2010-11) SSD Sabha (Regd.)	13587.00
		CASH & BANK BALANCES	
		SBOP A/c (65009273556)	82452.00
	22155797.52		**22155797.52**

For S.S.D.Girls' College (C.S.Unit),

President   Principal

Principal
Shri Sanatan Dharam Girls' College
BATHINDA

FOR : SINGLA GUPTA & ASSOCIATES,
(CHARTERED ACCOUNTANTS)

PLACE:-BATHINDA
DATE:- 2ND AUGUST, 2017

JATINDER SINGLA
PROP.

For S.S.D. Girl's College, Bathinda

Parminder Kaur   Jatinder Kumar
Principal   Secretary   President

S.S.D.GIRLS' COLLEGE (C.S.UNIT), BATHINDA
INCOME & EXPENDITURE ACCOUNT FOR THE YEAR ENDED ON 31-03-17

PARTICULARS		AMOUNT	PARTICULARS	AMOUNT
To ESIC A/c		21965.00	By Annual Charges	218687.00
To Salary		1876256.00	By Institutional Fund	437414.00
To Fee Concession		147340.00	By Lab Fee	437372.00
To University Exp.			By Tuition Fee	106569.00
- Examination	204350.00		By Rent A/c (SBOP)	78111.00
- Other University Exp	113225.00	317575.00	By Sale of Prospectus	4100.00
To Bank Commision		60.00	By Interest from SBOP	1578153.00
To Extra Duty Pay		4000.00	By Examination & Re-Appearing fees	192956.00
To Legal Fee		4000.00		
To Fee Refund		32000.00		
To Office Exp		850.00		
To EPF Exp.		7605.00		
To Net Tr.to Capital Fund A/c		641711.00		
		3053362.00		3053362.00

DETAIL I OF DEP.

S.NO	PARTICULARS	OP.BAL.	ADDITION	SALE	DEP.	CLG.BAL.
1	Air Conditioner (15%)	26746.00	0.00	0.00	4012.00	22734.00
2	Building (10%)	981951.55	0.00	0.00	98195.00	883756.55
3	Computer (60%)	5649.00	0.00	0.00	3389.00	2260.00
4	Furniture (10%)	195286.00	0.00	0.00	19529.00	175757.00
5	Machinery (15%)	23225.00	0.00	0.00	3484.00	19741.00
6	Water Cooler (15%)	36382.00	0.00	0.00	5457.00	30925.00
7	Fixture & Fittings (10%)	9569.00	0.00	0.00	957.00	8612.00
8	Electricity Equipment (15%)	16674.00	0.00	0.00	2501.00	14173.00
9	Photostat Machine (15%)	26740.00	0.00	0.00	4011.00	22729.00
10	Software (60%)	400.00	1000.00	0.00	840.00	560.00
	Total	1322622.55	1000.00	0.00	142375.00	1181247.55

For S.S.D.Girls' College (C.S.Unit),

President   Principal

Principal
Shri Sanatan Dharam Girls' College
BATHINDA

FOR SINGLA GUPTA & ASSOCIATES,
(CHARTERED ACCOUNTANTS)

JATINDER SINGLA
PROP.

PLACE:-BATHINDA
DATE:- 2ND AUGUST, 2017

For S.S.D. Girl's College, Bathinda
Parminder Kaur
Principal   Secretary   President

Annexure-

List of Merit Holders (2016-17)

Sr.No	Name	Class/degree	University Position	%age	
1	Kamaldeep kaur	B.A-I	4th Position	83.36	
2	Sheilza	B.Com-III	1st Position	85.85	
3	Sapna Rani	B.Com-III	3rd position	83.89	
4	Kamaldeep kaur	B.Com-III	6th Position	83.15	
5	Staffy Goyal	B.Com-III	7th position	83.11	
Sr.No	Name	Class/degree	University Position	CGPA	%age
1	Amritvir Kaur	M.A-I (Hindi)	3rd Position	7.5	75
2	Pooja Rani	M.A-II (Hindi)	1st Position	7.69	76.90
3	Sandeep Kaur	M.A-II (Hindi)	2nd Position	7.62	76.20
4	MinnyJain	M.A-II (Hindi)	3rd Position	7.56	75.60
Sr.No	Name	Class/degree	University Position	CGPA	%age
1	Manpreet Kaur	M.Com-II	2nd (i) Position	8.64	86.36
2	Shailja Mittal	M.Com-II	2nd (ii) Position	8.64	86.36
3	Pritibha Goyal	M.Com-II	7th (i) Position	8.34	83.43
4	Anju Bala	M.Com-II	8th (i) Position	8.33	83.33
5	Hrjot Kaur	M.Com-II	9th Position	8.31	83.13